

**AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH FREYER & LAURETA, INC.
FOR NEIGHBORHOOD STORM DRAIN PROJECT #12
CITY PROJECT NO. 85600**

THIS AGREEMENT is entered into this 16th day of September, 2019, by and between the City of Burlingame, State of California, herein called the "City", and FREYER & LAURETA, INC. engaged in providing engineering design services herein called the "Consultant".

RECITALS

- A. The City is considering conducting activities for the consultant engineering services for NEIGHBORHOOD STORM DRAIN PROJECT #12.
- B. The City desires to engage a professional engineering consultant to provide design services for twenty (20) locations throughout the City. Consultant is selected because of their experience and qualifications to perform the desired work, described in Exhibit A.
- C. The Consultant represents and affirms that it is qualified and willing to perform the desired work pursuant to this Agreement.

AGREEMENTS

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

- 1. Scope of Services. The Consultant shall provide professional engineering design services for storm drainage improvements as detailed in "Scope of Work" of the attached Exhibit A of this agreement.
- 2. Time of Performance. The services of the Consultant are to commence upon the execution of this Agreement with completion of all work by December 31, 2019.
- 3. Compliance with Laws. The Consultant shall comply with all applicable laws, codes, ordinances, and regulations of governing federal, state and local laws. Consultant represents and warrants to City that it has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all

times during the term of this Agreement any licenses, permits, and approvals which are legally required for Consultant to practice its profession. Consultant shall maintain a City of Burlingame business license.

4. Sole Responsibility. Consultant shall be responsible for employing or engaging all persons necessary to perform the services under this Agreement.
5. Information/Report Handling. All documents furnished to Consultant by the City and all reports and supportive data prepared by the Consultant under this Agreement are the City's property and shall be delivered to the City upon the completion of Consultant's services or at the City's written request. All reports, information, data, and exhibits prepared or assembled by Consultant in connection with the performance of its services pursuant to this Agreement are confidential until released by the City to the public, and the Consultant shall not make any of these documents or information available to any individual or organization not employed by the Consultant or the City without the written consent of the City before such release. The City acknowledges that the reports to be prepared by the Consultant pursuant to this Agreement are for the purpose of evaluating a defined project, and City's use of the information contained in the reports prepared by the Consultant in connection with other projects shall be solely at City's risk, unless Consultant expressly consents to such use in writing. City further agrees that it will not appropriate any methodology or technique of Consultant which is and has been confirmed in writing by Consultant to be a trade secret of Consultant.
6. Compensation. Compensation for Consultant's professional services shall not exceed \$98,560.00 and payment shall be based upon City approval of each task.

Billing shall include current period and cumulative expenditures to date and shall be accompanied by a detailed explanation of the work performed by whom at what rate and on what date. Also, plans, specifications, documents or other pertinent materials shall be submitted for City review, even if only in partial or draft form.

7. Availability of Records. Consultant shall maintain the records supporting this billing for not less than three (3) years following completion of the work under this Agreement. Consultant shall make these records available to authorized personnel of the City at the Consultant's offices during business hours upon written request of the City.

8. Project Manager. The Project Manager for the Consultant for the work under this Agreement shall be Richard J. Laureta, President.
9. Assignability and Subcontracting. The services to be performed under this Agreement are unique and personal to the Consultant. No portion of these services shall be assigned or subcontracted without the written consent of the City.
10. Notices. Any notice required to be given shall be deemed to be duly and properly given if mailed postage prepaid, and addressed to:

To City: Martin Quan
 City of Burlingame
 501 Primrose Road
 Burlingame, CA 94010

To Consultant: Freyer & Laureta, Inc.
 144 North San Mateo Drive
 San Mateo, CA 94401

or personally delivered to Consultant to such address or such other address as Consultant designates in writing to City.

11. Independent Contractor. It is understood that the Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and not an agent or employee of the City. As an independent contractor he/she shall not obtain any rights to retirement benefits or other benefits which accrue to City employee(s). With prior written consent, the Consultant may perform some obligations under this Agreement by subcontracting, but may not delegate ultimate responsibility for performance or assign or transfer interests under this Agreement.

Consultant agrees to testify in any litigation brought regarding the subject of the work to be performed under this Agreement. Consultant shall be compensated for its costs and expenses in preparing for, traveling to, and testifying in such matters at its then current hourly rates of compensation, unless such litigation is brought by Consultant or is based on allegations of Consultant's negligent performance or wrongdoing.

