AGREEMENT TO PROVIDE
PUMP, MOTOR, AND MECHANICAL REPAIR SERVICES
TO THE CITY OF BURLINGAME

THIS AGREEMENT is made and entered into in the City of Burlingame, County of San Mateo, State of California, by and between the City of Burlingame, a municipal corporation [hereinafter City], and Koffler Electrical Mechanical Apparatus Repair, Inc. [hereinafter Contractor], as of the _____ day of _____, 2026.

RECITALS

(A) City wishes to establish a contractual relationship with Contractor to provide services and materials on an on-call basis when needed by the City; and

(B) City has not determined the exact nature, scope, or budget for these services and materials at this time; and

(C) City has qualified Contractor for providing these services and materials as to insurance and other provisions as specified in this Agreement; and

(D) Contractor represents that it is a qualified and competent supplier of the services and items to be purchased under this Agreement.

IT IS AGREED AS FOLLOWS:

1. Scope of Services. The Contractor shall provide the following services:

   (A) As requested by the Public Works Department, provide services on a Time & Materials basis for pump, motor, and mechanical repairs services.

   (B) See Exhibit(s) for Scope of Work.

   (C) The City of Burlingame recognizes that prevailing wage increases may occur during the term of the contract, and consequently will allow labor rate increases of up to 5 percent per year to ensure that the labor rates reflect the current prevailing wage.

2. Time of Performance. The services of the Contractor are to be available from July 1, 2026 until June 30, 2029 with two 1-year renewal options at the election of the City.

3. Request for Services. City will request services pursuant to this Agreement and the Contractor and the City shall execute a purchase order specifying the nature and cost of the services to be provided for that specific request. Contractor shall acknowledge receipt and acceptance of the requested materials and/or services by signing a copy of the purchase order and returning it to the City within ten (10) days unless directed to reply sooner.

4. Nonexclusivity. Nothing contained in this Agreement shall be construed or interpreted as giving the Contractor any exclusive right or priority to provide any or all of the services

described in this Agreement, and the City shall remain free to use its own forces or any other person to provide some or all of those services as the City may in its sole discretion determine best meets the City's needs and wishes.

5. Compliance with Laws. The Contractor shall comply with all applicable laws, codes, ordinances, and regulations of governing federal, state and local laws. Contractor represents and warrants to City that it has all licenses, permits, qualifications and approvals of whatsoever nature, which are legally required for Contractor to practice its profession. Contractor represents and warrants to City that Contractor shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Contractor to perform the services requested under this Agreement. If providing services in the City, **Contractor shall maintain a City business license pursuant to the City Municipal Code.**

6. Sole Responsibility. Contractor shall be responsible for employing or engaging all persons necessary to perform the services under this Agreement.

7. Cost of Services and Materials. Pricing for those services shall be in conformance with the price listing contained in Exhibit A attached hereto [or shall be specified in the purchase order and attachments to the purchase order for the specific services and materials requested by the City]. Maintenance, inspection, testing, and emergency repair services performed under this Agreement shall not exceed a total of Fifty Thousand Dollars and No/100 ($50,000) per each one-year period (commencing on July 1st of each year). Any replacement and significant repairs requested by the City and performed under this Agreement shall not exceed Twenty-Five Thousand Dollars and No/100 ($25,000) each year. In no event shall purchases under this Agreement exceed a total of Seventy-Five Thousand Dollars ($75,000).

8. Information/Report Handling. All documents furnished to Contractor by the City and all reports and supportive data prepared by the Contractor under this Agreement are the City's property and shall be delivered to the City upon the completion of Contractor's services or at the City's written request. All reports, information, data, and exhibits prepared or assembled by Contractor in connection with the performance of its services pursuant to this Agreement are confidential until released by the City to the public, and the Contractor shall not make any of the documents or information available to any individual or organization not employed by the Contractor or the City without the written consent of the City before such release.

9. Availability of Records. Contractor shall maintain the records supporting this billing for not less than three (3) years following completion of the work under this Agreement. Contractor shall make these records available to authorized personnel of the City at the Contractor's offices during business hours upon written request of the City.

10. Project Managers. The designated Project Managers for the City are the Facilities & Fleet Division Manager, Streets, Storm Drains, and Sewer Division Manager, and Water Division Manager who shall represent the City on all matters hereunder.

