

REIMBURSEMENT AGREEMENT FOR IMPROVEMENTS ALONG MURCHISON  
DRIVE IN CONJUNCTION WITH THE BURLINGAME  
MURCHISON, TROUSDALE, AND DAVIS BIKE LANE PROJECT

BETWEEN THE CITY OF BURLINGAME,  
AND  
THE CITY OF MILLBRAE

This Reimbursement Agreement for improvements along Murchison Drive in conjunction with the City of Burlingame’s Murchison, Trousdale, and Davis Bike Lane Project, Project No. 86500 (“Agreement”) entered into by and between the CITY OF BURLINGAME, a municipal corporation in the County of San Mateo, California, hereinafter called “Burlingame”, and the CITY OF MILLBRAE, a municipal corporation in the County of San Mateo, California, hereinafter called “Millbrae” (each a “Party” and collectively the “Parties”), and is made effective as of \_\_\_\_\_, 2026 and is based on the following:

R E C I T A L S:

WHEREAS, on May 16, 2022, by Resolution 051-2022, the City Council of the City of Burlingame allocated funds for the completion of the Murchison, Trousdale, Davis Bike Lane Project, Project No. 86500 (“Project”), as further described below; and

WHEREAS, the Project area includes Murchison Drive, between California Drive and Sequoia Avenue, which is partially within the jurisdictions of the City of Millbrae and the City of Burlingame; and

WHEREAS, the City of Millbrae has an interest in the proposed improvements on Murchison Drive between California Drive and Sequoia Avenue in Millbrae in conjunction with the City of Burlingame’s Project (“Murchison Improvements,”) as shown in Exhibit A; and

WHEREAS, the Murchison Improvements are located at the border of Burlingame and Millbrae and are mutually beneficial to both cities; and

WHEREAS, the Parties desire to enter into an agreement to provide for Millbrae to reimburse Burlingame for certain costs for construction and construction management, and to establish the roles and responsibilities of the Parties for completion of construction and construction management of the Project, including the Murchison Improvements; and

WHEREAS, this Agreement does not purport to require either party to conduct ongoing maintenance or repair obligations outside of each Party's jurisdictional boundaries.

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

Section 1. Definitions.

The following definitions apply to terms used in this Agreement:

A. "Murchison Improvements" means the portion of the Project on Murchison Drive between California Drive and Sequoia Avenue, detailed in Exhibit A, attached hereto.

B. "Lead Agency" means the agency responsible for performance of tasks required to implement and complete construction of the Project, or a portion thereof, on behalf of all Parties, including tasks such as obtaining and overseeing construction contractors and professional services. The City of Burlingame shall be the Lead Agency for the Project, which includes the Murchison Improvements.

C. "Project" means the City of Burlingame's Capital Improvement Project No. 86500, the Murchison, Trousdale, and Davis Bike Lane Project, a Capital Improvement Project to improve bicycle facilities along Murchison, Trousdale and Davis Drive.

Section 2. City of Burlingame's Murchison, Trousdale, and Davis Bike Lane Project, Project No. 86500

By Resolution 051-2022, the City Council of the City of Burlingame allocated funds for the completion of Project No. 86500, the Murchison, Trousdale, and Davis Bike Lane Project, a Capital Improvement Project to improve bicycle facilities along Murchison, Trousdale and Davis Drive.

As part of this Project, Burlingame intends to perform improvements along Murchison Drive, between California Drive and Sequoia Avenue. The Parties share jurisdiction over Murchison Drive between California Drive and Sequoia Avenue, with half of the street within the City of Burlingame and the other half within the City of

Millbrae, as illustrated in Exhibit A. All striping improvements will be made in conformance with Caltrans Standard Specifications and Standard Details.

Section 3. Party Responsibilities.

A. As Lead Agency, Burlingame will prepare bid documents, conduct the public bidding process, award the contract for the Project, and cause the Murchison Improvements to be constructed, all in compliance with applicable law. Burlingame will be the primary contact with the contractor who is awarded the contract. Burlingame shall include, in its contract with the contractor on the Project, a requirement that the contractor include Millbrae, its officials, officers, employees and agents as additional insureds and indemnify, defend, and hold harmless Millbrae, its officials, officers, employees and agents from any liability, claims, demands, suits or actions which may be made by any person resulting from the Murchison Improvements. For purposes of compliance with the California Environmental Quality Act (“CEQA”), Burlingame shall be the Lead Agency and shall make a CEQA determination on the Project and file the necessary environmental document with the County of San Mateo Clerk-Recorder, if necessary, and complete all public notifications and hearings.

B. Millbrae shall review the design documents, bid documents and contract to be awarded. Upon opening of the bids, Millbrae may decline to participate in the Murchison Improvements if costs exceed Millbrae’s expectations and may terminate this Agreement, with five business days’ written notice to Burlingame. In the event of termination, Millbrae shall be responsible for its portion of the costs of any Murchison Improvements which were incurred prior to termination. This Agreement is subject to Millbrae obtaining authorization from its City Council for the expenditure, defined in Section 4(C) below. For purposes of compliance with CEQA, Millbrae is a responsible agency.

C. In the event the scope of the Murchison Improvements must be altered, the Parties shall meet and confer. Burlingame shall not revise or change the scope of the Murchison Improvements without prior written authorization from Millbrae.

D. Burlingame agrees to maintain the portion of Project work completed within the City of Burlingame’s jurisdiction and Millbrae agrees to maintain the portion of the Project work completed within the City of Millbrae’s jurisdiction.

Section 4. Financial Participation

A. As the Lead Agency, Burlingame will incur all costs associated with the Murchison Improvements, subject to reimbursement from Millbrae pursuant to the terms of this Agreement.

B. Millbrae shall reimburse Burlingame for 50% of the costs associated with the Murchison Improvements, estimated in Exhibit B, attached hereto. Burlingame and Millbrae understand and agree that the figures in Exhibit B represent an estimate and total amounts will be unknown until the Murchison Improvements are completed.

C. The Parties agree to meet and confer regarding the Parties' financial obligations pursuant to this Agreement, as necessary. Burlingame acknowledges that Millbrae may seek further authorization from its Council for additional funding for the Murchison Improvements.

Section 5. Payment Terms

A. Millbrae shall pay Burlingame the amounts determined pursuant to Section 4 above. Burlingame shall invoice Millbrae monthly for costs incurred during the calendar month preceding the invoice. Millbrae shall remit payment to Burlingame within 30 days of receipt of each invoice.

B. Fund deposits and payments for costs incurred for the Project shall be made directly and without offset for any other financial obligations of the Parties.

C. Burlingame agrees to maintain and make available to Millbrae upon request, copies of all consultant/contractor invoices, source documents, books and records; and expenses as set forth in Exhibit B and in connection with the Parties' performance under this Agreement for a minimum period of three (3) years from the date of Final Acceptance by Millbrae or until audit retention is achieved, whichever is later.

Section 6. Limitations

This Agreement shall not affect the allocation of costs for treatment, capital improvements, or other services under any prior agreement. Except as modified herein, the terms of previous agreements shall continue in full force and effect.

Section 7. Indemnification

Each Party shall indemnify, defend and hold the other Party, its officials, officers, employees, agents, consultants and contractors free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries, in law or in equity, to property or persons, including wrongful death, in any manner arising out of or incident to any negligent or reckless acts or omissions or willful misconduct of the indemnifying Party, its officials, officers, employees, agents, consultants or contractors in the performance of the indemnifying Party's obligations under this Agreement, including the payment of all reasonable attorneys' fees. The Indemnifying Party shall not be required to indemnify the Indemnified Party for any claims, damages, or liabilities caused by the sole negligence or willful misconduct of the Indemnified Party.

Section 8. Notice.

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, or by email addressed to:

CITY OF BURLINGAME:

City of Burlingame

501 Primrose Road

Burlingame, CA 94010

Attn: Andrew Yang, Public Works/Engineering

[ayang@burlingame.org](mailto:ayang@burlingame.org)

CITY OF MILLBRAE:

City of Millbrae

621 Magnolia Avenue

Millbrae, CA 94030

Attn: Ahmad Haya, Public Works

[ahaya@ci.millbrae.ca.us](mailto:ahaya@ci.millbrae.ca.us)

If notice is provided by email, it shall be deemed effective upon written acknowledgement of receipt via return email.

IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have affixed their hands on the day and year first above written.