12. Conflict of Interest. Consultant understands that its professional responsibilities is solely to the City. The Consultant has and shall not obtain any holding or interest within the City of Burlingame. Consultant has no business holdings or agreements with any individual member of the Staff or management of the City or its representatives nor shall it enter into any such holdings or agreements. In addition, Consultant warrants that it does not presently and shall not acquire any direct or indirect interest adverse to those of the City in the subject of this Agreement, and it shall immediately disassociate itself from such an interest should it discover it has done so and shall, at the City's sole discretion, divest itself of such interest. Consultant shall not knowingly and shall take reasonable steps to ensure that it does not employ a person having such an interest in this performance of this Agreement. If after employment of a person, Consultant discovers it has employed a person with a direct or indirect interest that would conflict with its performance of this Agreement, Consultant shall promptly notify City of this employment relationship, and shall, at the City's sole discretion, sever any such employment relationship.
13. Equal Employment Opportunity. Consultant warrants that it is an equal opportunity employer and shall comply with applicable regulations governing equal employment opportunity. Neither Consultant nor its subcontractors do and neither shall discriminate against persons employed or seeking employment with them on the basis of age, sex, color, race, marital status, sexual orientation, ancestry, physical or mental disability, national origin, religion, or medical condition, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment & Housing Act.
14. Insurance.
 - A. Minimum Scope of Insurance:
 - i. Consultant agrees to have and maintain, for the duration of the contract, General Liability insurance policies insuring him/her and his/her firm to an amount not less than: One million dollars (\$1,000,000) combined single limit per occurrence and two million dollars (\$2,000,000) aggregate for bodily injury, personal injury and property damage in a form at least as broad as ISO Occurrence Form CG 0001.
 - ii. Consultant agrees to have and maintain for the duration of the contract, an Automobile Liability insurance policy ensuring him/her

and his/her staff to an amount not less than one million dollars (\$1,000,000) combined single limit per accident for bodily injury and property damage.

- iii. Consultant agrees to have and maintain, for the duration of the contract, professional liability insurance in amounts not less than two million dollars (\$2,000,000) each claim/aggregate sufficient to insure Consultant for professional errors or omissions in the performance of the particular scope of work under this agreement.
- iv. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

B. General and Automobile Liability Policies:

- i. The City, its officers, officials, employees and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of Consultant, premises owned or used by the Consultant. The endorsement providing this additional insured coverage shall be equal to or broader than ISO Form CG 20 10 11 85 and must cover joint negligence, completed operations, and the acts of subcontractors. This requirement does not apply to the professional liability insurance required for professional errors and omissions.
- ii. The Consultant's insurance coverage shall be endorsed to be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurances maintained by the City, its officers, officials, employees or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.
- iii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

- iv. The Consultant's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - C. In addition to these policies, Consultant shall have and maintain Workers' Compensation insurance as required by California law. Further, Consultant shall ensure that all subcontractors employed by Consultant provide the required Workers' Compensation insurance for their respective employees.
 - D. All Coverages: Each insurance policy required in this item shall be endorsed to state that coverage shall not be canceled except after thirty (30) days' prior written notice by mail, has been given to the City (10 days for non-payment of premium). Current certification of such insurance shall be kept on file at all times during the term of this agreement with the City Clerk.
 - E. Acceptability of Insurers: Insurance is to be placed with insurers with a Best's rating of no less than A-VII and authorized to do business in the State of California.
 - F. Verification of Coverage: Upon execution of this Agreement, Contractor shall furnish the City with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms approved by the City. All certificates and endorsements are to be received and approved by the City before any work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.
15. Indemnification. To the fullest extent permitted by law, Consultant shall save, keep and hold harmless indemnify and defend the City, its officers, employees, authorized agents and volunteers from all damages, liabilities, penalties, costs, or expenses in law or equity, including but not limited to attorneys' fees, that may at any time arise, result from, relate to, or be set up because of damages to property or personal injury received by reason of, or in the course of performing work which arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, the negligence, recklessness, or willful misconduct of Consultant, or any of the Consultant's officers, employees, or agents or any subconsultant. This provision


shall not apply if the damage or injury is caused by the sole negligence, active negligence, or willful misconduct of the City, its officers, agents, employees, or volunteers.