11. Notices. Any notice required to be given shall be deemed to be duly and properly given if mailed postage prepaid, and addressed to:

To City: Public Works Corporation Yard
City of Burlingame
1361 N. Carolan Avenue
Burlingame, CA 94010
(650) 558-7670

To Contractor: Ren Anderson, CFO
Koffler Electrical Mechanical Apparatus Repair, Inc.
527 Whitney Street
San Leandro, CA 94577
(510) 567-0630

or personally delivered to Contractor to such address or such other address as Contractor designates in writing to City.

12. Independent Contractor. It is understood that the Contractor, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and not an agent or employee of the City. As an independent contractor, neither Contractor nor any of its officers or employees shall obtain any rights to retirement benefits or other benefits which accrue to City employee(s). With prior written consent, the Contractor may perform some obligations under this Agreement by subcontracting, but may not delegate ultimate responsibility for performance or assign or transfer interests under this Agreement.

13. Nondiscrimination. Contractor warrants that it is an equal opportunity employer and shall comply with applicable regulations governing equal employment opportunity. Contractor does not and shall not discriminate against persons employed or seeking employment with them on the basis of age, sex, color, race, marital status, sexual orientation, ancestry, physical or mental disability, national origin, religion, or medical condition, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment & Housing Act. In performing services under this Agreement, Contractor shall not discriminate against any applicant or designer on the basis of age, sex, color, race, marital status, sexual orientation, ancestry, physical or mental disability, national origin, religion, or medical condition.

14. Insurance. Contractor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, Contractor's agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's pricing. See Exhibit A.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

i. Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 12 04 covering CGL on an "occurrence" basis, including products-completed operations, personal & advertising injury, with limits no less than $1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be $2,000,000.

ii. Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than $1,000,000 per accident for bodily injury and property damage.

iii. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease.

iv. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor.

B. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

C. Other Insurance Provision

The policies are to contain, or be endorsed to contain the following provisions:

i. General Liability and Automobile Liability Coverages

a. The City of Burlingame, its officers, officials, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor, products and completed operations of the Contractor, premises owned, occupied or used by the Contractor, or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City of Burlingame, its officers, officials, employees, or volunteers. The endorsement providing this additional insured coverage shall be equal to or broader than ISO Form CG 20 10 11 85 and must cover joint negligence, completed operations, and the acts of subcontractors.

b. The Contractor's insurance coverage shall be primary insurance as respects the City of Burlingame, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Burlingame, its officers, officials, employees, or volunteers shall be excess of the Contractor's Insurance and shall not contribute with it.

c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City of Burlingame, its officers, officials, employees, or volunteers.

d. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

ii. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City of Burlingame, its officers, officials, employees, or volunteers for losses arising from work performed by the Contractor for the City of Burlingame.

iii. All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt required, has been given to the City of Burlingame.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a Best's rating of no less than A-:VII and authorized to do business in the State of California.

E. Verification of Coverage

Upon execution of this Agreement, Contractor shall furnish the City with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms approved by the City. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

F. Subcontractors

Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All

coverages for subcontractors shall be subject to all of the requirements stated herein.

15. Indemnification. The Contractor shall save, keep and hold harmless indemnify and defend the City its officers, agent, employees and volunteers from all damages, liabilities, penalties, costs, or expenses in law or equity that may at any time arise or be set up because of damages to property or personal injury received by reason of, or in the course of performing work which may be occasioned by a willful or negligent act or omissions of the Contractor, or any of the Contractor's officers, employees, or agents or any subcontractor. This provision shall not apply if the damage or injury is proximately caused by the gross or active negligence or willful misconduct of the City, its officers, agents, employees, or volunteers.

16. Prevailing Wages. Unless otherwise authorized in writing by the City, Contractor shall comply with Labor Code Sections 1774 and 1775. The current schedule of prevailing wage rates supplied by the State Department of Industrial Relations can be found at www.dir.ca.gov/OPRL/PWD/index.htm or by writing to the Department of Labor Relations. The City shall not supply copies of this schedule for posting on the job site unless specifically requested to do so by the Contractor. If the Contractor intends to use a craft or classification not shown on the general prevailing wage determinations, it may be required to pay the wage rate of the craft or classification most closely related to it as shown in the general determinations effective at the time of the purchase order. If the Contractor intends to use a craft or classification not shown, it shall notify the City at least five (5) working days before the execution of the purchase order. It is the Contractor's obligation to ensure that prevailing wages are paid on this project in conformance with State law and regulations.

