

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH DAVID J. POWERS & ASSOCIATES, INC. IN THE AMOUNT OF \$1,000,000, TO PROVIDE ON-CALL PLANNING SERVICES FOR A FIVE-YEAR TERM

WHEREAS, the City requires professional and technical services to assist with a variety of on-call planning services including environmental review, historical consultation, design review consultation, and planning staffing for private development projects, as well as for the City's capital improvement projects; and

WHEREAS, on May 12, 2025, the Planning Division issued a Request for Qualifications (RFQ) to establish a list of qualified consultants to provide various professional and technical services for a variety of on-call planning services including environmental review, historical consultation, design review consultation, and planning staffing; and

WHEREAS, City staff conducted panel interviews with each of the firms that submitted an RFQ on July 23 and July 24, 2025; and

WHEREAS, the City has selected David J. Powers & Associates, Inc. ("Consultant") and three additional firms to perform the on-call planning services on an as-needed basis for a five-year term for a not-to-exceed amount of \$1,000,000; and

WHEREAS, on September 15, 2025, the City Council reviewed and considered the Agreement for Professional Services to authorize work over a five-year term, for an amount not to exceed \$1,000,000.

NOW, THEREFORE, the City Council of the City of Burlingame does hereby resolve, find, determine, and order as follows:

1. The City Manager is authorized and directed to enter into the Professional Services Agreement with David J. Powers for on-call planning services for a term of five years, with a not-to-exceed amount of \$1,000,000, in the form attached hereto.
2. The City Clerk is directed to attest to the signature of the City Manager upon execution of the Professional Services Agreement.

Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 15th day of September, 2025, and was adopted thereafter by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk

Exhibit:

- Exhibit A – Professional Services Agreement with David J. Powers