16. Waiver. No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder, nor does waiver of a breach or default under this Agreement constitute a continuing waiver of a subsequent breach of the same or any other provision of this Agreement.
17. Governing Law. This Agreement, regardless of where executed, shall be governed by and construed under the laws of the State of California. Venue for any action regarding this Agreement shall be in the Superior Court of the County of San Mateo.
18. Termination of Agreement. The City and the Consultant shall have the right to terminate this agreement with or without cause by giving not less than fifteen (15) days written notice of termination. In the event of termination, the Consultant shall deliver to the City all plans, files, documents, reports, performed to date by the Consultant. In the event of such termination, City shall pay Consultant an amount that bears the same ratio to the maximum contract price as the work delivered to the City bears to completed services contemplated under this Agreement, unless such termination is made for cause, in which event, compensation, if any, shall be adjusted in light of the particular facts and circumstances involved in such termination.
19. Amendment. No modification, waiver, mutual termination, or amendment of this Agreement is effective unless made in writing and signed by the City and the Consultant.
20. Disputes. In any dispute over any aspect of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, as well as costs not to exceed \$7,500 in total.
21. Entire Agreement. This Agreement constitutes the complete and exclusive statement of the Agreement between the City and Consultant. No terms, conditions, understandings or agreements purporting to modify or vary this Agreement, unless hereafter made in writing and signed by the party to be bound, shall be binding on either party.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the date indicated on page one (1).

City of Burlingame


"Consultant"


By _____
Syed Murtuza
Director of Public Works



Freyer & Laureta, Inc.
Richard J. Laureta, P.E.
President

Approved as to form:



City Attorney – Kathleen Kane

ATTEST:



City Clerk - Meaghan Hassel-Shearer



CIVIL ENGINEERS • SURVEYORS • CONSTRUCTION MANAGERS

August 29, 2019

Mr. Martin Quan, P.E.
City of Burlingame
Public Works Department
501 Primrose Road
Burlingame, CA 94010

**Re: ENGINEERING SERVICES PROPOSAL, CITY OF BURLINGAME
NEIGHBORHOOD STORM DRAIN PROJECTS #12, CITY
PROJECT NO. 85600**

Dear Mr. Quan:

Thank you for the opportunity to present this proposal to you for the design of miscellaneous storm drain improvements throughout the City. We understand that the purpose of the City's Neighborhood Storm Drain program is to replace/rehabilitate storm drainage systems to control street flooding that can impede traffic and emergency access and to improve local drainage. This is the twelfth project of the program; which includes a total of 20 project sites as identified at our meeting held on August 14, 2019 at Public Works. In keeping with our recent previous proposals for the City-Wide Neighborhood Storm Drain Projects, we propose to provide topographic survey at each project site and have included a budget for potholing. Topographic survey will extend beyond the project sites, as defined in the proposal. We propose the following Scope of Services for each site. A Description of Services follows the Scope of Services section.

Scope of Services:

Burlingame Creek Watershed

Project Site 1 – Intersection of California and Bayswater (Project Site ID BN23)

- Perform topographic Survey of the project area.
- Review CCTV to be provided by the City to assess the condition of the CMP. If CCTV provided by City indicates pipe is suitable for lining. If pipe is determined to be too damaged, pipe will be removed and replaced.
- Prepare plans to repair and replace the existing CMP and replace four (4) existing drainage inlets at the intersection. Work will include replacement of 40 linear feet (LF) of curb and gutter (C&G) adjacent to the new inlets at the intersection.

Project Site 2 – Burlingame and Victoria/Rollins (Project Site ID BN49)

- Perform topographic Survey of the project area.
- Prepare plans for the replacement of five (5) existing catch basins at the intersection

and replacement 50 LF of curb and gutter. Replacement of the existing curb ramp at Victoria and Burlingame or the driveway at 240 Victoria is not anticipated at this time but final determination will be made after completion of topographic survey.

Project Site 3 – Howard and Highland (Project ID BN50)

- Perform topographic survey of the project area.
- Prepare plans for the replacement of three (3) existing catch basins at the intersection and replacement 30 LF of curb and gutter. Replacement of the existing curb ramps located to the south and east and the driveway at Eagle Car Wash is not anticipated at this time. Final determination of driveway and curb ramp replacements will be made after completion of topographic survey.

Project Site 4 – Howard and Hatch (Project ID BN51)

- Perform topographic survey of the project area.
- The project will upgrade the existing inlet with a new junction structure.

