



**TRAFFIC, SAFETY AND PARKING COMMISSION**  
**Unapproved Minutes**  
**Regular Meeting of Thursday, October 10, 2019**

**1. CALL TO ORDER**            7:01 p.m.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. ROLL CALL**

**MEMBERS PRESENT:** Israelit, Londer, Martos, Wettan

**MEMBERS ABSENT:** Bush

**4. APPROVAL OF MINUTES**

a) August 8, 2019 Meeting Minutes

Motion: To accept the August meeting minutes with edits from Commissioner Wettan.

M/S/C; Londer/Wettan, 4/0/0

b) September 12, 2019 Meeting Minutes

Motion: To accept the September meeting minutes with edits from Commissioner Wettan.

M/S/C; Londer/Wettan, 4/0/0

**5. PUBLIC COMMENTS – NON-AGENDA**

Sohail Mamdani, a resident on Rhinette (off of California Drive next to the Goodwill Store) expressed his concern regarding cars parking on both sides of the road, which only allows for one car to pass. He also stated that large trucks will block the street and as a result, he has been late to work. Mr. Mamdani said it is difficult to maneuver around the large trucks, which causes traffic jams on an otherwise quiet street. He also shared that the large trucks go over the curbs and bang up traffic poles and have caused property damage. Mr. Mamdani appealed to the Commission to do something about the ongoing situation.

Lance Diodati, a long time Burlingame resident that also lives in the same area as Mr.

Mamdani, expressed his displeasure about the trucks coming in and out, but was more concerned with the red zones in front of his duplex on each side of the driveway. He explained that the red curbing was about two feet on both sides of his driveway and now they want to take another 6 feet of parking on the side of Goodwill. He said the street is so narrow with infrequent parking spaces available and the red curbs take away spaces. Mr. Diodati also stated that he has a hard time getting in and out of his driveway due to cars and trucks for Goodwill blocking up to four feet of his driveway. He was unsure if this was the right forum but was hopeful to find some kind of resolution.

Jim Evans, a previous TSPC commissioner, who resides on Devereux Drive is concerned with the speeding on Bernal. He said he noticed a speed trailer on Bernal but the presence of the trailer did not slow down the cars much. Mr. Evans explained that vehicles come down from Trousdale to Quesada to Devereux and accelerate on Bernal and Adeline. Since other measures have not deterred the speeding, he suggested police presence and possibly speed bump(s). Mr. Evans encouraged staff and TSPC to look into the problem.

Zac Amero, a Hoover School parent, expressed concern about safe routes to Hoover School. He stated the neighborhood is having a lot of issues with the signage regarding what is a through street or one-way street. Mr. Amero said the signage is not well worded and sometimes the sign doesn't even work—causing a dangerous situation. He explained the road is very narrow and sidewalks are broken up and falling apart, forcing kids and parents to walk in the street. Mr. Amero is hopeful this will be a future agenda item and staff can reassess the situation. He suggested the possibility of additional signage and/or a crossing guard at the entrance and east end of Summit Drive.

Manito Velasco requested a crosswalk at Clarice and Sequoia, which is a half block away from BIS. He stated he asked the City to put in a crosswalk there in 2015 when the City was paving but he said he eventually gave up. Mr. Velasco indicated there have been several recent close calls at that location so he is requesting the crosswalk again. Additionally, Mr. Velasco thanked the Commission for their work to reduce the school speed limits to 15 MPH but pointed out the reduced speed has not been applied at Mills School on Murchison and suggested the City work with Millbrae to make that happen. He also suggested narrowing Murchison by adding a center turn lane.

## **6. DISCUSSION/ACTION ITEMS**

### **a) Community B/PAC Update (Informational Only)**

Ms. Leigh, Vice Chair/Secretary of B/PAC stated they would like to see a bike lane on Trousdale and indicated it would be part of a larger bike route requested by B/PAC for the upcoming Bicycle and Pedestrian Master Plan. With regards to the City's repaving efforts, she requested that B/PAC see all the designs from the City's consultant—Alta Planning + Design, including the plans for Trousdale. She also stated they would like to improve the pedestrian environment along with the requested bike lane(s) along Trousdale. Ms. Leigh also requested lighting at the intersection of Carolan and Oak Grove and wants the streetlight to include a pedestrian activation button. She requested high visibility

crosswalks at that location too. Ms. Leigh also requested the yield sign be replaced with a stop sign northbound California approaching Oak Grove towards Burlingame High School. Lastly, she requested pedestrian activation buttons at Broadway, Howard—all down California Drive.

b) Downtown Transit Incentives

Mr. Wong provided the Commissioners with a list of potential transit incentives. The Commission discussed the various incentives at length and generated a list of five solid incentives for staff to further investigate and possibly implement in order to assist with the lack of current parking inventory as a result of the Village at Burlingame Project (Lots F and N).

- Establish congestion/motivational pricing.
- Provide discounted pass for parking Monday through Wednesday, with proof of transit use Thursday through Saturday.
- Utilize programs through Commute.org (Carpool 2.0).
- Extend existing shuttle service.
- Dedicated carpool spaces (valet company to confirm carpool).

One public comment was received by a gentleman that asked the Commission to consider that not all employees receive transit subsidies or benefits from their employer. He used the Apple security staff and salons that rent out chairs as examples.

