



STAFF REPORT

AGENDA NO: 8b

MEETING DATE: September 3, 2019

To: Honorable Mayor and City Council

Date: September 3, 2019

From: Margaret Glomstad, Parks and Recreation Director – (650) 558-7307
Rich Holtz, Parks Supervisor – (650) 558-7335
Nicole Rath, Recreation Coordinator – (650) 558-7308

Subject: Adoption of a Resolution Authorizing the City Manager to Procure Greenfields, Inc. Fitness Equipment, Construction Materials, Associated Landscaping, and Site Amenities; and to Execute an Agreement with Bay Area Paving Co., Inc. to Install Concrete Pads for the Bay Trail Fitness Equipment Project, City Project No: 85440

RECOMMENDATION

Staff recommends that the City Council adopt a Resolution authorizing the City Manager to procure Greenfields, Inc. fitness equipment at a cost of \$75,308.70 through Porter Corp., construction materials, associated landscaping, and site amenities at a cost of \$42,500.00; and execute an agreement with Bay Area Paving Co., Inc. to install concrete pads for the installation of fitness equipment at a cost of \$73,500, City Project No: 85440.

BACKGROUND

In early 2015, Burlingame High School removed the fitness apparatus at its outdoor track. Since the removal, the Burlingame Parks and Recreation Department has received several requests from community members to install outdoor fitness equipment. Staff consulted with other agencies about their existing installations, explored equipment options with manufacturers, and met with a fitness expert to evaluate options. After evaluation and review of the information collected, staff determined that installing the fitness equipment in vacant areas adjacent to the Bayfront and Lagoon trails would complement these popular trails and ensure that the equipment is readily accessible to the Burlingame community and to hotel visitors. Moreover, the locations that staff selected will allow for social interaction during exercise activities and will encourage users to run or walk between equipment areas as the equipment will be spread out along the trails.

Staff selected the manufacturer Greenfields, Inc. as it has the widest variety of equipment, most recommendations by other agencies, and best industry warranty. The equipment chosen allows for focused exercise targeting specific muscle groups and accessibility by persons of varying abilities.

Two of the four equipment areas are located along the 1100 block of Airport Boulevard; the remaining two areas are located along the Lagoon Trail within Bayside Park (Exhibit B). These areas are subject to Bay Conservation and Development Commission (BCDC) review. In September 2015, staff submitted a draft fitness equipment concept to BCDC, and the agency

provided preliminary feedback that included referrals to the California Department of Fish and Wildlife and the San Francisco Bay Regional Water Quality Control Board. (These agencies subsequently approved the project.) BCDC also made additional data requests. In order to facilitate BCDC's final review and approval, the City hired a Landscape Architect to complete the final design portion. The City received the final approval from BCDC in July 2019.

DISCUSSION

On May 16, 2019, staff presented the project to the Parks & Recreation Commission to get their input and approval of the proposed locations and design. The Commission was enthusiastic about the fitness additions to the already well used Bay Trail path and approved the project as designed.

The base project includes the installation of four concrete pads. The grade at Cluster 1 requires a retaining wall and channel drain system installation to mitigate grade changes in order to accommodate an ADA-accessible concrete pad. The retaining wall installation was listed as an add-alternative pending contractor quotation. Staff recommends accepting the add-alternative as the lowest bid received is within the preliminary estimate and would reduce staff time for the installation.

The project was bid per the City's informal bidding policy, with bids due on August 15, 2019. Bidders were instructed to fill out a specified bid sheet for all the labor and materials required to complete the project.

After solicitation of quotations, the City received two bids; Bay Area Paving Co., Inc. submitted the lowest responsive bid.

The bid results were as follows:

	Company Name	Base Bid	Add Alt.
1.	Bay Area Paving Co., Inc.	\$69,900	\$3,500
2.	Golden Bay Construction	\$102,242	\$4,774
3.	Anza Engineering	No Bid	

The Greenfields Fitness Equipment will be purchased from Porter Corp., which has been awarded contract #030117 with the government purchasing cooperative Sourcewell (formerly NJPA). After a competitive RFP process, Sourcewell found Porter Corp. to provide the most competitive pricing (Exhibit D).

The fitness equipment, landscaping, and site amenity installations will be completed by City staff once the concrete pads are installed.

FISCAL IMPACT

On June 18, 2018, the City Council allocated funds in the Parks and Trees Capital Improvement Program for the addition of fitness equipment.

The following are the estimated project expenditures:

Fitness Equipment	\$75,309
Concrete Pads (base)	\$69,900
Concrete Pads (add-alt)	\$3,500
PLS Surveying	\$3,720
Baytree Design, Inc.	\$4,511
BCDC	\$600
San Mateo County Clerk	\$50
Signage	\$2,000
Channel Drain	\$3,000
Retaining Wall Stone	\$1,000
Rubber Tile Surfacing	\$22,000
Drinking Fountains	\$10,000
Irrigation	\$1,500
Landscape Materials	\$3,000
Contingency	\$20,000
Total	\$220,090

In order to help fund the project, staff met with the Burlingame Parks and Recreation Foundation. The Foundation members were excited about the potential improvements and set about soliciting potential sponsorships from local hotels to improve the surfacing of the concrete pads with interlocking tiles to cushion the concrete pads.

To date, the Burlingame Parks and Recreation Foundation has raised \$16,000 from sponsorships from the Crowne Plaza Hotel and the Doubletree Hotel. The estimated cost for the interlocking tiles on the four concrete pads is \$22,000. The Foundation has committed to raise the remaining \$6,000.

With the support of the Foundation and the funds allocated in the Parks and Trees Capital Improvement Program, there are adequate funds to complete the project with the add-alterative and improved interlocking tile surfacing.

Exhibits:

- Resolution
- Cluster Location Map
- Agreement with Bay Area Paving Co., Inc.
- Purchasing Agreement with Porter Corp. for Greenfields, Inc.