Project Site 5 – Peninsula at Railroad Tracks (Project ID BN52)

- Perform topographic survey of the project area.
- Prepare plans to combine two side by side junction structures to improve the hydraulics of the storm drain system. It is anticipated that there will be replacement of 15 LF of C&G.

Project Site 6 – Oak Grove west of San Mateo Boulevard (Project ID BN54)

- Perform topographic survey of the existing grate.
- Prepare plans to replace grate of existing inlet structure.

Project Site 7 – California Drive South of Oak Grove (Project ID BN55)

- Perform topographic survey of the existing grate.
- Prepare plans to replace grate of existing inlet structure.

Project Site 8 Ansel Road– (Project ID BN58)

- Perform topographic survey of the project area.
- Review CCTV to be provided by the City to assess the condition approximately 200 LF of existing 8" diameter CMP.
- Design for the replacement of up to 200 LF of existing CMP with new minimum 10-inch RCP and prepare plans for three (3) inlet replacements.

Project Site 9 – Oak Grove and Paloma (Project ID BN 59)

- Perform topographic survey of the project area.

- Review CCTV to be provided by the City to assess the condition of the CMP which appears to transition to RCP after approximately 110 LF.
- If pipe is determined to be too damaged, pipe will be designed to be removed and replaced with new RCP.
- For scope assumptions, design for the replacement of up to 110 LF of 54-inch pipe and replace one inlet.

Easton Creek Watershed

Project Site 10 – Easton Drive Drainage at Hillside/Desoto (Project ID EN 13)

- Perform topographic survey of the project area.
- Review CCTV to be provided by the City to assess the condition of the CMP.
- Perform capacity study to determine if the existing 12-inch storm drain is sufficient to carry anticipated flows.
- Provide recommendation to the City.
- Prepare design for storm drain improvements.

Mills Creek Watershed

Project Site 11 – Hillside Court at Newton (Project ID MN 7)

- Perform topographic survey of the project area.
- Review CCTV to be provided by the City to assess the condition of the CMP. If pipe is determined to be too damaged, pipe will be designed to be removed and replaced with new RCP.
- Upgrade two (2) existing drainage inlets.
- For scope assumptions, design for the replacement of 60 LF of valley gutter.

Project Site 12 – 110 Loma Vista Drive Project ID MN 22)

- Perform topographic survey of the project area.
- Review CCTV to be provided by the City to assess of the existing 12-inch RCP and determine if it is suitable for relining.
- Provide recommendation to the City.
- Prepare design for storm drain improvements.

Project Site 13 – 1505 Alturas (Project ID MN 23)

- Perform topographic survey of the project area.
- Prepare design for the replacement of five (5) existing catch basins replacement 110 LF of concrete gutter at 1505 Alturas. Final determination gutter replacement will be made after completion of topographic survey.

Project Site 14 – Albemarle and Ray (Project ID MN 33)

- Perform topographic survey of the project area.
- Prepare design for the replacement of four (4) existing catch basins replacement 40 LF of concrete gutter. Final determination of C&G replacement will be made after completion of topographic survey. It is assumed all curb ramps will may be left intact.

Project Site 15 – 1521 Albemarle (Project Site ID MN 34)

- Perform topographic survey of the project area.
- Review CCTV to be provided by the City to assess of the existing 150 LF 18-inch RCP and determine if it is still suitable.
- Prepare design for the replacement of one (1) existing catch basin replacement 10 LF of rolled curb and gutter. Final determination of C&G replacement will be made after completion of topographic survey. For scope purposes, design of new pipeline replacement has been included.

Project Site 16 – Balboa and Ray (Project ID MN35)

- Perform topographic survey of the project area.
- Review CCTV to be provided by the City to assess of the existing 110 LF of 12-inch to 18-inch RCP and determine if it is sufficient to carry anticipated flows.
- Prepare design for the replacement of three (3) existing catch basins replacement 30 LF of concrete gutter. For scope purposes, design of new pipeline replacement has been included.
- Final determination of C&G replacement will be made after completion of topographic survey.

Project Site 17 – 1524 Balboa (Project ID MN36)

- Perform topographic survey of the project area.
- Prepare plans for the replacement of two (2) existing grates.

