



STAFF REPORT

AGENDA NO: 9g

MEETING DATE: September 15, 2025

To: Honorable Mayor and City Council

Date: September 15, 2025

**From: Syed Murtuza, Director of Public Works – (650) 558-7230
Andrew Yang, Senior Civil Engineer – (650) 558-7271**

Subject: Adoption of a Resolution Awarding a \$443,645.80 Construction Contract to JJR Construction, Inc. for the Occidental Avenue Bicycle and Pedestrian (Traffic Calming) Improvements, City Project No. 86650, and Authorizing the City Manager to Execute the Construction Contract

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution awarding a \$443,645.80 construction contract to JJR Construction, Inc. for the Occidental Avenue Bicycle and Pedestrian (Traffic Calming) Improvements, City Project No. 86650, and authorizing the City Manager to execute the Construction Contract.

BACKGROUND

On August 4, 2022, the San Mateo County Transportation Authority (SMCTA) issued a Call for Projects (CFP) under the Measure A and Measure W Pedestrian and Bicycle Programs, announcing the availability of up to \$21.8 million in funds for local projects that support walking and biking in San Mateo County. The City submitted a competitive grant application for the Occidental Avenue Bicycle and Pedestrian Improvements Project and was awarded \$435,000 of Measure A and Measure W funds. The grant funds were primarily approved for the construction phase of the project. City local matching funds in the amount of \$180,000 are being utilized for the project development, community outreach, project design, and for a portion of the construction phase.

Community Engagement and Design Review Process

Throughout the project development phase, staff has actively engaged with the affected community to ensure their voices are heard and incorporated into the planning process. As part of this outreach, the City held community workshops on November 15, 2023, and March 27, 2024, providing residents with the opportunity to share their input and priorities regarding the proposed Occidental Avenue bicycle, pedestrian, and traffic calming improvements.

In addition, staff presented design alternatives to the Traffic, Safety and Parking Commission (TSPC) on August 8, 2024, and December 12, 2024, and received community feedback and input. These presentations focused on exploring strategies to enhance intersection safety and pedestrian

accessibility while gathering valuable feedback from the Commission to help refine the project's scope.

The project scope of work includes the installation of pedestrian safety enhancements and traffic calming measures at the intersections of Chapin Avenue, Burlingame Avenue, and Ralston Avenue. Key improvements consist of:

- Construction of new pedestrian refuge islands for pedestrian safety
- Installation of ADA (Americans with Disability Act) accessible curb ramps
- Roadway striping modifications to improve visibility, traffic flow, and traffic calming
- Installation of high visibility crosswalks to enhance pedestrian crossings
- Installation of two new stop signs at Occidental Ave. and Chapin Ave. to make it all-way stop intersection, and
- Installation of speed feedback radar signs.

In addition, the project will deliver Class III-B bicycle facilities (green sharrows striping and associated signage) along Occidental Avenue, spanning from Bellevue Avenue to Barroilhet Avenue, to support safer and more accessible bicycle travel.

DISCUSSION

The City issued a Notice Inviting Bids on August 11, 2025, and received 10 sealed proposals from prospective contractors by the bid opening date of August 28, 2025. Bid amounts ranged from \$443,645.80 to \$836,810.00. JJR Construction, Inc. submitted the lowest responsive and responsible bid in the amount of \$443,645.80, which is approximately 29% below the engineer's estimate of \$621,318.50. The difference is largely due to lower pricing in the construction support items, including the mobilization and stormwater pollution control, which can vary depending on contractor methods and resources. Other bid items were consistent with industry standards and comparable proposals, confirming the bid reflects the full project scope.

JJR Construction, Inc. has satisfied all the project requirements and has a proven track record of delivering successful projects for the City of Burlingame and neighboring jurisdictions. Based on staff analysis, the bid is reasonable and provides favorable pricing for the City.

FISCAL IMPACT

Estimated Project Expenditures:

The following are the estimated project construction expenditures:

Construction	\$443,646
Construction Management and Inspection	\$67,000
Construction Contingencies (15%)	\$76,597
Engineering Administration and Staff Time	\$67,757
Total (Rounded)	\$655,000

Funding Availability:

CIP 329-86650 – Occidental Ave Bike & Ped Improvements	\$400,000
CIP 329-86970 – 2025 Street Resurfacing Program	\$255,000
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Total	\$655,000

Sufficient funding is available in the Streets Capital Improvement Project budget to fully cover the cost of the project. The project is funded by a combination of funding sources, including Measure A & W Grants, Measure I, Gas Tax revenues, and SB 1 funds.

Exhibits:

- Resolution
- Bid Summary
- Construction Contract
- Project Location Map