



# STAFF REPORT

AGENDA NO: 8h

MEETING DATE: January 21, 2020

**To:** Honorable Mayor and City Council

**Date:** January 21, 2020

**From:** Margaret Glomstad, Parks & Recreation Director – (650) 558-7307  
Rich Holtz, Parks Supervisor – (650) 558-7335  
Nicole Houghton, Recreation Coordinator- (650) 558-7308

**Subject:** Adoption of a Resolution Accepting the Bay Trail Fitness Equipment Project at the Cost of \$205,576.89, City Project No. 85440

---

## **RECOMMENDATION**

Staff recommends that the City Council adopt the attached resolution accepting the Bay Trail Fitness Equipment Project at the cost of \$205,576.89, City Project No. 85440.

## **BACKGROUND**

On September 3, 2019, the City Council awarded the purchase of materials and the installation of the concrete pads for the Bay Trail Fitness Equipment Project. The equipment was purchased from Greenfields, Inc. in the amount of \$75,308.70 through Porter Corp., and the concrete pads were installed by Bay Area Paving Co. in the amount of \$73,500, City Project No. 85440.

The Bay Trail Fitness Equipment Project included providing all labor and materials required for the concrete paving, curbs, off-haul, grading, and drainage. Parks Division staff completed the fitness equipment, irrigation, and site furnishing installation, landscaping, and other miscellaneous items.

## **DISCUSSION**

The project construction has been satisfactorily completed in compliance with the plans and specifications. The final construction cost was \$205,576.89.

The DoubleTree by Hilton San Francisco Airport, the Crowne Plaza Hotel & Resorts, Caccia Plumbing, Burlingame Lions Club, and Burlingame Parks and Recreation Foundation provided funding to allow for the upgrade of the equipment surfacing. The total donation was \$20,000.

## **FISCAL IMPACT**

The following are the final project construction expenditures:

---

Fitness Equipment	\$75,309.00
Concrete Pads (base)	\$69,900.00
Concrete Pads (add-alt)	\$3,500.00
PLS Surveying	\$3,720.00
Baytree Design, Inc.	\$4,511.00
BCDC	\$600.00
San Mateo County Clerk	\$50.00
Signage	\$912.58
Channel Drain	\$2,430.73
Retaining Wall Stone	\$687.48
Rubber Tile Surfacing	\$28,920.88
Drinking Fountains	\$9,075.00
Irrigation	\$ 3,462.68
Landscape Materials	\$ 2,497.54
<b>Total</b>	<b>\$205,576.89</b>

There are sufficient funds in the Parks and Trees Capital Improvement budget to cover the final project costs.

Exhibit:

- Resolution