

## **RESOLUTION NO.**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH CIRCLE POINT FOR ADDITIONAL ENVIRONMENTAL REVIEW SERVICES RELATED TO THE PROPOSED 6-STORY, 150-UNIT RESIDENTIAL APARTMENT DEVELOPMENT AT 1095 ROLLINS ROAD**

**WHEREAS**, the City of Burlingame ("City") circulated a Request for Proposals (RFP) to three environmental consultants qualified to provide environmental review services for development projects. After reviewing the proposals the City selected Circlepoint ("Consultant") to perform the environmental review required for the proposed 6-story, 150-unit residential apartment development at 1095 Rollins Road and the City entered into a contract with Circlepoint for \$93,135, dated February 28, 2019; because the original contract amount was under \$100,000 it was able to be executed by the City Manager; and

**WHEREAS**, the it has been determined that additional work is required to complete the environmental review for the proposed 6-story, 150-unit residential apartment development at 1095 Rollins Road and the Consultant has requested \$14,781 to perform additional services beyond the scope of the Agreement; and

**WHEREAS**, the Consultant has prepared a request for additional fees to cover the cost of the requested services as outlined in the attached Contract Amendment Request No. 1, dated August 14, 2019, for the 6-story, 150-unit residential apartment development at 1095 Rollins Road, for an increase of \$14,781 for a total budget of \$107,916;

**WHEREAS**, because the amendment to the agreement will authorize work in excess of \$100,000, with the combined total budget of \$107,916, City Council approval is required.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED:

1. The City Manager is authorized and directed to enter into Amendment No. 1 to Professional Services Agreement with Circlepoint for environmental review services related to the proposed 6-story, 150-unit residential apartment development at 1095 Rollins Road consistent with the Scope of Work attached to this resolution, for an additional cost of \$14,782, for a maximum total cost of \$107,916.00, as stated in the Contract Amendment No. 1, dated August 14, 2019.
2. The City Clerk is instructed to attest to the signature of the City Manager upon execution of the Professional Services Agreement.

Resolution No.

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Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 3<sup>rd</sup> day of September, 2019, and as adopted thereafter by the following vote:

AYES: COUNCILMEMBERS: NAYES:  
COUNCILMEMBERS: ABSENT:  
COUNCILMEMBERS:

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City Clerk