

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE JANITORIAL SERVICES AGREEMENT BETWEEN THE CITY OF BURLINGAME AND KARLA'S JANITORIAL AND SUPPLIERS, LLC TO EXTEND JANITORIAL SERVICE FOR AN ADDITIONAL PERIOD OF THREE MONTHS**

**WHEREAS**, on October 31, 2022, the City of Burlingame and Karla's Janitorial and Suppliers, LLC (KJS), executed an agreement for janitorial services (Agreement), providing for a contract amount of \$1,591,132 for a three-year period ending on November 30, 2025, with the option to extend for an additional two years if elected by the City; and

**WHEREAS**, on November 17, 2025, the City Council approved Amendment No. 1 to extend the contract for an additional two months to January 31, 2026, and to increase the contract amount by \$92,785, for a total contract amount of \$1,683,917, to ensure continuity of janitorial services during the Request for Proposals (RFP) process and the transition to a new contract (Resolution No. 129-2025); and

**WHEREAS**, on January 20, 2026, the City Council rejected all 16 proposals received on November 21, 2025, (Resolution No. 004-2026) in response to the City's solicitation seeking bids for a new contract to provide janitorial services following the expiration of the Agreement with Contractor, and intended to re-advertise the solicitation; and

**WHEREAS**, on January 20, 2026, the City Council approved Amendment No. 2 to extend the contract for an additional two months to March 31, 2026, and to increase the contract amount by \$92,785, for a total contract amount of \$1,776,702, to ensure continuity of janitorial services during the RFP process and the transition to a new contract (Resolution No. 003-2026); and

**WHEREAS**, on January 1, 2026, California State Assembly Bill 339 (AB 339) became effective, requiring the governing body of a public agency to give the recognized employee organization no less than 45 days written notice before issuing a request for proposals, request for quotes, or renewing or extending an existing contract to perform services that are within the scope of work of the job classifications represented by the recognized employee organization, subject to certain exceptions; and

**WHEREAS**, the City has given notice to the recognized employee organization representing a job classification that includes custodial services; and

**WHEREAS**, to ensure janitorial services remain uninterrupted during the required AB 339 noticing process, re-advertising process, and the transition to a new contract, the City Council hereby authorizes the City Manager to execute Amendment No. 3 to the Agreement to extend the current termination date of the Agreement from March 31, 2026, to June 30, 2026, and increase the contract amount by \$139,177.50, resulting in a revised contract total of \$1,915,879.50.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED:**

1. The City Manager is authorized and directed to enter into Amendment No. 3 to the Janitorial Services Agreement with Karla's Janitorial and Suppliers, LLC, in the form or substantially the same form as attached hereto and take such actions necessary in furtherance of this Resolution.

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Michael Brownrigg, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 16<sup>th</sup> day of March, 2026 and as adopted thereafter by the following vote:

AYES:            COUNCILMEMBERS:

NAYES:          COUNCILMEMBERS:

ABSENT:        COUNCILMEMBERS:

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Meaghan Hassel-Shearer, City Clerk