

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR SERVICE AGREEMENT WITH CONFERENCE TECHNOLOGIES, INC. ("CTI") TO SUPPORT AND SERVICE THE AUDIO-VISUAL EQUIPMENT IN THE COUNCIL CHAMBERS FOR AN AMOUNT NOT TO EXCEED \$10,000

WHEREAS, on October 18, 2021, the City Council adopted Resolution Number 129-2021 authorizing the City Manager to execute an agreement with CTI for updates to the Council Chambers to allow for the implementation of hybrid meetings; and

WHEREAS, hybrid meetings allow for greater public access, the ability of consultants to present remotely, and for Commissioners and Councilmembers to attend remotely when necessary; and

WHEREAS, the original agreement included a four-year service plan that was utilized after power outages and for regular updates to the firmware; and

WHEREAS, the original four-year service plan expired in September 2025, and Council adopted Resolution Number 090-2025 for a one-year service agreement on the audio-visual equipment; and

WHEREAS, staff recommends entering into a second one-year service agreement on the audio-visual equipment to ensure its upkeep for September 1, 2026, through August 31, 2027; and

WHEREAS, CTI's one-year service plan costs \$6,351, with additional potential costs for field service technicians and after-hours issues.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGAME DOES RESOLVE AS FOLLOWS:

The City Manager is hereby authorized to execute a service agreement with Conference Technologies, Inc., in the form attached hereto, for \$6,351, and not to exceed \$10,000 for additional services.

Mayor

I, MEAGHAN HASSEL-SHEARER, City Clerk of the City of Burlingame, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 17th day of August, 2026, and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

City Clerk