BURLINGAME:

CITY OF BURLINGAME  
501 Primrose Road  
Burlingame, CA 94010

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Lisa K Goldman  
City Manager

ATTEST:

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Meaghan Hassel-Shearer  
City Clerk

APPROVED AS TO FORM:

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Michael Guina  
City Attorney

MILLBRAE:

CITY OF MILLBRAE  
621 Magnolia Avenue  
Millbrae, CA 94030

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Thomas C. Williams  
City Manager

ATTEST:

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Elaine Tran  
City Clerk

APPROVED AS TO FORM:

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Lori Liu  
City Attorney  
Page 6 of 6

**LEGEND**

- DETAIL NUMBER  
SHEET NUMBER ON WHICH DETAIL APPEARS
- PROPOSED STRIPING
- CALTRANS STANDARD STRIPING DETAIL NUMBER AND LENGTH IN LINEAR FEET
- TURNPIKE CHANNELIZER BASE WITHOUT POST, SEE DETAIL F/6
- TURNPIKE CHANNELIZER BASE WITH POST, SEE DETAIL E/6
- GREEN METHYL METHACRYLATE (MMA) PAVEMENT MARKING
- TRANSP INDUSTRIES "BEIGE" COLOR MMA PAINT, OR APPROVED EQUAL
- (L) AND (R) TYPE IV ARROW (CALTRANS STD. A24A)
- (L) AND (R) TYPE VII ARROW (CALTRANS STD. A24A)
- (L) AND (R) TYPE II ARROW (CALTRANS STD. A24B)
- BIKE LANE SYMBOL WITHOUT PERSON (CALTRANS STD. A24C)
- BIKE LANE ARROW (CALTRANS STD. A24A)
- STOP STRIPE (CALTRANS STD. A24D)
- WHITE PREFORMED SHARED ROADWAY BICYCLE MARKING (CALTRANS STD. A24C)
- EXISTING STRIPING
- EXISTING PAVEMENT MARKING
- INSTALL PROPOSED SIGN (AND POST, IF APPLICABLE)
- EXISTING SIGN AND POST TO REMAIN
- REMOVE AND SALVAGE EXISTING SIGN (AND POST, IF APPLICABLE)

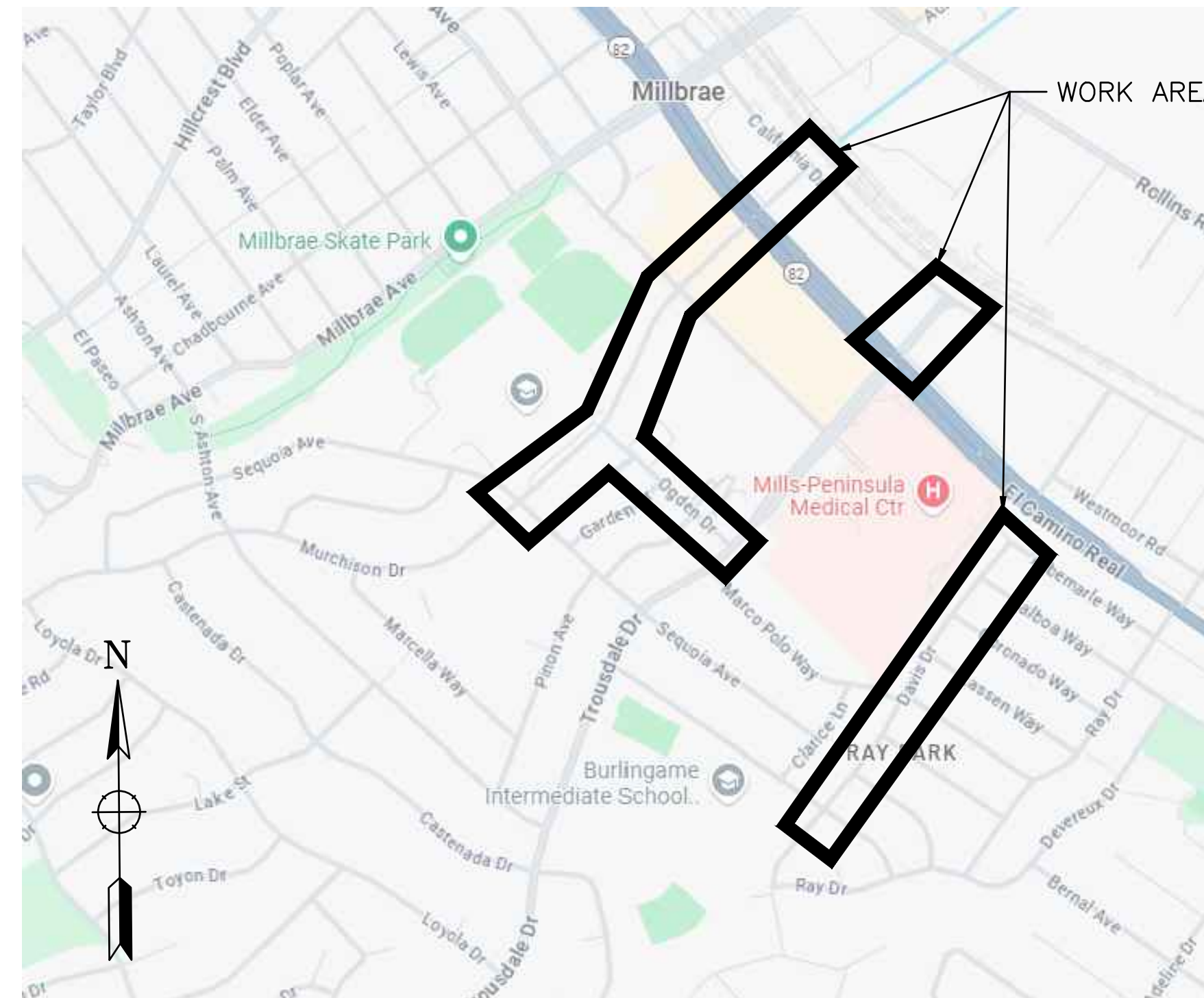
**GENERAL NOTES**

1. WORK SHALL CONFORM TO THE CONTRACT DOCUMENTS, THE MOST RECENT CITY OF BURLINGAME STANDARD DETAILS, AND THE CALTRANS STANDARD PLANS AND SPECIFICATIONS DATED 2022.
2. CONSTRUCTION SHALL COMPLY WITH THE CITY OF BURLINGAME MUNICIPAL NOISE REGULATIONS.
3. EQUIPMENT OR MATERIALS SHALL NOT BE STORED ON OR WITHIN PUBLIC RIGHT-OF-WAY OUTSIDE OF WORKING HOURS WITHOUT PRIOR WRITTEN APPROVAL FROM THE CITY ENGINEER.
4. THE CONTRACTOR SHALL PROVIDE ALL LIGHTS, SIGNS, BARRICADES, FLAGGERS OR OTHER DEVICES NECESSARY TO PROVIDE FOR PUBLIC SAFETY AND TRAFFIC CONTROL.
5. ALL EXCAVATION SPOILS SHALL BE LOADED DIRECTLY ONTO TRUCKS AND DISPOSED OF OFF-SITE AT AN APPROVED SITE.
6. CONSTRUCTION SITES SHALL BE KEPT CLEAN AT ALL TIMES.
7. THE CONTRACTOR SHALL PROTECT ALL EXISTING IMPROVEMENTS NOT DESIGNATED FOR REMOVAL AND SHALL RESTORE DAMAGED OR TEMPORARILY RELOCATED IMPROVEMENTS TO A CONDITION EQUAL TO OR BETTER THAN THEY WERE PRIOR TO SUCH DAMAGE OR TEMPORARY RELOCATION.
8. CONTRACTOR SHALL MAINTAIN ONE ( 1 ) SET OF RED-MARKED PLANS SHOWING ALL CHANGES MADE DURING THE COURSE OF CONSTRUCTION. UPON COMPLETION OF WORK, THE CONTRACTOR SHALL FURNISH AS-BUILT RECORDS TO THE ENGINEER.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SETTING STAKES AND MARKERS FOR EXECUTION AND COMPLETION OF THE WORK.
10. RIGHT-OF-WAY LINES AND PROPERTY LINES SHOWN ARE APPROXIMATE.
11. TRAFFIC CONTROL SHALL CONFORM TO CITY OF BURLINGAME STANDARD SPECIFICATIONS AND PLANS, CALTRANS STANDARD PLANS & SPECIFICATIONS DATED 2025 AND THE LATEST EDITION OF THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD). CONTRACTOR SHALL SUBMIT TRAFFIC CONTROL PLANS MEETING THE REQUIREMENTS OF THE PROJECT SPECIFICATIONS TO THE CITY FOR APPROVAL PRIOR TO STARTING WORK. SPECIAL ATTENTION SHALL BE PAID TO CALTRAIN/JOINT POWERS BOARD (JPB) TRAFFIC CONTROL AND TRAFFIC SAFETY REQUIREMENTS.
12. ALL WORKERS SHALL BE EQUIPPED WITH CLASS II REFLECTIVE VEST AND HARD HAT AT A MINIMUM. ALL FLAGGERS SHALL ALSO BE EQUIPPED WITH A C28 "STOP/SLOW" PADDLE, RADIO COMMUNICATION SYSTEM, AND REQUISITE TRAINING AND CERTIFICATION FOR FLAGGING. CALTRAIN/JPB REQUIREMENTS, AS PROVIDED BY CALTRAIN/JPB VIA A PERMIT APPLICATION, SHALL BE ADHERED TO AT ALL TIMES.
13. CONTRACTOR STAFF AND EQUIPMENT SHALL BE 12-FEET (MINIMUM) AWAY FROM THE NEAREST TRACK CENTERLINE AT ALL TIMES. CONTRACTOR STAFF SHALL PASS CALTRANS ROADWAY WORKER PROTECTION (RWP) AND WORKING UNDER HIGH VOLTAGE TRAINING.