17. Time of the Essence. Prompt delivery of the services and materials is essential to this Agreement.

18. Termination. Upon fifteen (15) calendar days written notice to Contractor, City may, with or without cause and without prejudice to any other right or remedy of City, terminate the Contract for City's convenience. In such case, Contractor will be paid for (1) work satisfactorily completed prior the effective date of such termination, (2) furnishing of labor, equipment, and materials in accordance with the Contract Documents in connection with uncompleted work, (3) reasonable expenses directly attributable to termination, and (4) fair and reasonable compensation for associated overhead and profit. No payment will be made on account of loss of anticipated profits or revenue or other economic loss arising out of or resulting from such termination.

19. Waivers. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of the Agreement.

20. Modifications. No modification, waiver, termination, or amendment to this Agreement is effective unless made in writing signed by the City and the Contractor.

21. Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.

22. Entire Agreement. This Agreement sets forth the entire understanding between the parties.

IN WITNESS WHEREOF, the City and the Contractor have executed this Agreement as of the date indicated on page one (1).

By _____
Director of Public Works

_____
Print Name

_____
Signature

_____
Title

ATTEST:

_____
City Clerk

Approved as to form:

_____
City Attorney

EXHIBIT A

Submission

Bidder Details

Vendor Name	Koffler Electrical Mechanical Apparatus Repair, Inc.
Address	527 Whitney Street San Leandro, California 94577 United States
Respondee	Ren Anderson
Respondee Title	VP CFO
Phone	510-567-0630
Email	ren@koffler.com
Vendor Type	CADIR
License #	722649
CADIR	

Submission Detail

Submission Format	Electronic
Submitted	05/13/2026 11:15 AM (PDT)
Delivery Method	
Responsive	
Submission Status	Submitted
Confirmation #	486647
Ranking	0

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
City of Burlingame RFP FY 2026-2029 Pump Motor and Mechanical Repair Services - Final Submission.pdf	City of Burlingame RFP FY 2026-2029 Pump Motor and Mechanical Repair Services - Final Submission.pdf	Response File
Attachment D.pdf	Attachment D.pdf	Attachment D - Bid Response Form
Attachment E.pdf	Attachment E.pdf	Attachment E - Statement of Experience
Attachment F.pdf	Attachment F.pdf	Attachment F - Designation of Subcontractors

KOFFLER

ELECTRICAL MECHANICAL APPARATUS REPAIR, INC.

24 Hour Service
527 Whitney Street, San Leandro, CA 94577

Contractors License 722649
PHONE (510) 567-0630 FAX (510) 567-0636
www.koffler.com

May 13, 2026

City of Burlingame
Public Works Department
1361 N. Carolan Ave
Burlingame, CA 94010

Re: FY 2026-2029 Pump, Motor, and Mechanical Repair Services
Proposal Content I-VII

We are pleased to submit this letter in support of our bid for the repair and maintenance of electric motors. This document outlines the qualifications, experience, and certifications of the personnel assigned to perform the requested services.

I. Cover Letter

Koffler Electrical Mechanical was established in 1994 and is the largest full service electrical mechanical repair facility on the West Coast. We offer extensive experience in the repair, refurbishment, and maintenance of electric motors, pumps, and related equipment. We have built a strong reputation for delivering reliable, high-quality service to industrial, commercial, and municipal clients.

II. Profile of Proposing Contractor and Service Staff

Koffler Electrical Mechanical started with only 4 employees and now is a small business with 40 employees. The following individuals have 40+ years of expertise and will be assigned to oversee this project. We appreciate and support the well-being of our employees by providing a competitive wage and benefits structure that reflects an understanding of the value that they bring to the organization. These efforts contribute to a positive work environment and help foster employee satisfaction, retention, and overall organizational success.

We have demonstrated sufficient financial stability, operational capacity, and available resources to successfully perform and complete the required scope of work.

Kerry Koffler – President
41 years in the industry.
Oversees all operations of Koffler
Specializing in crane operations: complex rigging operations, on site repairs / repairs in place, operation of the tractor-trailer, Vibration Analysis and Laser Alignment.
Other experience: all mechanical phases of rewinds or overhaul on AC and DC units, gear boxes, and pumps.

