

RESOLUTION NO. 113-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH GROUP 4 ARCHITECTURE TO PROVIDE AUDIO-VISUAL TECHNOLOGY AND DESIGN IMPROVEMENTS FOR THE MAIN LIBRARY LANE COMMUNITY ROOM FOR AN AMOUNT NOT TO EXCEED \$47,700

WHEREAS, the Main Library Community Room has needed an AV technology Upgrade since 2019; and

WHEREAS, Group 4 Architecture firm has the knowledge and background to complete this project by virtue of constructing the building in 1996; and

WHEREAS, Group 4 Architecture firm was also engaged to complete the 2015 Main Library Renovation; and

WHEREAS, Staff is pleased to work with Group 4 Architecture Firm again; and

WHEREAS, This project will not impact the General Fund and will be fully funded by the Burlingame Library Foundation; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGAME RESOLVES AS FOLLOWS:

1. The City Manager is authorized to negotiate and execute a Professional Services Agreement with Group 4, substantially in the form attached hereto, to complete audio-visual technology and design improvements for the Main Library Lane Community Room, for an amount not-to-exceed \$47,700; and
2. The City Manager is authorized to negotiate minor amendments to the Professional Services Agreement, except that the City Council must approve any amendments that increase the not-to-exceed amount or the project scope.

Peter Stevenson, Mayor

I, Meaghan Hassel Shearer, City Clerk of the City of Burlingame, certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 6th day of October 2025, and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS: Brownrigg, Colson, Pappajohn, Stevenson, Thayer
NOES: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: None

Meaghan Hassel Shearer, City Clerk