**PUBLIC WORKS DEPARTMENT**

**MURCHISON, TROUSDALE, AND DAVIS DRIVE  
BICYCLE ROUTE IMPROVEMENTS PROJECT  
CITY PROJECT No. 856500**



**VICINITY MAP**  
NOT TO SCALE

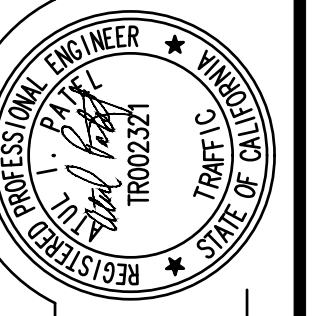
**SHEET INDEX**

SHEET NO.	DESCRIPTION
1	COVER SHEET
2	MURCHISON DRIVE 1 SIGNING AND STRIPING PLAN
3	MURCHISON DRIVE 2 AND OGDEN DRIVE SIGNING AND STRIPING PLAN
4	TROUSDALE DRIVE SIGNING AND STRIPING PLAN
5	DAVIS DRIVE SIGNING AND STRIPING PLAN
6	DETAILS
7	DETAILS

**Whitlock & Weinberger  
Transportation, Inc.**  
414 13th Street, 5th Floor  
Oakland, CA 94612  
(510) 444-2600



DESIGNED BY: CAL  
CHECKED BY: AIP  
DRAWN BY: CAL  
DATE: \_\_\_\_\_

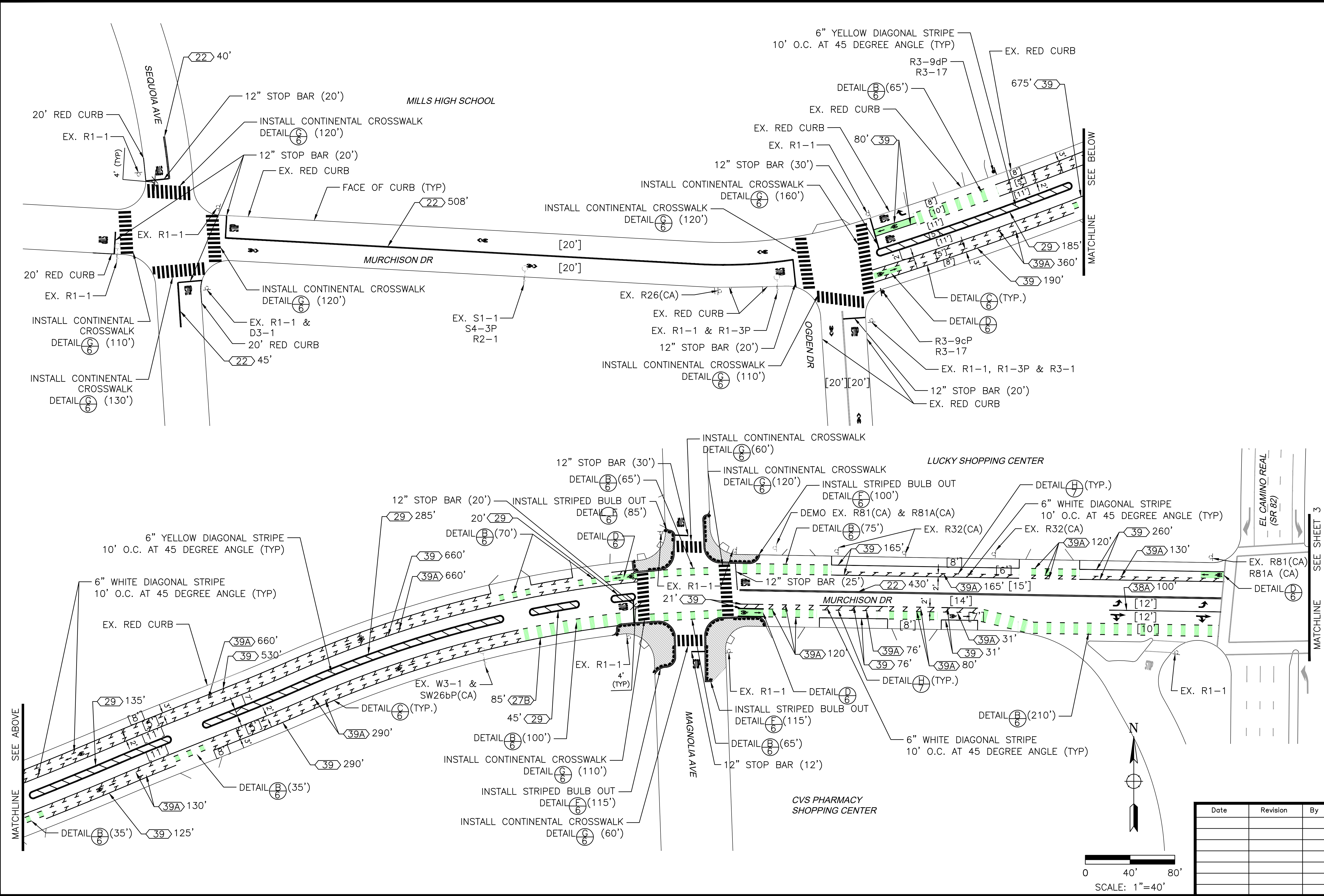


MURCHISON, TROUSDALE, AND DAVIS DRIVES  
BICYCLE ROUTE IMPROVEMENTS PROJECT  
CITY OF BURLINGAME  
COVER SHEET

Date	Revision	By	SCALE
			NTS
			DATE: 2/23/26
			JOB NO. BUR028
			DRAWING NUMBER
			1 OF 7

