

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BUREAU VERITAS NORTH AMERICA, INC. INCREASING THE CONTRACT AMOUNT BY \$700,000 TO COVER PLAN CHECK AND BUILDING INSPECTION SERVICES RELATED TO THE BURLINGAME POINT DEVELOPMENT PROJECT**

WHEREAS, on July 5, 2016, the City Council authorized the City Manager to execute a contract with Bureau Veritas North America, Inc. for plan check and building inspection services required by the Community Development Department – Building Division, in the amount of \$360,000; and

WHEREAS, on December 19, 2016, the City Council authorized the City Manager to negotiate and execute an amendment to the Professional Services Agreement with Bureau Veritas North America, Inc., increasing the contract amount by \$419,000 to cover additional plan check and building inspection services in Fiscal Year 2016-2017 as a result of two major construction projects that necessitated engaging the services of the vendor to a greater degree than budgeted for Fiscal Year 2016-2017; and

WHEREAS, on June 17, 2019, the City Council authorized the City Manager to negotiate and execute an amendment to the Professional Services Agreement with Bureau Veritas North America, Inc., increasing the contract amount by \$300,000 to cover additional plan check and building inspection services in Fiscal Year 2018-2019 as a result of two major construction projects that necessitated engaging the services of the vendor to a greater degree than budgeted for Fiscal Year 2018-2019; and

WHEREAS, the Community Development Department – Building Division has received Building Permit Applications for major Tenant Improvement (TI) construction projects that will necessitate engaging the services of the vendor to a greater degree than budgeted for Fiscal Year 2019-2020, and therefore an amendment to the maximum amount to be expended under the terms of the current Professional Services Agreement with Bureau Veritas North America, Inc. is necessary; and

WHEREAS, all costs for plan check and permit fees are passed through to project proponents.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED:

1. The City Manager is authorized and directed to negotiate and execute an amendment to the Professional Services Agreement with Bureau Veritas North

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America, Inc. for plan check and inspection services, increasing the contracted amount by \$700,000.

2. The City Clerk is directed to attest to the signature of the City Manager upon execution of the Professional Services Agreement.

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Donna Colson, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 4<sup>th</sup> day of November, 2019 and as adopted thereafter by the following vote:

AYES:	COUNCILMEMBERS:
NAYES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

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Meaghan Hassel-Shearer, City Clerk