Project Site 18 – 1512 & 1514 Alturas (No Project ID)

- Perform topographic survey of the project area.
- Prepare a drainage study to review existing street grades fronting 1512 and 1514 Alturas. It appears that if the existing median was extended and the road can undergo regrade with a new inlet at the median, overtopping can be drastically minimized.
- Prepare design for two new inlets and approximately 200 LF of new storm drain pipe to reduce stormwater overtopping existing rolled curbs.

El Portal Watershed

Project Site 19 - Mills Canyon Court (No Project ID)

- Perform topographic survey of the project area.
- Review CCTV to be provided by the City to assess of the existing 100 LF of 12-inch or 15-inch RCP and determine what kind of repairs are needed.
- For scope assumptions, design includes replacement of one (1) inlet in place.

Project Site 20 – 2739 Martinez Drive (No Project ID)

- Perform topographic survey of the project area.
- Provide design for two (2) new inlets and new 100 LF 12-inch diameter storm drain to eliminate existing valley gutter. Plans will include regrading of street.

Description of Services

Topographic Surveys:

Topographic surveys will be based on assumed benchmarks local to each project area. Boundary surveys will not be performed. Limits of survey will extend 100 feet past the improvement zone for drainage inlet replacement projects. For projects that require curb and gutter replacement, capacity evaluation, or other larger area assessments, the limits of survey will extend 250 feet past the improvement zone.

In project sites where new roadway surface improvements and replacement curb/gutter are being designed, we will perform topographic surveys in order to obtain elevations needed for design.

Design Services

Design Services include:

- Field visits and field meetings with City Staff as needed to design the project sites.
- Attendance of a kick-off meeting, Project Scope Review meeting, and Bid Package Review meeting.
- Preparation of Draft Bid Package.
- Preparation of Final Bid Package, incorporating City review comments on the Draft Bid Package

Utility Potholing

An allowance for utility potholing is included with our proposed services. The potholing effort is not intended to pothole all utilities at each site but rather critical utilities where the topographic survey may not accurately capture horizontal or vertical alignment such as water, telecommunication, electrical, and other non-gravity utilities that would not have a manhole or other structure that would allow the survey to capture invert location. The proposed pothole locations will be determined during design and F&L will provide a proposed pothole plan to the City for review and approval.

Proposed Fee Schedule

All work will be on a time and materials (T&M) basis, not exceed the following limits without City authorization (please review the Fee Breakdown matrix for breakdown of costs):

| | |
|------------------------------------|---------------------|
| Design Services | \$85,960 |
| Utility Pothole (Allowance) | \$12,000 |
| Reimbursable Expenses | <u>\$600</u> |
| Total Budget | \$98,560 |

Thank you again for the opportunity of submitting this proposal to you. We look forward to working with you on another successful project. If you have any questions, please feel free to call us.

Sincerely,
FREYER & LAURETA, INC.



tw
Richard J. Laureta, P.E.
President

FEE PROPOSAL: NEIGHBORHOOD STORM DRAIN PROJECT #12, BURLINGAME

| Task | Principal (hours) | Project Manager (hours) | Project Engineer (hours) | Survey Crew (days) | Total Cost per Task |
|---|----------------------|-------------------------------|--------------------------------|--------------------------|------------------------|
| Project Site 1 – Intersection of California and Bayswater (Project Site ID BN23) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 2 | 2 | 12 | | \$ 2,530 |
| Project Site 1 Fee: | 2 | 2 | 13 | 0.5 | \$4,025 |
| Project Site 2 – Burlingame and Victoria/Rollins (Project Site ID BN49) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 1 | 2 | 5 | | \$ 1,335 |
| Project Site 2 Fee: | 1 | 2 | 6 | 0.5 | \$ 2,830 |
| Project Site 3 – Howard and Highland (Project ID BN50) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 1 | 2 | 5 | | \$ 1,335 |
| Project Site 3 Fee: | 1 | 2 | 6 | 0.5 | \$ 2,830 |
| Project Site 4 – Howard and Hatch (Project ID BN51) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 1 | 2 | 6 | | \$ 1,470 |
| Project Site 4 Fee: | 1 | 2 | 7 | 0.5 | \$ 2,965 |
| Project Site 5 – Peninsula at Railroad Tracks (Project ID BN52) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 1 | 2 | 4 | | \$ 1,200 |
| Project Site 5 Fee: | 1 | 2 | 5 | 0.5 | \$ 2,695 |
| Project Site 6 – Oak Grove west of San Mateo Boulevard (Project ID BN54) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 1 | 2 | 4 | | \$ 1,200 |
| Project Site 6 Fee: | 1 | 2 | 5 | 0.5 | \$ 2,695 |
| Project Site 7 – California Drive South of Oak Grove (Project ID BN55) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 1 | 2 | 4 | | \$ 1,200 |
| Project Site 7 Fee: | 1 | 2 | 5 | 0.5 | \$ 2,695 |
| Project Site 8 Ansel Road– (Project ID BN58) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 2 | 4 | 10 | | \$ 2,670 |
| Project Site 8 Fee: | 2 | 4 | 11 | 1 | \$ 5,525 |
| Project Site 9 – Oak Grove and Paloma (Project ID BN 59) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 2 | 4 | 10 | | \$ 2,670 |
| Project Site 9 Fee: | 2 | 4 | 11 | 1 | \$ 5,525 |
| Project Site 10 – Easton Drive Drainage at Hillside/Desoto (Project ID EN 13) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Capacity Study | 2 | 2 | 6 | | \$ 1,720 |
| Design | 2 | 2 | 6 | | \$ 1,720 |
| Project Site 10 Fee: | 4 | 4 | 13 | 1 | \$ 6,295 |
| Project Site 11 – Hillside Court at Newton (Project ID MN 7) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 2 | 2 | 16 | | \$ 3,070 |
| Project Site 11 Fee: | 2 | 2 | 17 | 1 | \$ 5,925 |