Feb 23, 2026 - 4:56pm

Feb. 23, 2026 - 4:56pm



**Whitlock & Weinberger**  
 Transportation, Inc.  
 414 13th Street, 5th Floor  
 Oakland, CA 94612  
 (510) 444-2600

DESIGNED BY: CN  
 CHECKED BY: AIP  
 DRAWN BY: CAL  
 DATE: \_\_\_\_\_

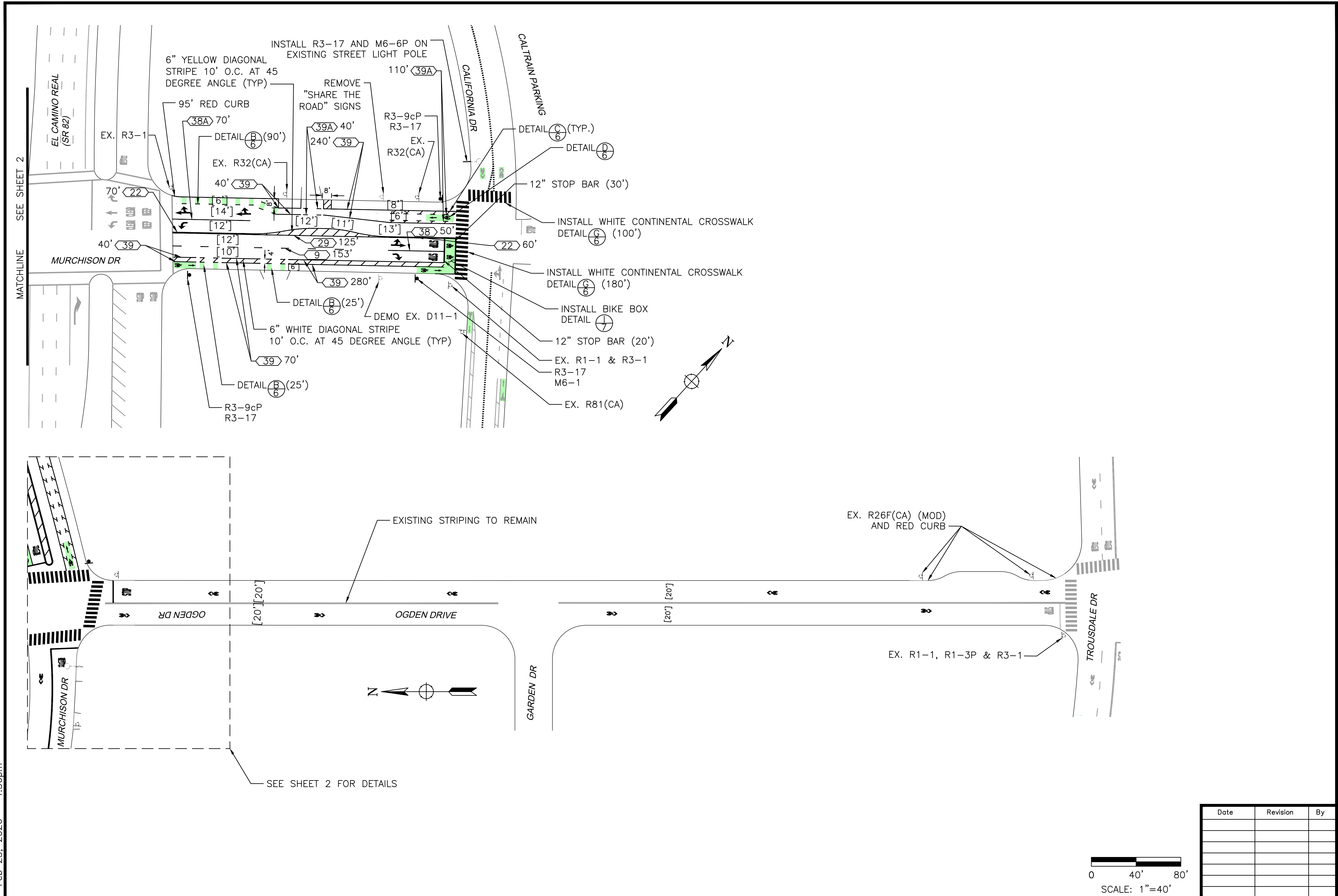
MURCHISON, TROUSDALE, AND DAVIS DRIVES  
 BICYCLE ROUTE IMPROVEMENTS PROJECT  
 CITY OF BURLINGAME

MURCHISON DRIVE 1  
 SIGNING AND STRIPING PLAN

Date	Revision	By

SCALE: 1" = 40'  
 DATE: 2/23/26  
 JOB NO.: BUR028  
 DRAWING NUMBER: 2 OF 7

Feb 23, 2026 - 4:56pm



Whitlock & Weinberger  
Transportation, Inc.  
414 13th Street, 5th Floor  
Oakland, CA 94612  
(510) 444-2600

**W-Trans**

DESIGNED BY: CN  
CHECKED BY: AIP

DRAWN BY: CAL  
DATE:

REGISTERED PROFESSIONAL ENGINEER  
TRAFFIC ENGINEERING  
STATE OF CALIFORNIA  
TR002371

MURCHISON, TROUSDALE, AND DAVIS DRIVES  
BICYCLE ROUTE IMPROVEMENTS PROJECT  
CITY OF BURLINGAME

MURCHISON DRIVE 2 AND OGDEN DRIVE  
SIGNING AND STRIPING PLAN

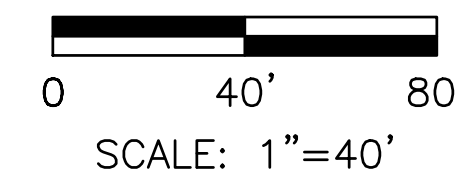
Date	Revision	By

SCALE: 1" = 40'

DATE: 2/23/26

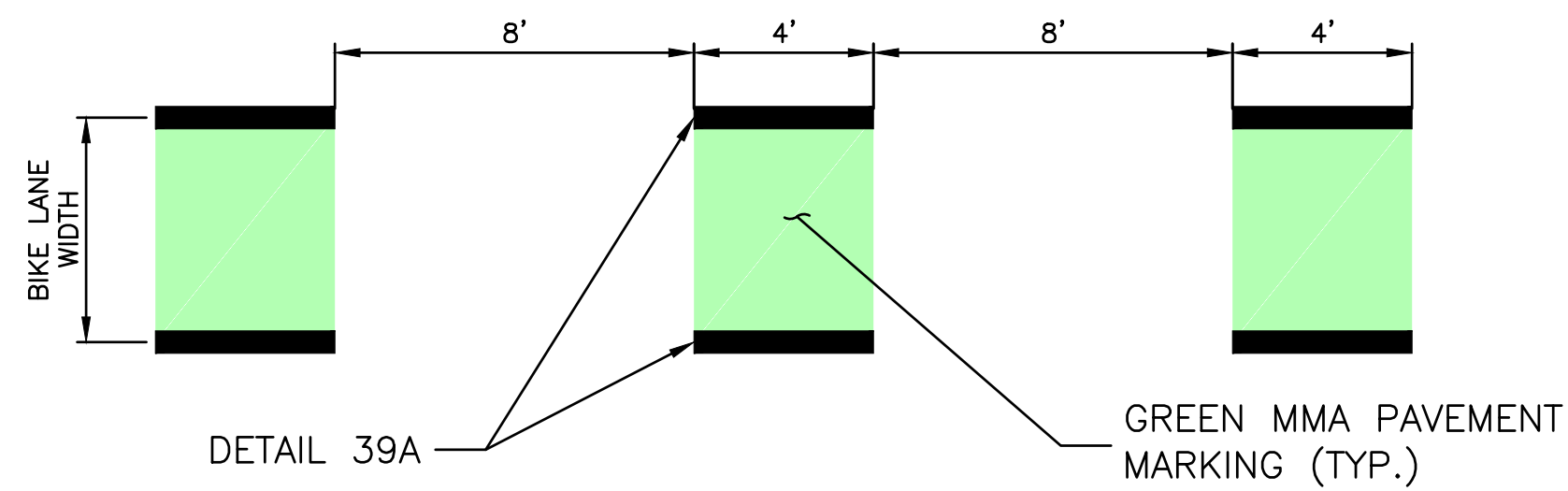
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DRAWING NUMBER: 3 OF 7