Contact information:
527 Whitney St San Leandro, CA 94577
Phone: (510) 567-0630
Kerry@koffler.com

Renard Anderson – VP, CFO
40 years of Accounting and Finance experience. Authorized to sign contracts.
Contact information:
527 Whitney St San Leandro, CA 94577
Phone: (510) 567-0630
Ren@koffler.com

Mike Bucedi – Service Manager & Estimator
45 years in the industry.
Acting supervisor to the shop staff, estimator, customer service, technical advising & diagnostic advising on equipment to be repaired; establishing repair schedule and completion of repair deadlines. Past experience including purchasing and warehouse management.
Contact information:
527 Whitney St San Leandro, CA 94577
Phone: (510) 567-0630
Mike@koffler.com

Jeff Boepple – Field Service Supervisor & Laser Alignment Specialist
45 Years in the industry.
Field Service Supervisor duties include: supervision of field service crews, installation and removal of various equipment types, and field balancing.
Laser Alignment duties include: extensive training and expertise using CSI technology for Laser Alignment in the field.
Contact information:
527 Whitney St San Leandro, CA 94577
Phone: (510) 567-0630
Jeffb@koffler.com

III. Qualifications of the Contractor and References

Koffler Electrical Mechanical will submit Attachment E to provide additional references. Our company has successfully completed numerous projects from small fractional horsepower motors to large industrial units. We have experience working with a variety of industries including manufacturing, water/wastewater, and utilities. We ensure compliance with operational and safety standards. All work is performed in accordance with recognized industry standards and best practices to ensure quality, safety, and reliability. Koffler Electrical Mechanical holds the following Contractor's Licenses C10, C61/D21, B #722649. We've registered with the City of Burlingame and currently hold a Business License Tax Certificate # 20501512.

References

City of San Mateo
Contact Name: Tony Baltodano
Address: 1949 Pacific Blvd., San Mateo, CA 94403
Phone: 650-522-7356
Email: baltodan@cityofsanmateo.org
Project size and description $100,000/year (Motor & pump repair)

Napa Sanitation
Contact Name: Mark Egan
Address: 1515 Socol Ferry Road, Napa, CA 94558
Phone: 707-312-1664
Email: Megan@napasan.com
Project size and description $100,000/year (Motor & pump repair)

Vulcan Materials
Contact Name: Tim Busby
Address: 50 El Charro Pleasanton, CA 94556
Phone: 415-328-6036
Email: Busbyt@vmcmail.com
Project size and description $100,000/year (Motor repair)

IV. Work Plan and Approach

Koffler Electrical Mechanical can exceed expectations with the capabilities of our equipment. A list below identifies our equipment readily available to plan and approach incoming projects. We maintain a comprehensive Quality Assurance Plan to ensure compliance with project specifications, regulatory requirements, and industry standards. Our dedicated Quality Control team oversees implementation through regular inspections, documentation reviews, safety meetings and continuous monitoring to ensure all work is completed with quality and performance.

- Laser Alignment
- Rewind all electrical motors and generators (fractional to 30,000 HP) AC or DC.
- Dynamic Balancing and Vibration analysis (in-house & field)
- Babbitt Bearings Repair and test.
- Manufacture small and large parts up to 120" diameter, swing and 50ft between centers.
- Complete welding and fabrication with full metal spray capabilities
- Vacuum pressure impregnation 12ft x 12ft tank/solid epoxy resin
- Certified non-destructive testing - comparison, AC/DC.
- Circuit breaker testing / calibrations to 100,000 amp.
- Thermographic surveys with infrared camera.
- Rotor rebarring (aluminum and copper)
- Phenix Technologies test panel (0 to 13,800 AC, 0-800 DC)
- Koffer has a fleet of vehicles including a Peterbilt tractor trailer, Peterbilt Crane truck, Peterbilt flatbed, plus other service trucks.

This outlines below for our internal processes on repairs.

- Disassemble Motor
- Photo document as found condition
- Visually Inspect all windings and bake out
- Steam clean all parts to be inspected
- Electronically test all windings and record results.
- Clean all parts to be inspected
- Mic all mechanical fits and record readings
- Submit detailed repair report for recommend repairs

V. Facilities Description

The company operates from three adjacent and connecting facilities located at:

519 Whitney Street San Leandro, CA 94577
527 Whitney Street San Leandro, CA 94577
561 Whitney Street, San Leandro, CA 94577

These facilities are utilized for new products stock, administrative functions, and repair operations.

