



STAFF REPORT

AGENDA NO: 9d

MEETING DATE: July 6, 2020

To: Honorable Mayor and City Council

Date: July 6, 2020

From: Syed Murtuza, Director of Public Works – (650) 558-7230

Subject: Public Hearing to Approve Vacation of a 10-Foot Wide Existing Waterline Easement, and Accept a New Easement Deed and Approve an Agreement with San Mateo County for the Relocated Water Pipeline at 12 Airport Boulevard

RECOMMENDATION

Staff recommends that the City Council hold a public hearing pursuant to California Streets and Highways Code, Chapter 3 Section 8300 and adopt the attached resolution as follows:

- 1) Approve vacation of a 10-foot wide existing waterline easement at 12 Airport Boulevard for the abandoned water main loop within the property owned by San Mateo County; and
- 2) Accept a New Easement Deed and Approve an Agreement with San Mateo County for the relocated 12-inch diameter water main and appurtenances within the property owned by San Mateo County.

BACKGROUND

On September 4, 2018, the City Council adopted a resolution authorizing the City Manager to execute a cost-sharing agreement with the County of San Mateo for construction of a new water main as part of the new construction of the new Animal Shelter at 12 Airport Boulevard. A portion of the existing water main was located under the proposed project building site. It was deemed necessary that the water main be relocated towards the road to accommodate the project. The construction of the new 12-inch water main has been completed, and the existing 6-inch and 10-inch water mains in conflict with the Animal Shelter Project have been abandoned.

The details of the existing easement to be vacated and the proposed new easement are shown in the attached plat and easement description exhibits. The plats and legal descriptions have been reviewed by the City's surveyor and found to be technically correct.

The City is authorized to vacate the existing waterline easement pursuant to the Streets and Highways Code, Chapter 3, Section 8300. Per the code, the waterline easement may be vacated where the City shall administratively set a public hearing and publish the notice in a local newspaper; posting of the notices is required. Government Code Section 8320-8325 outlines the procedure for a general vacation of an easement. As required, a resolution is needed to approve

the vacation as well as notification that all entities who may have an interest in the waterline easement be notified of this request. Therefore, pursuant to the procedures set forth in the Streets and Highways Code Section 8300, staff has followed the requirements, and has received no objections to the vacation of the existing waterline easement.

DISCUSSION

The new 12-inch diameter water main and appurtenances have been constructed within the new water main easement in agreement with San Mateo County. The easement is generally ten feet wide, but the width increases in certain areas to accommodate a fire hydrant, customer connections, and at termination at the 60-foot wide ingress and egress easement. City staff has worked closely with the County of San Mateo Real Property Division and Project Development Unit to prepare the terms outlined in the attached "Easement Deed and Agreement for Water Pipeline" for a new water main easement. The attached easement deed and agreement are necessary for future servicing and maintenance access of the new water main. The attached agreement outlines the use of the easement, restrictions, repair and maintenance notification requirements, legal description, and area of the easement.

FISCAL IMPACT

There are no costs associated with executing the resolution; however, the cost of preparing the easement documents and relocation of the water main were included with the previously approved cost-sharing agreement. The staff time and costs associated with executing the removal and replacement of the easement are paid within the Water Capital Improvement Program.

Exhibits:

- Resolution
- Deed of Easement and Dedication of Water Pipeline
- Plat and Legal Description of New Easement
- Plat and Legal Description of Vacated Easement
- September 4, 2018 Staff Report