

BURLINGAME BEAUTIFICATION COMMISSION
Draft Minutes April 4, 2019

The regularly scheduled meeting of the Beautification Commission was called to order at 6:30 pm by Commission Chair Kirchner.

ROLL CALL

Present: Commissioners Hinckle, Hunt, and Kirchner
Absent: Commissioner Kearney and Dinuri
Staff: Parks Superintendent/City Arborist Disco and Recording Secretary Borba
Others: None

MINUTES

Commissioner Hunt made a motion to approve the February 7, 2019 minutes. The motion was seconded by Commissioner Hinckle and unanimously approved.

CORRESPONDENCE

Secretary Borba reported that Commissioner Dinuri requested the City order Tree Board Handbooks from the Arbor Day Foundation for the Commissioners. The handbooks were approved and ordered.

PUBLIC COMMENT

None

OLD BUSINESS

1. Business Landscape Award – Decals Presented to Past Business Landscape Winners and Update

Secretary Borba reported to the Commissioners the cost of having the decals printed professionally was \$50.00 per decal with a \$250.00 set up charge. It was decided by the Commissioners to print the decals in house on the plotter printer at the Recreation Center. Secretary Borba will have them printed for next month's meeting. Secretary Borba reported a link to the Business Landscape Award registration form will be in the eNews on April 11, 2019 and May 30, 2019.

2. Residential Sustainable Landscape Award Update

Commissioner Kirchner stated the Commissioners are in the processes of inspecting the areas assigned to them for potential nominees.

3. Commissioner Report on Solar Panels and Trees

Commissioner Dinuri provided information to the Commissioners, which was emailed in advance of the meeting regarding California's Solar Shade Act, Model Ordinance Guidelines, Guidelines for Creating a Solar Friendly Ordinance and news articles regarding Solar Panels. Commissioner Kirchner explained to the Commissioners that California has two Solar Acts, one is the Solar Shade Control Act from 1978 which was modified in 2008 and the Solar Rights Act, Senate Bill 1399. Both Acts started in Sunnyvale and were spear headed by the City of Palo Alto. The purpose of the Solar Shade Control Act is to encourage solar collector use. This act provides an exemption for pre-existing trees. It states that trees that pre-existed prior to installation are not subject to removal even if they shade the panel system nor can anyone be forced to take those trees out. The Commissioners will read through the literature and discuss it further at next month's meeting.

NEW BUSINESS

1. Updating the Description of the Beautification Commission on the City Webpage

Secretary Borba provided the Commissioners with a copy of what is posted on the City webpage under Beautification Commission. Arborist Disco asked the Commissioners to review and update the description and report back at the next meeting.

REPORTS

1. Parks Superintendent/City Arborist

City Arborist Disco reported that Skyline Park Parking and Fencing agreement has gone out to bid and the bid opening will be next Tuesday, April 9, 2019.

He also stated the Ray Park Playground renovation has begun. The City Council reviewed renovation of the Ray Park Ballfields and for additional parking at the Mid-year meeting. If approved as part of the budget process, this phase will tentatively start in August.

In June, the Washington Park renovation will begin. It includes the playground, sport court and a new small picnic area.

2. Commissioner Hunt

None

3. Commissioner Hinckle

Commissioner Hinckle acknowledged what a wonderful Arbor Day event it was this year.

4. Commissioner Kirchner

Commissioner Kirchner inquired about the progress of the roundabout on California Drive and if there was going to be any trees planted there. Arborist Disco reported that six trees have been planted at that site. He also stated that they are close to completion and the ribbon cutting is scheduled for April 17, 2019.

5. Commissioner Dinuri

None

The next Beautification Commission meeting is May 2, 2019. There being no further business, the meeting adjourned at 7:12 pm.

Respectfully submitted,

Gina Borba
Administrative Staff