



STAFF REPORT

AGENDA NO: 8a

MEETING DATE: June 21, 2021

To: Honorable Mayor and City Council

Date: June 21, 2021

From: Lisa K. Goldman, City Manager – (650) 558-7243

Subject: Adoption of a Resolution Authorizing the City Manager to Execute an Agreement with the Peninsula Conflict Resolution Center for Dispute Resolution Services in the Amount of \$20,456.10

RECOMMENDATION

Staff recommends the City Council adopt a resolution authorizing the City Manager to execute an agreement with the Peninsula Conflict Resolution Center (PCRC) for dispute resolution services.

BACKGROUND

Since 1995, the City has contracted with PCRC to provide dispute resolution services to the City of Burlingame and its community members. The City is one of many in the county that contracts with PCRC to provide low-cost community mediation services.

DISCUSSION

Under the proposed contract, which is attached, PCRC will provide the following services:

- Unlimited, free information services
- Free services for individuals including one-party assistance and conciliation; mediation services offered at a subsidized rate of \$30 per party
- Additional conflict resolution services such as trainings, consultations, mediation of complex situations, and design and facilitation of community forums
- Facilitation of one three-hour community meeting at the City's discretion at no charge

FISCAL IMPACT

The total cost of the contract in FY 2021-22 is \$20,456.10, which is the same amount the City paid in FY 2020-21. Funds for this contract are included in the proposed FY 2021-22 budget, in the City Council's account for contractual services.

Exhibits:

- Resolution
- Agreement
- 2020-21 Mediation Reports: Cases Opened and Closed