

*City Librarian Report to Board of Trustees
19 November 2019*



Personnel Updates:

Comings and Goings

- Leslie Bauman has been evicted from Bellevue apartment and has tendered her resignation. Because of the Bay Area housing situation, she and her husband will be moving to the great state of Georgia to be closer to her family and grandchild.

Recruitments

- Library interviews for a New Teen/Children Librarian have ended this past Friday. An offer has been made and will be announced once background checks have been completed.
- Circulation will be recruiting for new Library Aides

General Updates:

- **Monthly Topic** – Monthly topics
- **Strategic Plan 2019/2020** – N/A
- **Passport Intake update** – N/A
- **Policy** –
 - Library Security Camera policy -- pending
 - Community Board Posting policy – pending
 - Law Enforcement/ICE Records Requests policy – pending
- **Tech Lab update: “The Lab” Create, tinker, and play at the Lab!** – Librarian Jodi Jirsa is looking for volunteers knowledgeable of sewing machines and/or sergers.
- **Training** –
 - Life Moves, Burlingame Police Critical Response Team, and San Mateo County’s Behavioral Health will hold training for staff using Crisis Intervention techniques Dec 5th 8am-10am
- **Significant Upcoming Events** –
 - Nov 21st 6pm -8pm This coming Thursday, November 21st, the library will be hosting a community potluck and candlelight vigil event from 6-8 PM. From 6:00 to approximately 7:00 PM, there will be food on the main level and we will have tables and chairs set up in the AV Room. We are encouraging the community to bring a dish that is important to them and perhaps has some cultural significance to them. The idea is for people to sit, chat, and share food together. We will be providing drinks and we are also purchasing food from Fika Café. Following the potluck portion of the event, people will be invited outside for a candlelight vigil

led by City Council and local faith leaders. City Council and the faith leaders will handle this portion of the program and will have some speeches planned.

○ ***Facilities update –***

- The front historic windows (Reading Room side) will be re-glazed and painted to prepare for winter weather.

○ ***Foundation report –***

- Foundation will use Library's volunteer software to track volunteer hours.
- The Foundation will put more effort into Planned & Estate Giving.

○ ***PLS/PLP –***

- MacMillan eBook saga continues. This is the message patrons can now see when they go to the Library website. *“Beginning today, customers can expect longer wait queues for new eBooks published by Macmillan because of their decision to embargo new eBook titles for libraries. This article sums up the issues, as well as the approaches taken by different libraries to Macmillan's decision. The library purchases our eBooks collaboratively with the rest of the Peninsula Library System. The Administrative Council of PLS discussed a boycott, but decided that we didn't want to further inconvenience our customers, especially those for whom eBooks are the only reading option because of physical or visual disabilities, beyond what Macmillan is already doing. To learn more about this issue, you can also visit <https://ebooksforall.org>”*