VI. Proposal Exceptions

Koffler Electrical Mechanical has reviewed this bid package thoroughly and does not have any exceptions at this time.

VII. Fees and Cost

Koffler Electrical Mechanical will submit Attachment C to provide cost and fees associated with the project.

x _____
Ron Anderson, VP/CFO

BID RESPONSE FORM

The Contract, if awarded, will be awarded in accordance with the Request for Bid documents dated April 27, 2026, to the most qualified responsible bidder, subject to the City's right to reject any or all bids and to waive any informality in the bids or the bidding.

Permits/Licenses: The Contractor shall be responsible for all charges to obtain permits and/or licenses necessary to perform required services at no cost to the City. Contractor shall obtain a City of Burlingame Business License.

Bid Response Form: Bids shall be made upon the form provided; the bid form shall be properly completed with all items filled out. A bid shall cover all items of the bidding schedule. Blank spaces in the bid shall be properly filled in, and the phraseology thereof must not be changed. Additions shall not be made to the items mentioned therein. Any unauthorized conditions, limitations, or provisions attached to a bid may cause its rejection. Alterations by erasures or interlineations shall be explained or noted in the bid over the signature of the bidder.

- Include labor, equipment, and any related costs to complete work in strict compliance with the specifications, terms, and conditions set forth in the Scope of Services. Complete the format below or supply a similar Rate Sheet.

A. LABOR RATES, AS REQUIRED (example: Mechanic, Electrician, etc.)

Labor Category	Field Rate (per hour)	Shop Rate (per hour)
Journeyman	$305	$195
Apprentice	$305	$185
Electrician	$305	$195
Pump Mechanic	$305	$195

B. EQUIPMENT RATES, AS REQUIRED

Equipment Category	Straight Time (per hour)	Overtime (per hour)
Field Service Vehicle	$50	$80
50 Ton Crane Vehicle	$550	$685

STATEMENT OF EXPERIENCE

The following statement of experience of the bidder are submitted in conjunction with the Bid, as a part thereof, and the truthfulness and accuracy of the information is guaranteed by the Bidder.

List 3 years of related work experience providing pump, motor, and mechanical repair services to public agencies and private sector entities. Provide at least 3 client references, one client reference must be a public agency. The references shall include: company name, company contact (name and title), telephone number, mailing address, email address, dates of service, and description of services.

If the bidder is a franchisor, actual franchisee (operators) must have relevant pump, motor, and mechanical repair services experience during the last three (3) years. If the bidder is a franchisor, it must provide actual franchisee (operators) information as to who will be performing the work, type of work performed, and direct work references.

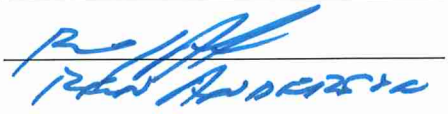
The above experience requirements must be listed below on the following page and included with bid. The following information must have been satisfactorily completed for the persons, firm or authority indicated, and to whom reference is made.

The City reserves the right to contact any of the references provided. If the City determines the feedback to be negative or contrary to what has been presented by the bidder herein, the City at its sole discretion has the right to reject the bidder. Failure to provide this information on any portion of the bid as provided will result in disqualification of its bid.

The bidder, as a contractor, has never failed to satisfactorily complete a contract awarded to it, expect as follows:

Koffler Electrical Mechanical has never failed to satisfactorily complete a contract awarded to it.

COMPANY NAME: Koffler Electrical Mechanical Apparatus Repair, Inc.

REPRESENTATIVE'S SIGNATURE: 

STATEMENT OF EXPERIENCE: REFERENCES

List 3 years of related work experience providing pump, motor, and mechanical repair services to public agencies and private sector entities. Provide at least 3 client references, one client reference must be a public agency.

Company/Agency Name: City of San Mateo

Company/Agency Contact (Name and Title): Tony Baltodano, Public Works Field Maintenance Manager

Telephone: (650) 522-7356 Email: Baltodan@cityofsanmateo.org

Mailing Address: 1949 Pacific Blvd San Mateo, CA 94403

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 200HP and submersible pumps. Scope includes removal, in-shop repairs, reinstall, align and start up test.

