

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME APPROVING
THE ADDITION OF ONE NEW FULL-TIME EQUIVALENT MANAGEMENT ANALYST
POSITION**

WHEREAS, the current Finance Division staffing is insufficient to adequately meet the City's financial service needs; and

WHEREAS, there is a need for focused resources for the budget process, development of City-wide financial reports, and assistance in identifying financial trends and anomalies at the City level; and

WHEREAS, the addition of a 1.0 full-time equivalent (FTE) Management Analyst position in the Finance Department will enable staff to meet increased demands for staff time; and

WHEREAS, the annual cost of the additional position is approximately \$162,000; and

WHEREAS, the amount of additional appropriation needed to fund the position for the remainder of the current fiscal year will be determined and requested as part of the Mid-Year Report for Fiscal Year 2019-20; and

WHEREAS, the appropriate bargaining unit has reviewed the proposed change and has not brought forth any objections or concerns.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Burlingame finds, orders and declares that:

The Council approves the addition of a 1.0 FTE Management Analyst position in the Finance Department.

Donna Colson, Mayor

I, Meaghan Hassel Shearer City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council held on the 18th day of November 2019, and was adopted thereafter by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Meaghan Hassel-Shearer, City Clerk