



STAFF REPORT

AGENDA NO: 4a

MEETING DATE: June 9, 2021

To: Honorable Mayor and City Council

Date: June 9, 2021

From: Carol Augustine, Finance Director – (650) 558-7222

Subject: Adoption of a Resolution Approving the Allocation of Funding for Community Service Organizations for Fiscal Year 2021-22

RECOMMENDATION

Staff recommends that the City Council discuss final grant amounts calculated for the various community groups, which total \$55,000, and adopt a resolution providing funding for the City's Community Groups Funding Program for fiscal year 2021-22.

BACKGROUND

Each year, the City Council funds community groups that carry out a public purpose through the services they offer to San Mateo County and Burlingame residents through this Community Groups Funding Program. In FY 2020-21, the Council approved \$55,000 in funding for 23 community agencies. This approval followed closely on the Council's special allocation of funding to nonprofit groups assisting community members during the start of the COVID-19 pandemic. In March 2020, the Council provided \$10,000 to CALL Primrose and \$20,000 to Samaritan House. In May 2020, the Council gave \$20,000 to HIP Housing, \$55,000 to CALL Primrose, and \$100,000 (plus a \$12,000 administrative fee) to Samaritan House.

The Finance Department issued a Notice of Funding Availability on March 5, 2021, for the 2021-22 fiscal year program. The deadline for submitting the one-page application with attachments was April 16, 2021, at 5:00 p.m. The City received applications to fund 23 programs; the requests total \$96,400. At the budget study session in May, staff indicated that an appropriation of \$55,000 was included in the preliminary budget for the Community Funding program for fiscal year 2021-22, the same as for the prior fiscal year. Therefore, the FY 2021-22 Budget, if adopted by the Council at its June 21st meeting, appropriates \$55,000 for community groups funding allocations via this traditional program.

Councilmembers were provided with a tabulation worksheet in order to make individual funding recommendations. The results were tabulated, and are attached for the Council's review.

DISCUSSION

The City Council has historically decided funding amounts for the Community Funding Program in June. Payments are disbursed early in the new fiscal year (July). The recommended allocations

were calculated as the average of the Councilmembers' preferences based on an award total of \$55,000, the suggested appropriation for the traditional Community Funding program for fiscal year 2021-22.

FISCAL IMPACT

The proposed budget for fiscal year 2021-22 includes an appropriation of \$55,000 for the Community Groups Funding program. The actual suggested awards total \$55,000 and can therefore be approved contingent on the adoption of the budget as proposed on June 21st.

Exhibit:

- Resolution Approving the Allocation of Funding for Community Groups Organizations for Fiscal Year 2021-22 (with FY 2021-22 Award Tabulation worksheet)