



STAFF REPORT

AGENDA NO: 9c

MEETING DATE: November 17, 2025

To: Honorable Mayor and City Council

Date: Monday, November 17, 2025

From: Syed Murtuza, Director of Public Works – (650) 558-7230
Michael Heathcote, Deputy Director of Public Works Operations –
(650) 558-7670

Subject: Adoption of a Resolution Approving the Procurement of Four Vehicles for the City's Fleet System as Part of the FY 2025-26 Vehicle Replacement Program in the Amount of \$1,728,488.36

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution approving the procurement of four vehicles for the City's fleet inventory at a total cost of \$1,728,488.36.

BACKGROUND

The Fleet Division of the Public Works Department is responsible for vehicle maintenance services of the City's fleet and for managing the Vehicle Replacement Program in a sustainable and effective manner to ensure the City's fleet is in good operating condition.

As part of the City's Climate Action Plan to lower greenhouse gases, staff applied for and was selected to participate in the Public EV Fleet Program offered by Peninsula Clean Energy (PCE). Through this program, PCE conducted a comprehensive analysis of available electric vehicles (EV) to identify suitable replacements for Burlingame's existing fleet of traditional gas-powered vehicles.

Additionally, under the California Air Resource Board's (CARB) recently adopted Advanced Clean Fleet rule, local government fleets were required to begin transitioning to Zero-Emission Vehicles (ZEVs) starting in 2024. As of this year, at least 50% of all new or replacement vehicle purchases with a Gross Vehicle Weight Rating greater than 8,500 pounds must be ZEVs. Beginning in 2027, that requirement increases to 100%.

Unfortunately, the vehicles included in this procurement are not ZEVs as no suitable vehicles are available at this time.

DISCUSSION

Staff solicited bids from four local dealerships for two of the four vehicles proposed for replacement. The remaining two vehicles will be procured through a Sourcewell Cooperative Purchasing Contract in accordance with the City's procurement policy.

Vac-Con, Inc. is a manufacturer of sewer cleaning, vacuum, and hydro excavation trucks and was awarded Sourcewell Contract No. 101221-VAC for this class of equipment. Municipal Maintenance Equipment (MME) is the exclusive authorized dealer for Vac-Con equipment in the State of California.

Staff has obtained the necessary bids, verified compliance with the City's competitive bidding requirements, and now requests City Council approval to proceed with the procurement.

Below is a summary of the needs and purposes of the vehicles/equipment to be procured:

- **One 2026 Ford F-350 Super Cab Super Duty with a Service Body:** This vehicle (83) is utilized by the Public Works Sewer Division for the purposes of sewer maintenance, inspections, and repairs. The existing vehicle being replaced is over 17 years old and has served its useful life. Towne Ford Dealership in Redwood City submitted a bid price of \$102,967.38 for this vehicle.
- **One 2026 Ford F-350 Regular Cab Super Duty with a Service Body:** This vehicle (7456) is utilized by the Parks Department for parks facilities inspections, maintenance, and repair. The existing vehicle being replaced is over 14 years old and has served its useful life. Towne Ford Dealership in Redwood City provided a bid price of \$86,209 for this vehicle.
- **One 2026 Freightliner 114SD Vac-Con Sewer/Excavation Combination Vehicle:** This vehicle (7485) is utilized by the Public Works Street and Sewer Division. The vehicle is equipped with a sewer cleaning jet hose, high-pressure water pump, and a vacuum loader system. This combination attached to the vehicle is used for preventative maintenance and repairs of City storm and sewer infrastructure along with sanitary sewer overflow responses. The existing vehicle being replaced is over 12 years old and has served its useful life. MME submitted a total bid price of \$834,913.69 for this vehicle/equipment through Sourcewell Cooperative Purchasing Contract.
- **One 2026 Freightliner 114SD Vac-Con VX390LH/800 Hydro Excavator Vehicle:** This vehicle (63) is utilized by the Public Works Water Division to maintain and repair the City's water distribution system. The vehicle is equipped with a high-pressure water pump and vacuum loader system, which will be used primarily for excavation to access underground water infrastructure. The existing vehicle being replaced is over 13 years old and has served its useful life. MME submitted a total bid price of \$704,398.29 for this vehicle/equipment through Sourcewell Cooperative Purchasing Contract.

Staff requests that the City Council approve procurement for the above mentioned vehicles/equipment for the total purchase amount of \$1,728,488.36.

FISCAL IMPACT

The City Council has previously approved funds for the replacement of the identified vehicles and equipment as part of the FY 2025-26 budget. There are adequate funds available in the Public Works Department Fleet Division's budget to cover these costs.

Exhibits:

- Resolution
- Bid Summary
- Bid Proposals
- Sourcewell Contract No. 101221-VAC