

RESOLUTION NO. 089-2025

RESOLUTION APPROVING AGREEMENTS WITH COMMUTE.ORG TO PROVIDE COMMUTER SHUTTLE SERVICES FOR THE BURLINGAME BAYSIDE (BAY) SHUTTLE FOR A MAXIMUM AMOUNT OF \$152,917, AND FOR THE MILLBRAE-BURLINGAME COMMUTER (MBC) SHUTTLE FOR A MAXIMUM AMOUNT OF \$87,532, FOR FISCAL YEAR 2025-26 AND 2026-27, AND AUTHORIZING THE CITY MANAGER TO EXECUTE BOTH AGREEMENTS

WHEREAS, staff has been collaborating with Commute.org to provide commuter shuttle service in Burlingame, with the goal of reducing vehicle miles traveled (VMT) by encouraging sustainable alternatives to solo driving; and

WHEREAS, these efforts support the City's goals to alleviate traffic congestion, improve regional air quality, and enhance the overall quality of life on the Peninsula; and

WHEREAS, funding for Commute.org's programs is provided by the San Mateo County Transportation Authority (SMCTA), City and County Association of Governments (C/CAG) of San Mateo County, the Bay Area Air Quality Management District, and contributions from public and private partners; and

WHEREAS, Burlingame's shuttle programs are supported through an SMCTA grant and jointly administered by the City and Commute.org; and

WHEREAS, the Burlingame local match for the Burlingame Bayside (BAY) Shuttle service is \$152,917, which represents 25% of the total program costs, with the remaining funding provided by the SMCTA; and

WHEREAS, the City's financial contribution to the Millbrae-Burlingame Commuter (MBC) Shuttle program will not exceed \$87,532, representing 12.5% of the total program cost, which will be reimbursed by Mills-Peninsula Medical Center and Mercy High School in compliance with their Transportation Demand Program requirements as part of their individual entitlement approvals.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Burlingame, State of California, as follows:

1. The City contribution for the BAY Shuttle, 25.0% of the total actual cost of the shuttle service, not to exceed \$152,917, is hereby approved; and
2. The City contribution for the MBC Shuttle, which is 12.5% of the total actual cost of the shuttle service, not to exceed \$87,532, is hereby approved; and
3. The City Manager is authorized to execute the Shuttle Bus Service Administration Agreements with Commute.org for the BAY Shuttle (Exhibit A) and the MBC Shuttle (Exhibit B), in the form attached hereto.

Peter Stevenson, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 18th day of August, 2025, and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS: Brownrigg, Colson, Pappajohn, Stevenson, Thayer

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

Meaghan Hassel-Shearer, City Clerk