## 7. INFORMATION ITEMS

a) Engineering Division Reports

- **Bicycle/Pedestrian Master Plan Update** – The second community meeting has been scheduled for November 20 at the Recreation Center.
- **TDA Article 3 Grant** – The project was presented to the County B/PAC on September 26.
- **Broadway Grade Separation** – The community meeting has been rescheduled to November 19, 2019 at the Library in the Lane Room.
- **Lots F and N Construction Update** – October 8 was the new anticipated construction start date for the parking structure. To expedite construction activities, the valet-assist has shifted to the upper levels of Lot A. Using this lot now eliminates relocation when Lot F is closed for construction. It will also be employee permit only due to the high number of permit users already in Lot A. The Corp Yard has already replaced the signs in Lot O to differentiate between Caltrans and City spaces. Transit incentives were discussed at tonight's meeting.

- **Lyon-Hoag Neighborhood Traffic Calming** – Staff received additional comments from the community at the October 2 meeting. Staff and consultant will review the comments and generate a response to all of them.
- **Dynamic Wayfinding Signage for Parking Availability Pilot Project** – In addition to previously identified Lots Y and C, Lot K-1 will also be included in the pilot program.
- **Oak Grove Avenue/Carolan Avenue** – Operations analysis completed. Signal operations at Oak Grove/California will decrease with the addition of a signal at Oak Grove/Carolan; however, delay impacts can be mitigated through signal timing changes. With a new signal at Oak Grove/Carolan, the free-flowing eastbound approach will experience delays, but the overall operation of the intersection will improve. Staff is moving forward with design.
- **Cabrillo Halloween** – In addition to BPD onsite on Halloween, staff will notice the event through E-news and provide electronic message boards.
- **El Camino Real Task Force** – Met on September 24. Caltrans to start environmental process and is seeking outreach assistance to the community.
- **TSPC Priority List (revised October 2019):**

#### TSPC Led Effort

1	Downtown Parking and Access	10/10/19: Item 7a
2	Bike\Ped Plan Update: fwd to BPAC	10/10/19: Item 7a
3	School Traffic and Safety Issues	5/9/19: Item 6c
4	Neighborhood Traffic Calming	10/10/19: Item 7a
5	Citywide Transportation Alternatives	
6	Electric Vehicles	5/9/19: Item 7a
7	Broadway Parking	5/9/19: Item 6b
8	Bike Share Feedback	
9	<i>Parking and traffic considerations w/Planning *</i>	
10	<i>Joint meeting with City Council *</i>	
11	<i>Halloween Traffic Impacts (July) *</i>	10/10/19: Item 7a

#### Staff Update via Report

1	Caltrans' ECR Corridor	
2	Hoover School Update	
3	Downtown Parking Strategies	10/10/19: Item 7a
4	City Hall Traffic Calming/Floribunda	4/11/19: Item 6b
5	California Roundabout	5/9/19: Item 7a
6	Oak Grove/Carolan Traffic Signal	
7	Bike\Ped Plan Update: fwd to BPAC	10/10/19: Item 7a
8	Rec Center Parking	

9	Old Bayshore Corridor Study	8/8/19: Item 7a
10	Grant Opportunities	10/10/19: Item 7a
11	Broadway Grade Separation	10/10/19: Item 7a
12	San Mateo's Peninsula Ave OC	
13	School Speed Limit Updates	6/13/19, Item 7a
14	School Safety Improvements	5/9/19: Item 6c
15	Lyon-Hoag Neighborhood Traffic Calming	10/10/19: Item 7a
16	300 Burlingame Point Traffic Impacts	8/8/19: Item 7a
17	Broadway/California Update	

#### 2019 Agenda Item Action Status

1	Council Direction Regarding Improving Short-Term Parking in the Burlingame Avenue Downtown Area	South and West Lane to be converted in late-July
2	TSPC's Lot N Parking Structure Recommendation	<i>Completed</i>
3	School Speed Reductions	<i>Completed</i>
4	North Carolan Avenue Parking Restrictions	Restrictions adopted. Working on sign installations.
5	McKinley Turn-Restrictions	<i>Completed</i>
6	Stop Signs at 3 locations	<i>Completed</i>

#### b) Police Department Reports

Sergeant Perna reported 30 accidents this reporting period. He stated there were no accidents at the intersection of El Camino Real and Floribunda. Sergeant Perna also reported that there was an increase in the number of hit-and-run accidents.

#### c) Farmer's Market

Commissioner Londer stated the Farmer's Market will take place this upcoming weekend. He said he would be there limited hours (approximately 9 am – 12 pm). Commissioners Martos and Wettan indicated they would let Commissioner Londer know if they could participate. Vice-Chair Israelit stated she would be out of town and unable to participate.

#### d) TSPC Chair/Commissioner's Communications

Commissioner Martos reported that he received information through Vice-Mayor Emily Beach regarding concerns surrounding the routes to Hoover School and the mechanism or methods for reporting concerns and prioritizing the desired improvements.

Mr. Wong indicated he has been in touch with the principals and will also be providing an update to school officials on October 25. He also stated the City is trying to advance the construction of sidewalks but the funding is still slated for 2021. Mr. Wong also shared

that the City is working to enhance some of the previous measures implemented such as improving the current signage, more police enforcement, and additional education outlets.

## **8. COMMISSION & SUBCOMMITTEE REPORTS**

### **a) Downtown Parking (Martos & Wettan)**

No update; discussed earlier.

### **b) Broadway Parking (Bush & Israelit)**

No update; discussed earlier.

### **c) School Traffic (Israelit & Londer)**

No update; discussed earlier.

### **d) Citywide Transportation Alternatives (Londer & Wettan)**

No update; discussed earlier.

## **9. FUTURE AGENDA ITEMS**

- Bike/Pedestrian Master Plan
- Valet-Assist Update
- Concerns on Rhinette related to red zones and large trucks obstructing roadway/parking
- Bike share (to replace Limebike)

## **10. ADJOURNMENT 9:20 pm**