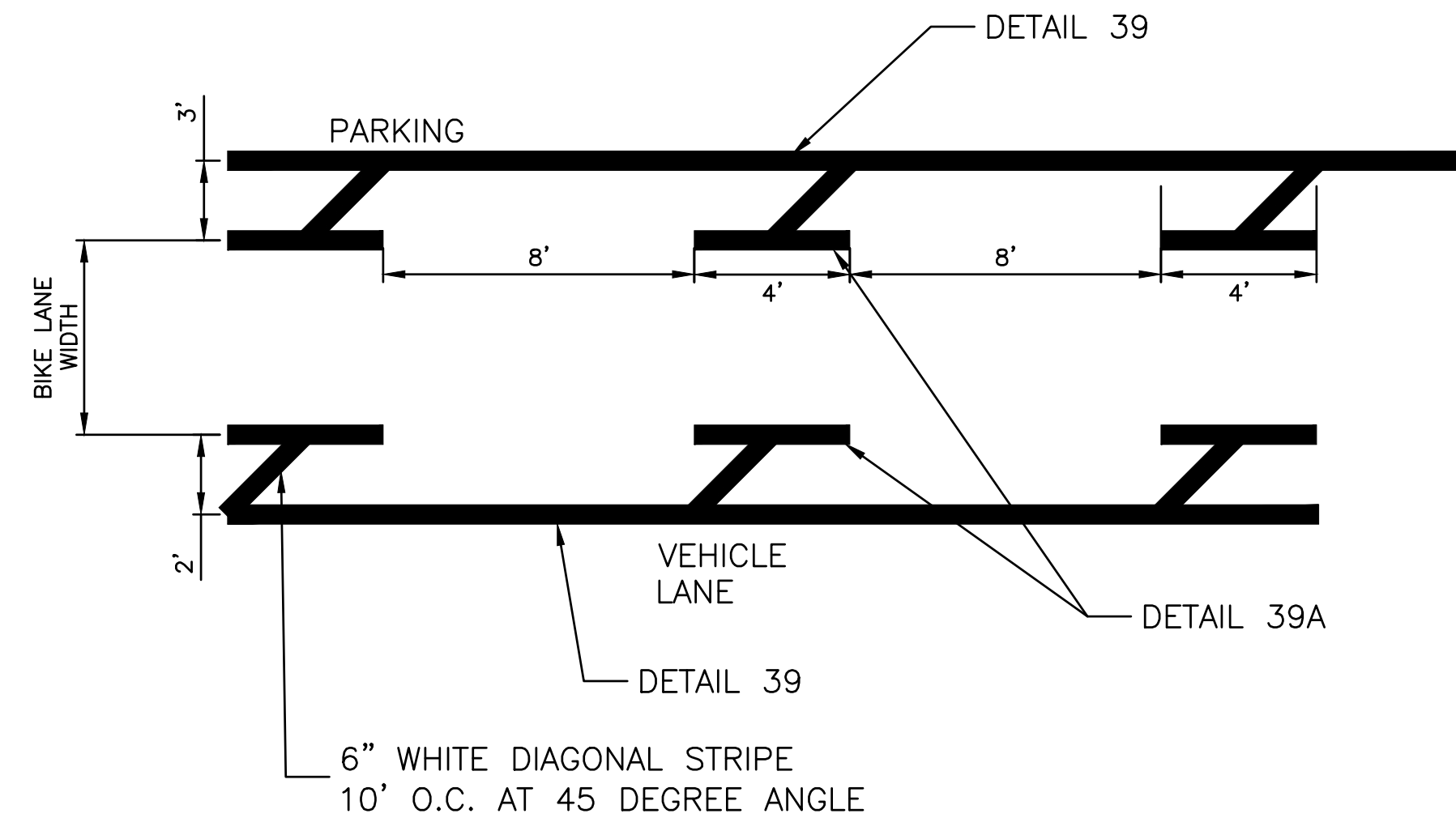


FOR REDUCED PLANS, THE ORIGINAL SCALE IS IN INCHES

Feb 23, 2026 - 4:56pm

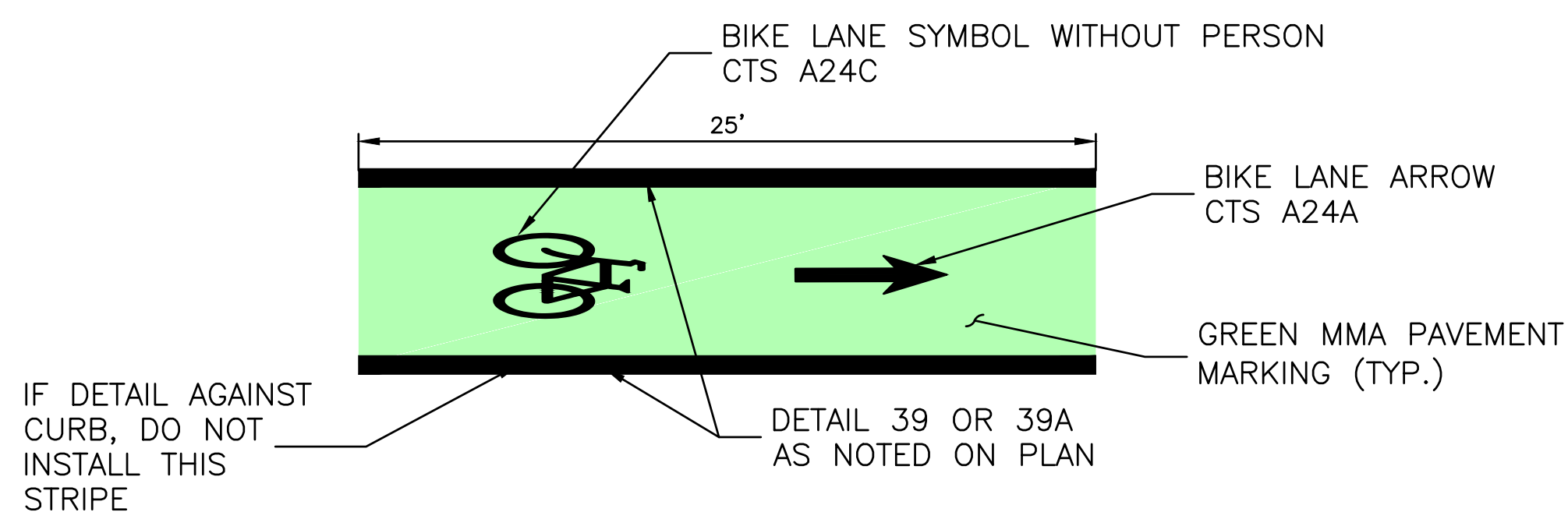


**DETAIL B**  
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