Company/Agency Name: City & County of San Francisco

Company/Agency Contact (Name and Title): George Cumberland, Chief Stationay Engineer

Telephone: (415) 242-6385 Email: george.cumberland@sfgov.org

Mailing Address: 100 Martin Luther King Rd San Francisco, CA 94117

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 250HP and sludge, effluent, deep well pumps. Scope includes removal, in-shop repairs, reinstallation, alignment, and start up testing

Company/Agency Name: Napa Sanitation

Company/Agency Contact (Name and Title): Mark Egan, Plant Maintenance Supervisor

Telephone: (707) 258-6037 Email: megan@napasan.com

Mailing Address: 1515 Soscol Ferry Road Napa, CA 94558

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 600HP, mutli-stage, and deep well pumps. Scope includes removal, in-shop repairs, reinstallation, alignment, and start up testing.

Company/Agency Name: Holt of California

Company/Agency Contact (Name and Title): Mike Pettig, Power System's Service Supervisor

Telephone: 916-373-4185 Email: mpettig@holtca.com

Mailing Address: 3850 Channel Drive West Sacramento, CA 95691

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical generator repairs ranging in various sizes up to 3100KW. Scope includes in-shop overhaul or rewind.

Company/Agency Name: Calpine Corporation

Company/Agency Contact (Name and Title): Samuel Trotter, Electrical Engineer

Telephone: (408) 837-3434 Email: samuel.trotter@calpine.com

Mailing Address: 1400 Pacheco Pass Hwy Gilroy, CA 95021

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors ranging in various sizes up to 800HP. Scope includes in-house overhaul or rewind and start up testing.

Company/Agency Name: Vulcan Material

Company/Agency Contact (Name and Title): Tim Busby

Telephone: (925) 250-6834 Email: Busbyt@vmcmail.com

Mailing Address: 50 El Charro Rd Pleasanton, CA 94556

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 500HP, submersible, and deep well pumps. Scope includes in-shop overhaul or rewind and start up testing.

DESIGNATION OF SUBCONTRACTORS

(Public Contract Code Sections 4100 and following)

As a bidder on the above-entitled project, the undersigned hereby designates the subcontractors that will perform work or labor or render services to the Contractor in or about the construction of the project in an amount in excess of one-half (½) of one percent (1%) of the Contractor's total bid.

The undersigned understands and agrees that should it fail to specify a subcontractor for any portion of the work as above stated, it agrees that the undersigned is fully qualified to perform that portion of the work itself, and that it shall perform that portion itself. Penalties for failure to comply with this provision are provided in the Subletting and Subcontracting Fair Practices Act commencing with Section 4100 of the Public Contract Code.

The undersigned agrees that it shall not, without written consent of the City Council, make any substitution, assignment or sublet to or of the following list of subcontractors which is made a part of this bid and then only after compliance with the provisions of the Subletting and Subcontracting Fair Practices Act.

Your bid may be disqualified for incorrect information regarding subcontractors. BIDDER MUST SPECIFY "NONE" IF NO SUBCONTRACTORS WILL BE USED.

Name of Subcontractor	Address of Subcontractor	Work to be done by Subcontractor
NONE	NONE	NONE

Attach additional pages if necessary.

COMPANY REPRESENTATIVE: Ren Anderson

SIGNATURE: _____

Vehicle Compliance Certification

Issue Date: 11/26/2025

Start Date: 11/30/2025

Expiration Date: 5/30/2026

Certification ID: VCC1004991968

Vehicle Information

Vehicle Identification Number (VIN): 1XPVDP9XXCD160451
Vehicle License Plate: 9E36420
Vehicle Make: PTRB
Vehicle Model Year: 2012
Vehicle Model:

Business Information

Company/Entity Name: Koffler Electrical Mechanical Apparatus Repair, Inc.
Entity ID: E158624
Primary Address: 527 Whitney St., San Leandro, CA 94577, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

Future certificates may be denied if the vehicle has any outstanding CARB Enforcement actions.

Non-compliant vehicles could also have their registration denied by the Department of Motor Vehicles.

This compliance certificate does not exempt the vehicle from emissions-related inspection or audit.

For more information on Clean Truck Check, visit https://ww2.arb.ca.gov/cleantruckcheck.

To verify this certification: https://cleantruckcheck.arb.ca.gov.

CARB's Clean Truck Check team can be reached at hdim@arb.ca.gov.

