



STAFF REPORT

AGENDA NO: 8f

MEETING DATE: February 18, 2020

To: Honorable Mayor and City Council

Date: February 18, 2020

From: Ana Maria Silva, Executive Assistant – (650) 558-7204

Subject: Open Nomination Period to Fill One Vacancy on the Planning Commission

RECOMMENDATION

Staff recommends that the City Council call for applications to fill one vacancy on the Planning Commission. The pending vacancy is due to the expiring term of Commissioner Richard Sargent. The recommended deadline is Friday, March 13, 2020. This will allow applicants two opportunities to attend a Planning Commission meeting (February 24 and March 9, 2020).

BACKGROUND

The City's current commissioner appointment procedure calls for any Commissioner desiring reappointment to apply in the same manner as all other candidates. All past applicants on the two-year waitlist will be informed of the vacancy.