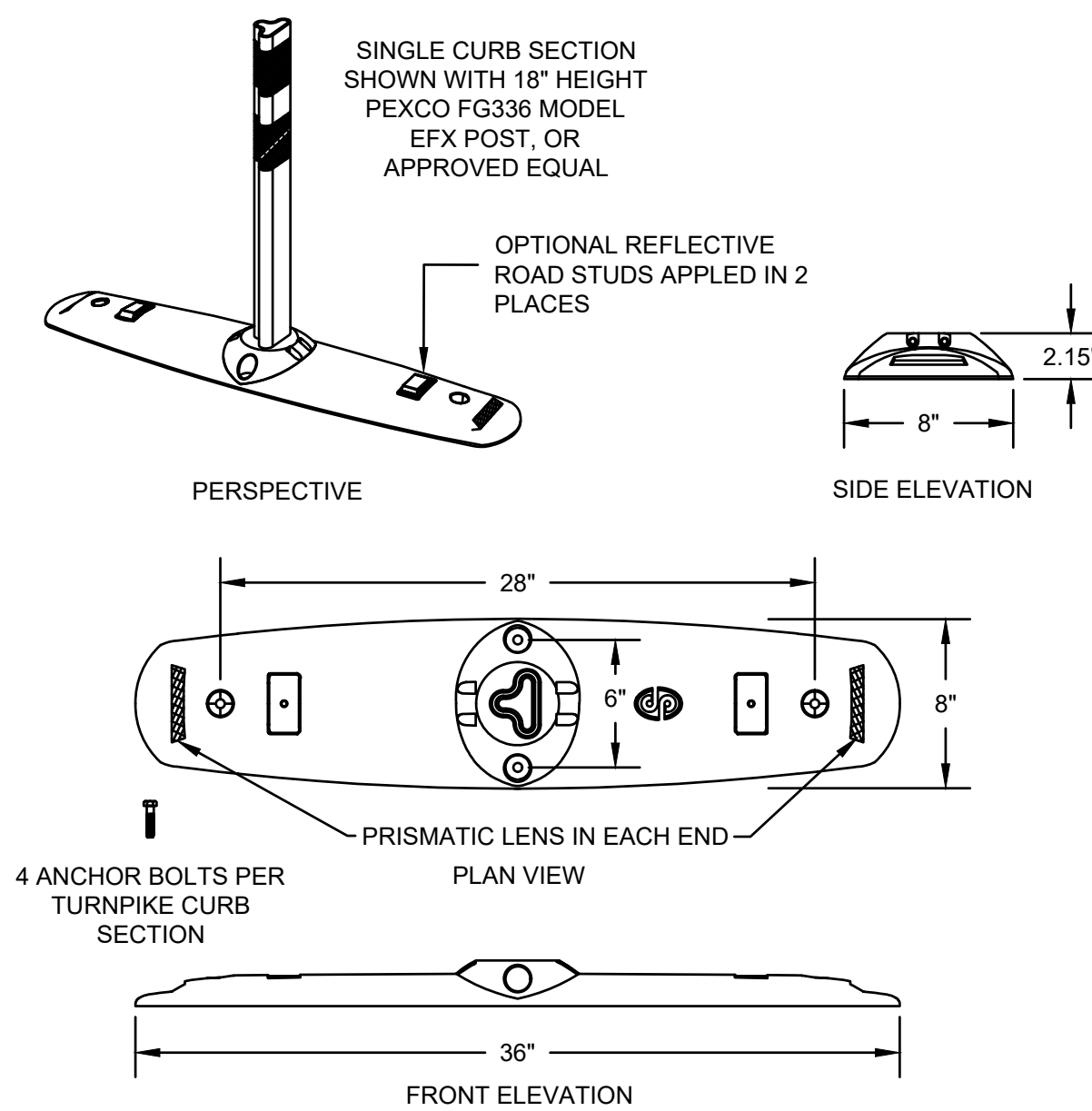


**DETAIL C**  
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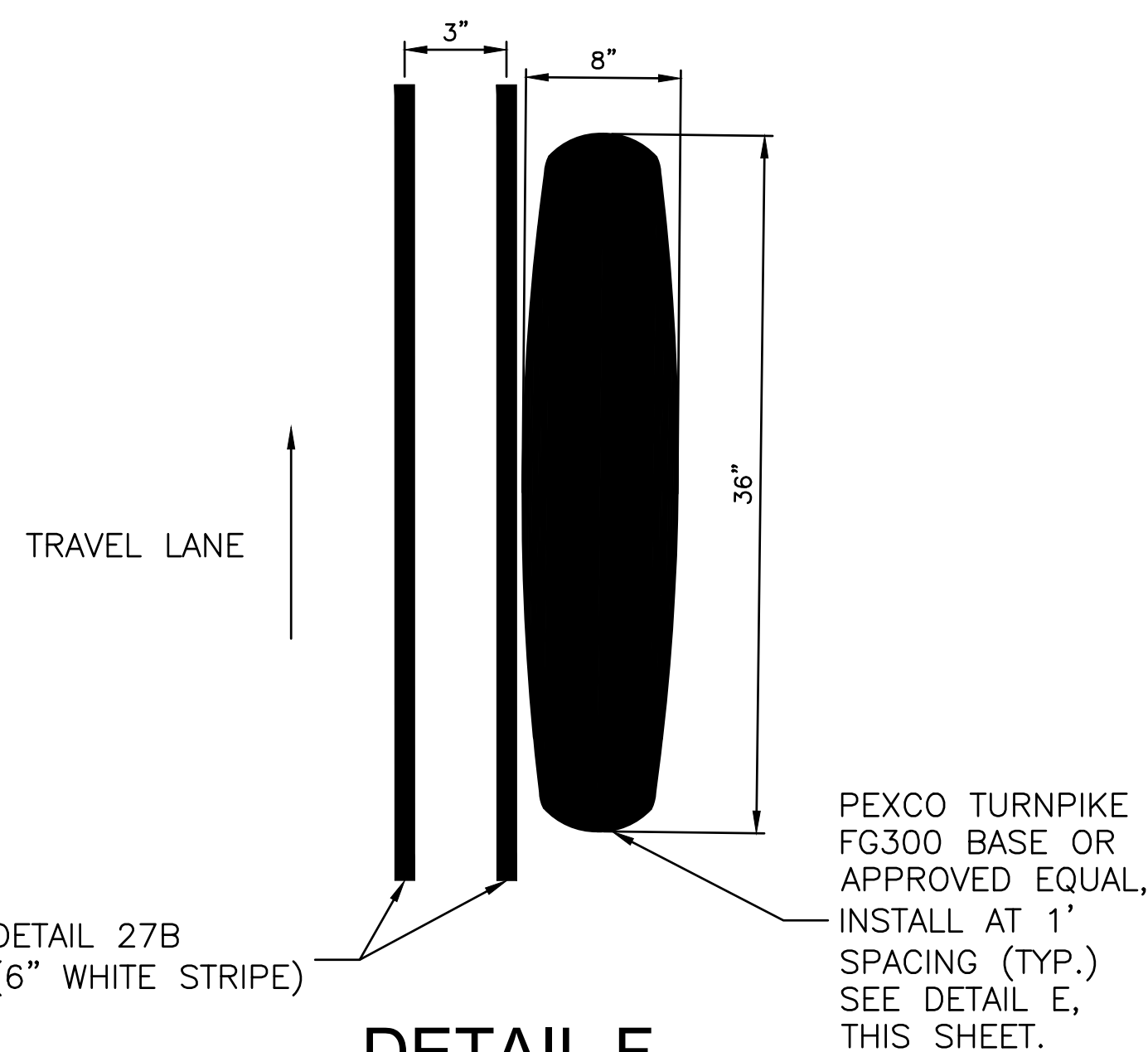
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**DETAIL A**