Vehicle Compliance Certification

Issue Date: 11/19/2025

Start Date: 11/30/2025

Expiration Date: 5/30/2026

Certification ID: VCC1003696794

Vehicle Information

Vehicle Identification Number (VIN): 2NP3LN0X3DM179649
Vehicle License Plate: 65803G1
Vehicle Make: PTRB
Vehicle Model Year: 2013
Vehicle Model:

Business Information

Company/Entity Name: Koffler Electrical Mechanical Apparatus Repair, Inc.
Entity ID: E158624
Primary Address: 527 Whitney St., San Leandro, CA 94577, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

Future certificates may be denied if the vehicle has any outstanding CARB Enforcement actions.

Non-compliant vehicles could also have their registration denied by the Department of Motor Vehicles.

This compliance certificate does not exempt the vehicle from emissions-related inspection or audit.

For more information on Clean Truck Check, visit https://ww2.arb.ca.gov/cleantruckcheck.

To verify this certification: https://cleantruckcheck.arb.ca.gov.

CARB's Clean Truck Check team can be reached at hdim@arb.ca.gov.

Vehicle Compliance Certification

Issue Date: 1/28/2026

Start Date: 1/31/2026

Expiration Date: 7/31/2026

Certification ID: VCC1004979418

Vehicle Information

Vehicle Identification Number (VIN): 2NP2HM7X9NM800469
Vehicle License Plate: 65733K3
Vehicle Make: PTRB
Vehicle Model Year: 2022
Vehicle Model:

Business Information

Company/Entity Name: Koffler Electrical Mechanical Apparatus Repair, Inc.
Entity ID: E158624
Primary Address: 527 Whitney St., San Leandro, CA 94577, USA

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BID RESPONSE FORM

The Contract, if awarded, will be awarded in accordance with the Request for Bid documents dated April 27, 2026, to the most qualified responsible bidder, subject to the City's right to reject any or all bids and to waive any informality in the bids or the bidding.

Permits/Licenses: The Contractor shall be responsible for all charges to obtain permits and/or licenses necessary to perform required services at no cost to the City. Contractor shall obtain a City of Burlingame Business License.

Bid Response Form: Bids shall be made upon the form provided; the bid form shall be properly completed with all items filled out. A bid shall cover all items of the bidding schedule. Blank spaces in the bid shall be properly filled in, and the phraseology thereof must not be changed. Additions shall not be made to the items mentioned therein. Any unauthorized conditions, limitations, or provisions attached to a bid may cause its rejection. Alterations by erasures or interlineations shall be explained or noted in the bid over the signature of the bidder.

- Include labor, equipment, and any related costs to complete work in strict compliance with the specifications, terms, and conditions set forth in the Scope of Services. Complete the format below or supply a similar Rate Sheet.

A. LABOR RATES, AS REQUIRED (example: Mechanic, Electrician, etc.)

Labor Category	Field Rate (per hour)	Shop Rate (per hour)
Journeyman	$305	$195
Apprentice	$305	$185
Electrician	$305	$195
Pump Mechanic	$305	$195

B. EQUIPMENT RATES, AS REQUIRED

Equipment Category	Straight Time (per hour)	Overtime (per hour)
Field Service Vehicle	$50	$80
50 Ton Crane Vehicle	$550	$685

STATEMENT OF EXPERIENCE

The following statement of experience of the bidder are submitted in conjunction with the Bid, as a part thereof, and the truthfulness and accuracy of the information is guaranteed by the Bidder.

List 3 years of related work experience providing pump, motor, and mechanical repair services to public agencies and private sector entities. Provide at least 3 client references, one client reference must be a public agency. The references shall include: company name, company contact (name and title), telephone number, mailing address, email address, dates of service, and description of services.

If the bidder is a franchisor, actual franchisee (operators) must have relevant pump, motor, and mechanical repair services experience during the last three (3) years. If the bidder is a franchisor, it must provide actual franchisee (operators) information as to who will be performing the work, type of work performed, and direct work references.

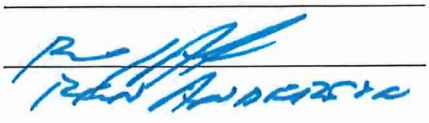
The above experience requirements must be listed below on the following page and included with bid. The following information must have been satisfactorily completed for the persons, firm or authority indicated, and to whom reference is made.

The City reserves the right to contact any of the references provided. If the City determines the feedback to be negative or contrary to what has been presented by the bidder herein, the City at its sole discretion has the right to reject the bidder. Failure to provide this information on any portion of the bid as provided will result in disqualification of its bid.

