



STAFF REPORT

AGENDA NO: 5b

MEETING DATE: May 2, 2020

To: Honorable Mayor, City Council, and Planning Commission

Date: May 2, 2020

From: Kevin Gardiner, Community Development Director – (650) 558-7253

Subject: 220 Park Road (Former Post Office) – Application Update

BACKGROUND

The United States Postal Service (USPS) sold the former Burlingame Main Post Office, located at 220 Park Road, in 2014. The property is now privately held.

The City of Burlingame entered into an Exclusive Negotiating Agreement (ENA) with property owner Burlingame Park Square LLC in 2015 for a development proposal that would encompass both the Post Office property and the adjacent City-owned Parking Lot E. The ENA expired in September 2019, and the previous development proposal has become inactive. Since then, the property owner of the former Post Office has engaged developer Sares Regis on a new development proposal for adaptive reuse of the Post Office site.

In a study session on January 21, 2020, representatives from Sares Regis presented an update to the City Council on potential uses and development concepts for the former Post Office property. The representatives reported that a commercial/office development concept was being pursued, in coordination with commercial/office developer Dostart Development Company (meeting minutes attached).

On March 2, 2020, representatives from Sares Regis presented the City Council with an update on development and design concepts for the former Post Office property (meeting minutes attached).

Since that time, a formal planning application has been submitted, and staff is in the process of conducting formal plan checks. The applicant has provided a Letter of Explanation, attached.

DISCUSSION

The application is subject to Planning Commission review, including public hearings. Review will also include study of potential environmental impacts, as required by the California Environmental Quality Act (CEQA).

In the Joint City Council/Planning Commission meeting, representatives from the project will provide an overview of the application, and be available for questions and input. Councilmembers

and Commissioners will have the opportunity to ask questions and offer comments, and members of the public will be invited to offer comments, but no decisions on the application will be made.

The Planning Division maintains an informational page on the former Post Office property at www.burlingame.org/220park. The page includes Frequently Asked Questions (FAQ), and will include project updates as they become available.

FISCAL IMPACT

None.

Exhibits:

- January 21, 2020 City Council Study Session Meeting Minutes – Excerpt
- March 2, 2020 City Council Study Session Meeting Minutes – Excerpt
- Application Letter of Explanation