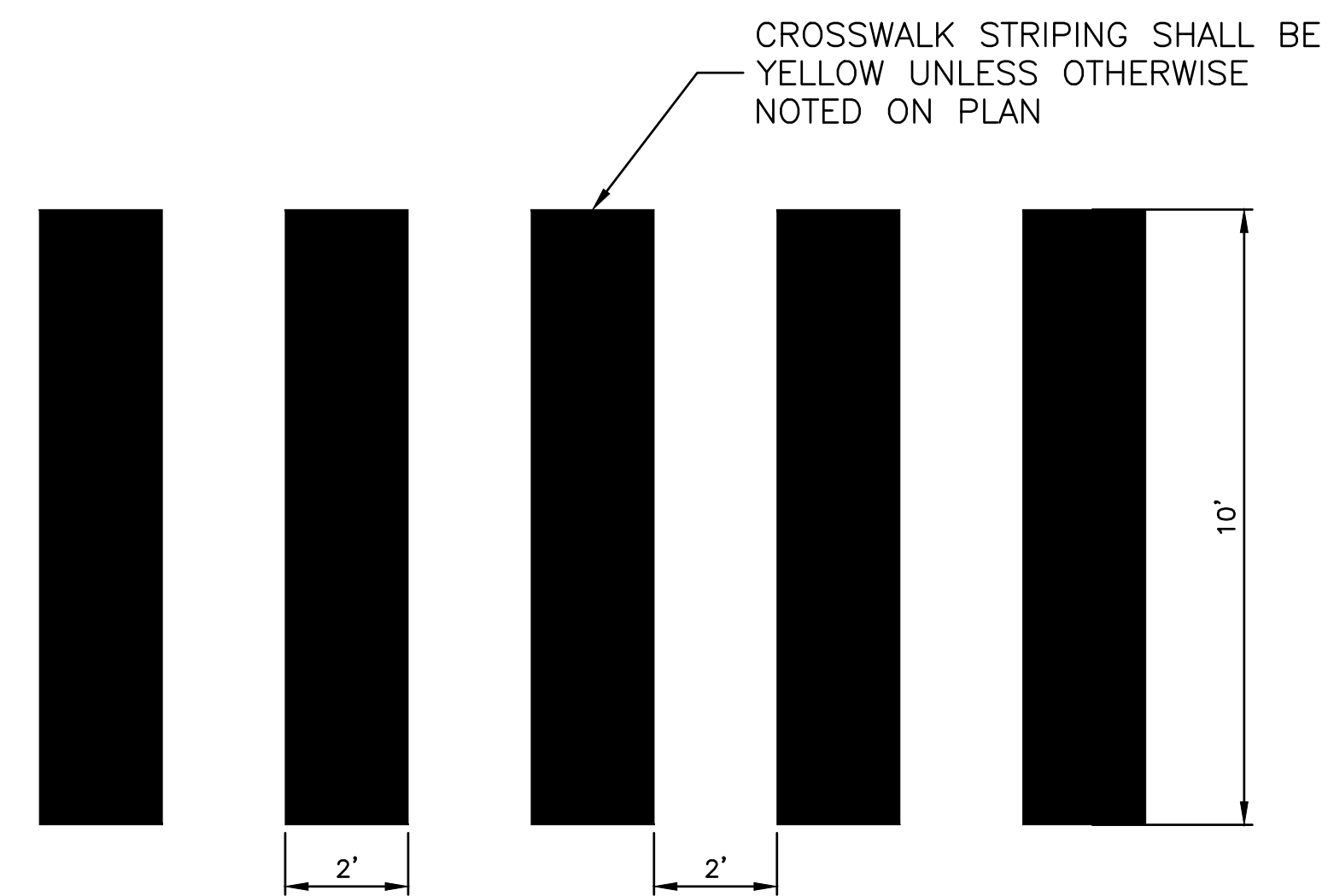
**DETAIL D**  
NTS



**DETAIL E**  
NTS



**DETAIL F**  
PLAN VIEW - NTS

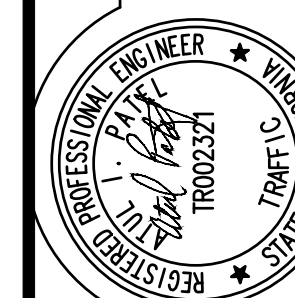


**DETAIL G**  
NTS

**Whitlock & Weinberger**  
Transportation, Inc.  
414 13th Street, 5th Floor  
Oakland, CA 94612  
(510) 444-2600



DRAWN BY  
CAL



DESIGNED BY  
CN  
CHECKED BY  
AIP

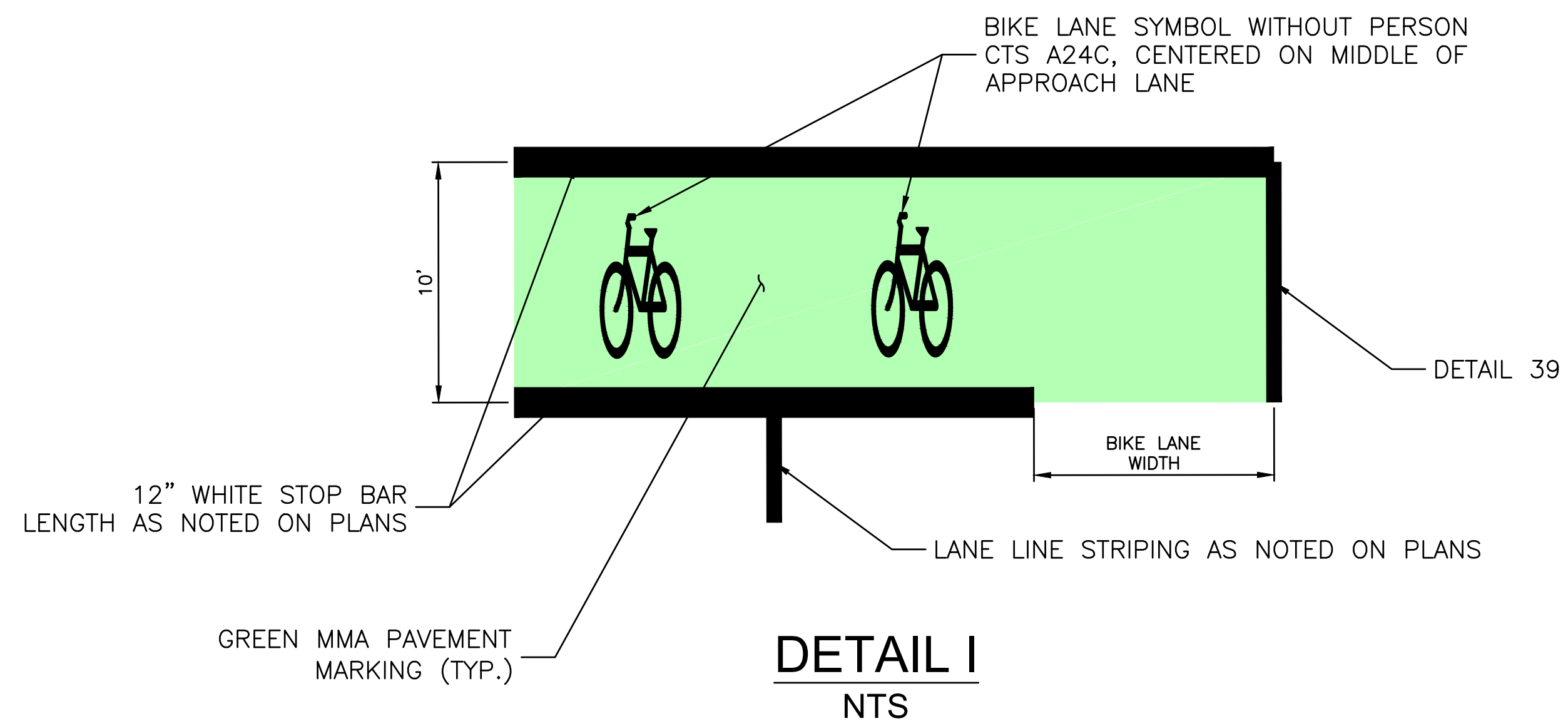
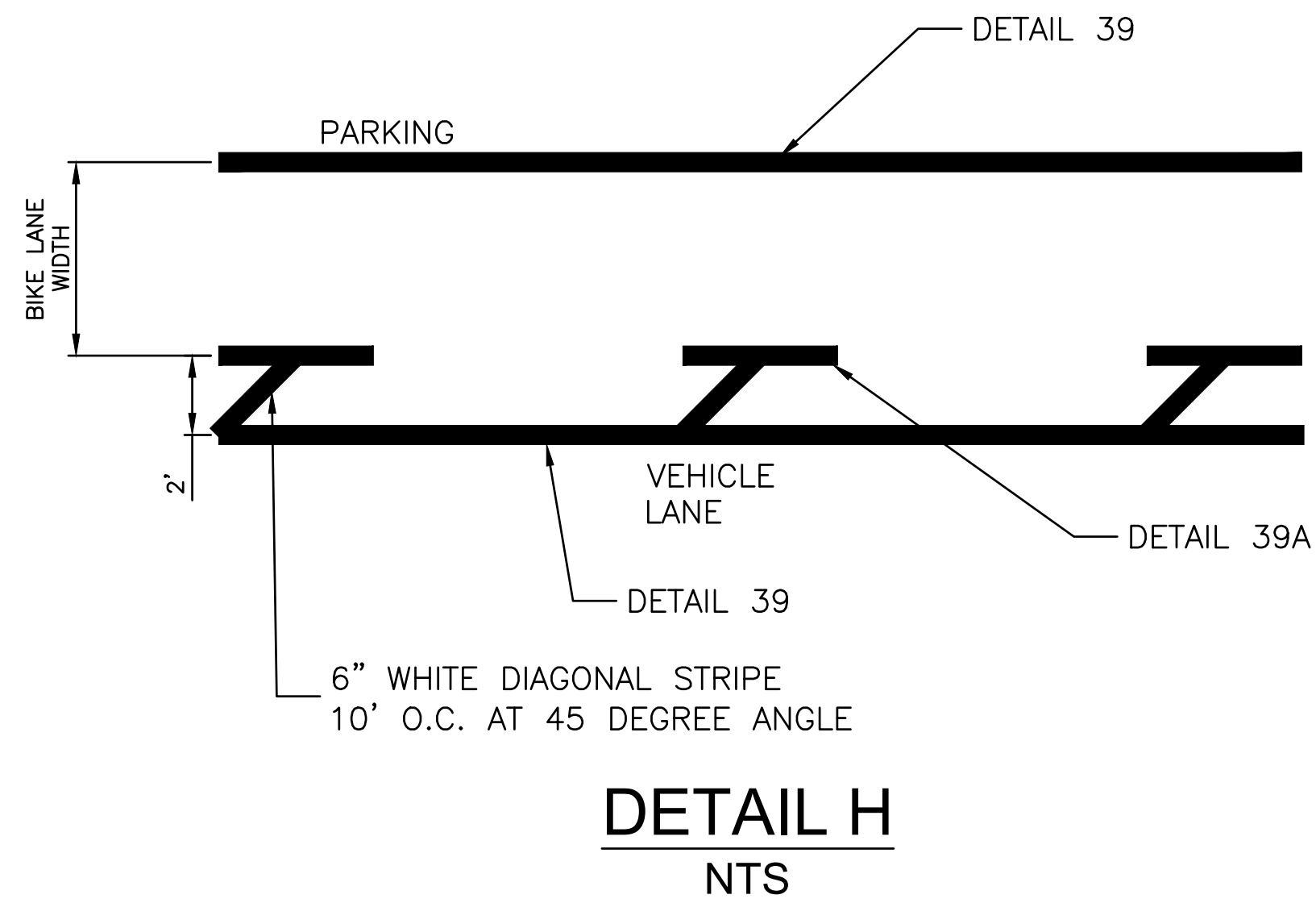
MURCHISON, TROUSDALE, AND DAVIS DRIVES  
BICYCLE ROUTE IMPROVEMENTS PROJECT  
CITY OF BURLINGAME