The bidder, as a contractor, has never failed to satisfactorily complete a contract awarded to it, expect as follows:

Koffler Electrical Mechanical has never failed to satisfactorily complete a contract awarded to it.

COMPANY NAME: Koffler Electrical Mechanical Apparatus Repair, Inc.

REPRESENTATIVE'S SIGNATURE: 

STATEMENT OF EXPERIENCE: REFERENCES

List 3 years of related work experience providing pump, motor, and mechanical repair services to public agencies and private sector entities. Provide at least 3 client references, one client reference must be a public agency.

Company/Agency Name: City of San Mateo

Company/Agency Contact (Name and Title): Tony Baltodano, Public Works Field Maintenance Manager

Telephone: (650) 522-7356 Email: Baltodan@cityofsanmateo.org

Mailing Address: 1949 Pacific Blvd San Mateo, CA 94403

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 200HP and submersible pumps. Scope includes removal, in-shop repairs, reinstall, align and start up test.

Company/Agency Name: City & County of San Francisco

Company/Agency Contact (Name and Title): George Cumberland, Chief Stationay Engineer

Telephone: (415) 242-6385 Email: george.cumberland@sfgov.org

Mailing Address: 100 Martin Luther King Rd San Francisco, CA 94117

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 250HP and sludge, effluent, deep well pumps. Scope includes removal, in-shop repairs, reinstallation, alignment, and start up testing

Company/Agency Name: Napa Sanitation

Company/Agency Contact (Name and Title): Mark Egan, Plant Maintenance Supervisor

Telephone: (707) 258-6037 Email: megan@napasan.com

Mailing Address: 1515 Soscol Ferry Road Napa, CA 94558

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 600HP, mutli-stage, and deep well pumps. Scope includes removal, in-shop repairs, reinstallation, alignment, and start up testing.

Company/Agency Name: Holt of California

Company/Agency Contact (Name and Title): Mike Pettig, Power System's Service Supervisor

Telephone: 916-373-4185 Email: mpettig@holtca.com

Mailing Address: 3850 Channel Drive West Sacramento, CA 95691

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical generator repairs ranging in various sizes up to 3100KW. Scope includes in-shop overhaul or rewind.

Company/Agency Name: Calpine Corporation

Company/Agency Contact (Name and Title): Samuel Trotter, Electrical Engineer

Telephone: (408) 837-3434 Email: samuel.trotter@calpine.com

Mailing Address: 1400 Pacheco Pass Hwy Gilroy, CA 95021

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors ranging in various sizes up to 800HP. Scope includes in-house overhaul or rewind and start up testing.

Company/Agency Name: Vulcan Material

Company/Agency Contact (Name and Title): Tim Busby

Telephone: (925) 250-6834 Email: Busbyt@vmcmail.com

Mailing Address: 50 El Charro Rd Pleasanton, CA 94556

Dates of Services: 2023-2026 Various projects completed within the last 3 years

Description of Services: Mechanical and electrical repairs of motors and pumps ranging in various sizes up to 500HP, submersible, and deep well pumps. Scope includes in-shop overhaul or rewind and start up testing.

DESIGNATION OF SUBCONTRACTORS

(Public Contract Code Sections 4100 and following)

As a bidder on the above-entitled project, the undersigned hereby designates the subcontractors that will perform work or labor or render services to the Contractor in or about the construction of the project in an amount in excess of one-half (½) of one percent (1%) of the Contractor's total bid.

The undersigned understands and agrees that should it fail to specify a subcontractor for any portion of the work as above stated, it agrees that the undersigned is fully qualified to perform that portion of the work itself, and that it shall perform that portion itself. Penalties for failure to comply with this provision are provided in the Subletting and Subcontracting Fair Practices Act commencing with Section 4100 of the Public Contract Code.

The undersigned agrees that it shall not, without written consent of the City Council, make any substitution, assignment or sublet to or of the following list of subcontractors which is made a part of this bid and then only after compliance with the provisions of the Subletting and Subcontracting Fair Practices Act.

Your bid may be disqualified for incorrect information regarding subcontractors. BIDDER MUST SPECIFY "NONE" IF NO SUBCONTRACTORS WILL BE USED.

Name of Subcontractor	Address of Subcontractor	Work to be done by Subcontractor
NONE	NONE	NONE

Attach additional pages if necessary.

COMPANY REPRESENTATIVE: Ren Anderson

SIGNATURE: _____