FEE PROPOSAL: NEIGHBORHOOD STORM DRAIN PROJECT #12, BURLINGAME

| Task | Principal (hours) | Project Manager (hours) | Project Engineer (hours) | Survey Crew (days) | Total Cost per Task |
|--|----------------------|-------------------------------|--------------------------------|--------------------------|------------------------|
| Project Site 12 – 110 Loma Vista Drive Project ID MN 22) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 1 | 2 | 6 | | \$ 1,470 |
| Project Site 12 Fee: | 1 | 2 | 7 | 1 | \$ 4,325 |
| Project Site 13 – 1505 Alturas (Project ID MN 23) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 1 | 2 | 8 | | \$ 1,740 |
| Project Site 13 Fee: | 1 | 2 | 9 | 1 | \$ 4,595 |
| Project Site 14 – Albemarle and Ray (Project ID MN 33) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 1 | 2 | 6 | | \$ 1,470 |
| Project Site 14 Fee: | 1 | 2 | 7 | 1 | \$ 4,325 |
| Project Site 15 – 1521 Albemarle (Project Site ID MN 34) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 2 | 2 | 6 | | \$ 1,720 |
| Project Site 15 Fee: | 2 | 2 | 7 | 1 | \$ 4,575 |
| Project Site 16 – Balboa and Ray (Project ID MN35) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 1 | 2 | 6 | | \$ 1,470 |
| Project Site 16 Fee: | 1 | 2 | 7 | 1 | \$ 4,325 |
| Project Site 17 – 1524 Balboa (Project ID MN36) | | | | | |
| Topographic Survey | | | 1 | 0.5 | \$ 1,495 |
| Design | 1 | 2 | 2 | | \$ 930 |
| Project Site 17 Fee: | 1 | 2 | 3 | 0.5 | \$ 2,425 |
| Project Site 18 – 1512 & 1514 Alturas (No Project ID) | | | | | |
| Topographic Survey | | | 1 | 1 | \$ 2,855 |
| Design | 2 | 4 | 16 | | \$ 3,480 |
| Project Site 18 Fee: | 2 | 4 | 17 | 1 | \$ 6,335 |
| Project Site 19 – 27 Mills Canyon Court (No Project ID) | | | | | |
| Topographic Survey | | | 2 | 1 | \$ 2,990 |
| Design | 2 | 4 | 8 | | \$ 2,400 |
| Project Site 19 Fee: | 2 | 4 | 10 | 1 | \$ 5,390 |
| Project Site 20 – 2739 Martinez Drive (No Project ID) | | | | | |
| Topographic Survey | | | 2 | 1 | \$ 2,990 |
| Design | 2 | 4 | 10 | | \$ 2,670 |
| Project Site 20 Fee: | 2 | 4 | 12 | 1 | \$ 5,660 |
| DESIGN SERVICES FEE: | | | | | |
| | 31 | 52 | 178 | 16 | \$ 85,960 |
| Hourly/Daily Rate | \$ 250 | \$ 205 | \$ 135 | \$ 2,720 | |