DETAILS

Date	Revision	By

SCALE 1" = 40'  
DATE 2/23/26  
JOB NO. BUR028  
DRAWING NUMBER

Feb 23, 2026 - 4:56pm



DESIGNED BY: CN  
 CHECKED BY: AIP  
 DRAWN BY: CAL  
 DATE: \_\_\_\_\_

REGISTERED PROFESSIONAL ENGINEER  
 STATE OF CALIFORNIA  
 TR0003271

MURCHISON, TROUSDALE, AND DAVIS DRIVES  
 BICYCLE ROUTE IMPROVEMENTS PROJECT  
 CITY OF BURLINGAME

DETAILS

Date	Revision	By

SCALE 1" = 40'  
 DATE 2/23/26  
 JOB NO. BUR028  
 DRAWING NUMBER 7 OF 7

FOR REDUCED PLANS, THE ORIGINAL SCALE IS IN INCHES

# CITY OF BURLINGAME MURCHISON, TROUSDALE, AND DAVIS DRIVE BICYCLE ROUTE IMPROVEMENTS PROJECT

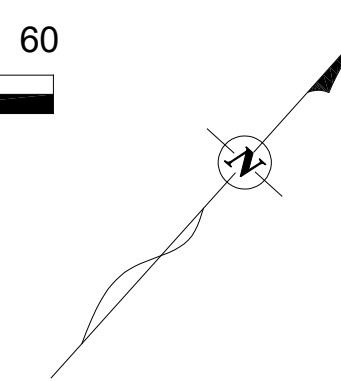
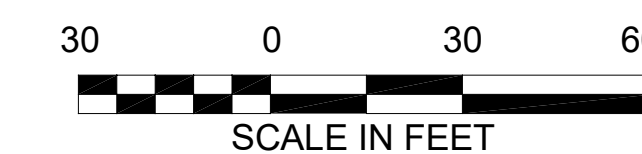
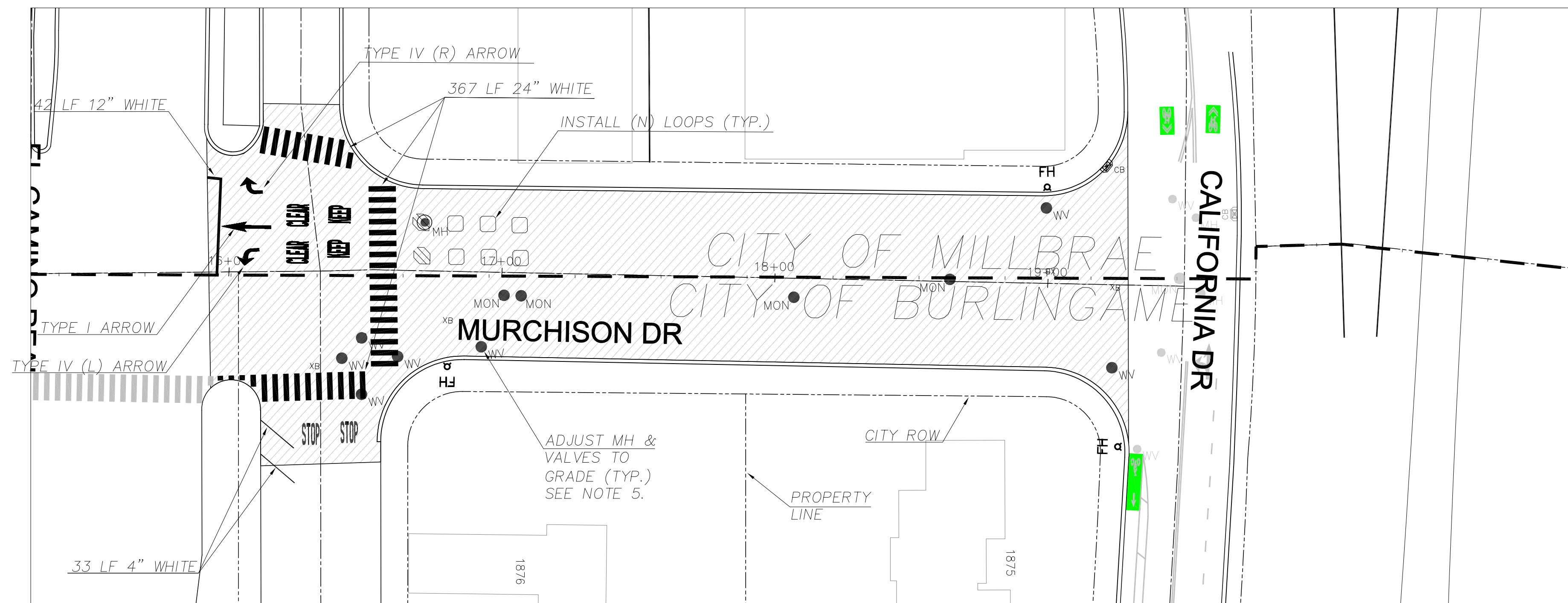
## LEGEND

- MH Manhole Adjustment
- WV Water Valve Adjustment
- ▨ Asphalt Concrete
- ▤ Microsurface
- ▧ Concrete Paving 6" depth
- XB Blue PF Marker
- ▩ AC Digout
- ▬ Curb & Gutter
- ▩ Sidewalk
- ▨ Leveling Course, Geogrid & Overlay

**STREET:** MURCHISON DR Total Length (L.F.): 337 Avg. Width (FT.): 62 Total Area (S.F.): 24,680 From: EL CAMINO REAL To: CALIFORNIA DR  
**TREATMENT:** 2" MILL, 2" OVERLAY

	Item Description	Quantities	Unit		Item Description	Quantities	Unit
4	Asphalt Concrete (AC) Digout Repair (+250 tons allowance)	0	TON	15	Thermoplastic 8" Solid Line & Pavement Markers (D38)*	0	L.F.
5	Concrete Removal	0	C.Y.	16	Thermoplastic 6" Dashed Line & Pavement Markers (D2, D22, D27C & D29)*	0	L.F.
6	Aggregate Base	0	TON	17	Thermoplastic 4" Solid Line & Pavement Markers*	33	S.F.
7	Asphalt Concrete Leveling and Overlay	310	TON	18	Thermoplastic Legends & Arrows*	201	S.F.
8	Cold Plane Asphalt Surface	160	C.Y.	19	Greenback Sharrows and Green Bike Lane*	0	EACH
9	Microsurfacing	0	S.Y.	20	Grind Existing Thermoplastic/Paint and Pavement Markers	0	L.S.
10	Adjust Manholes & Utility Boxes to Grade (1 Total)	1	EACH	21	Remove & Replace Concrete Curb & Gutter	0	L.F.
11	Adjust and Replace Water Valves, Lampholes, Cleanouts, Monuments, Etc. to Grade	11	EACH	22	Remove & Replace 6' Valley	0	L.F.
12	Fire Hydrant Pavement Markers Type Blue	4	EACH	23	Remove & Replace Storm Drain Grates with Bicycle Proof Grates	0	EACH
13	Thermoplastic 24" Solid Line*	367	L.F.	24	Install (N) Loops	8	EACH
14	Thermoplastic 12" Solid Line & Pavement Markers*	42	L.F.	25	Engineering Paving Fabric	0	S.Y.

\* Additional Quantities are Shown on the MURCHISON DRIVE SIGNING AND STRIPING PLAN



**NOTES:**

1. SEE MURCHISON DRIVE SIGNING AND STRIPING PLAN FOR SIGNING AND STRIPING.
2. NO CONCRETE BASE.
3. CONTRACTOR SHALL CONTACT THE CITY ARBORIST (650) 558-7300 TO TRIM TREES IF NECESSARY TO PERFORM COLD PLANE. SEE SPECIFICATIONS SECTION 20.02 REMOVAL.
4. PAVING FABRIC, ENGINEERED PAVING MAT OR OTHER CONTAMINATED MATERIAL IS LOCATED APPROXIMATELY 2" BELOW EXISTING PAVEMENT SURFACE. SEE SPECIFICATION SECTION 20.02.
5. NON-CITY UTILITY MANHOLES AND VALVES SHALL BE ADJUSTED BY OTHERS.
6. CONTRACTOR TO PROTECT ALL WATER VALVES, SEWER LAMPHOLES, MONUMENTS, AND MANHOLES WITHIN MICROSURFACING AREA.
7. CONTRACTOR TO ADJUST WATER VALVES, SEWER LAMPHOLES AND MONUMENTS TO GRADE WITHIN MILL AND OVERLAY AREAS. SEE SPECIFICATION SECTION 21.01. MANHOLES SHALL BE ADJUSTED TO 25% OF THE TOTAL NUMBER OF MANHOLES. SEE SPECIFICATIONS SECTION 20.01.
8. ALL VALVE BOXES SHALL BE REPLACED WITH NEW PER SECTION 23.01.

BID ALTERNATE A2

ALLOWANCE FOR ADDITIONAL AC DIGOUT REPAIR" IS NOT SHOWN ON PLANS. SEE SPECIFICATIONS SECTION 15.04 FOR DETAILS.

