

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
CITYWIDE FEES			
First Returned Check	Each	\$25	\$25
Subsequent Returned Check	Each	\$35	\$35
Copies (Citywide):			
Copying of Routine Document	Per Page	\$0.25	\$0.25
Copies of sizes other than 8- ½" by 11" or 8 - ½" by 14" or 11" by 17 or color copies will be charged at cost - To be paid in advance			
Copies of Reports/Statements filed pursuant to Political Reform Act	Per Page	\$0.10	\$0.10
BUILDING			
BUILDING PERMIT FEES BASED ON TOTAL VALUATION			
\$1.00 to \$500.00	Base	\$217.82	Remove
\$501.00 to \$2,000.00	Base	\$217.82	Remove
\$501.00 to \$2,000.00 \$1.00 to \$10,000.00	Each Additional \$100 or fraction thereof % of permit valuation	\$45.63	10%
\$2,001.00 to \$25,000.00 \$10,001.00 to \$25,000.00	Base	\$908.11	\$1,063.27
\$2,001.00 to \$25,000.00 \$10,001.00 to \$25,000.00	Each Additional \$1,000 or fraction thereof	\$17.24	\$17.24
\$25,001.00 to \$50,000.00	Base	\$1,304.57	\$1,304.57
\$25,001.00 to \$50,000.00	Each Additional \$1,000 or fraction thereof	\$52.18	\$52.18
\$50,001.00 to \$100,000.00	Base	\$2,609.15	\$2,609.15
\$50,001.00 to \$100,000.00	Each Additional \$1,000 or fraction thereof	\$52.18	\$52.18
\$100,001.00 to \$500,000.00	Base	\$5,218.30	\$5,218.30
\$100,001.00 to \$500,000.00	Each Additional \$1,000 or fraction thereof	\$9.15	\$9.15
\$500,001.00 to \$1,000,000.00	Base	\$8,877.31	\$8,877.31
\$500,001.00 to \$1,000,000.00	Each Additional \$1,000 or fraction thereof	\$31.34	\$31.34
\$1,000,001 to \$10,000,000	Base	\$24,547.22	\$24,547.22
\$1,000,001 to \$10,000,000	Each Additional \$1,000 or fraction thereof	\$12.95	\$12.95
\$10,000,001 - \$50,000,000	Base	\$141,116.27	\$141,116.27
\$10,000,001 - \$50,000,000	Each Additional \$1,000 or fraction thereof	\$5.22	\$5.22
\$50,000,001 - \$100,000,000	Base	\$349,825.04	\$349,825.04
\$50,000,001 - \$100,000,000	Each Additional \$1,000 or fraction thereof	\$4.64	\$4.64
\$100,000,001+	Base	\$582,030.19	\$582,030.19
\$100,000,001+	Each Additional \$1,000 or fraction thereof	\$2.32	\$2.32
<i>Building Valuation Data Multiplier: The Building Division utilizes the most recently published ICC information with a regional multiplier of 2.29 to determine the valuation of the project.</i>			
OTHER BUILDING PERMIT FEES			
Single-Family & Duplex Re-Roof	Each	\$563	\$563
Single-Family & Duplex Window Replacement	Each	\$563	\$563
City of Burlingame Permit Fee Multiplier	Each	2.29x caculated valuation per ICC table	Same as current year
PLAN REVIEW FEES			
Basic Fee – Building Division	% of Bldg Permit Fee	65%	65%
Disabled Access Plan Check Fee (where applicable)	% of Bldg Permit Fee	25%	25%
Review of Request for Alternate Materials and Methods	Per Hour	\$290	\$290
Review of Unreasonable Hardship Request	Per Hour	\$290	\$290
Planning Department Plan Check Fee (where applicable)	% of Bldg Permit Fee	25%	25%
Plan Revisions Subsequent to Permit Issuance Hourly Plan Review	Per Hour	\$183	\$183
Engineering Division Plan Review (where applicable)	% of Bldg Permit Fee	25%	25%

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Arborist Review:			
Residential	Per Hour (Minimum 1 hour) Each	\$190	\$760
Commercial	Per Hour (Minimum 1 hour) Each	\$190	\$1,140
PLUMBING PERMIT FEES			
For issuance of each plumbing permit	Each	\$102	\$102
New Residential Building - including all plumbing fixtures, connections and gas outlets for new single- and multi-family buildings	Per Sq. Ft.	\$0.18	\$0.18
New Commercial Building - including all plumbing fixtures, connections and gas outlets	Per Sq. Ft.	\$0.22	\$0.22
Fixtures and vents	Each	\$19	\$19
For each plumbing fixture or trap (including water and waste piping and backflow prevention)	Each		
Sewer and interceptors			
For each building sewer	Each	\$230	\$230
For each industrial waste pretreatment interceptor (except kitchen-type grease traps)	Each	\$173	\$173
For installation alteration or repair of water piping or water-treatment equipment	Each	\$173	\$173
For each water heater including vent	Each	\$173	\$173
Heat Pump Water Heater*	Each	\$0	\$0
Gas Piping Systems			
1-5 Outlets	Base	\$173	\$173
5+ Outlets	Each Outlet	\$4	\$4
Irrigation Systems and Backflow Prevention Devices			
Irrigation systems including backflow device(s)	Each	\$230	\$230
2 inches (50.8 mm) and smaller - other backflow devices	Each	\$307	\$307
Over 2 inches (50.8 mm) - other backflow devices	Each	\$346	\$346
Swimming Pools: For each swimming pool or spa, all plumbing:			
Pool	Each	\$1,224	\$1,224
Spa	Each	\$994	\$994
Miscellaneous - For each appliance or fixture for which no fee is listed	Each	\$115	\$115
Plan review (where applicable)	% of Plumbing Permit Fee	25%	25%
*Heat Pump fees are currently waived if replacing outdated furnaces for energy efficiency.			
MECHANICAL PERMIT FEES			
Basic Permit Issuance Fee	Each	\$102	\$102
New Residential Building including all mechanical work including appliances, exhaust fans, ducts, and flues	Per Sq. Ft.	\$0.18	\$0.18
New Commercial Building - including all plumbing fixtures, connections and gas outlets	Per Sq. Ft.	\$0.22	\$0.22
Furnaces:			
To & Including 100 MBTU	Each	\$173	\$173
Over 100 MBTU	Each	\$230	\$230
Heat Pump:*			
Heat Pump Space Heating	Each	\$0	\$0
Heat Pump AC	Each	\$0	\$0
Boilers, compressions, absorption systems:			
To & Including 100 MBTU or 3HP	Each	\$230	\$230
Over 100 MBTU or 3HP	Each	\$288	\$288
Air Conditioners			

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Fee Name	Unit	Current Fee	Proposed Fee
Air Handlers:			
To 10,000 CFM	Each	\$115	\$115
Over 10,000 CFM	Each	\$230	\$230
Ventilation and Exhaust			
Each ventilation fan attached to a single duct	Each	\$58	\$58
Each hood including ducts	Each	\$58	\$58
Miscellaneous - For each appliance or piece of equipment not specifically listed above	Each	\$58	\$58
Plan review (where applicable)	% of Mechanical Permit Fee	25%	25%
*Heat Pump fees are currently waived if replacing outdated furnaces for energy efficiency.			
ELECTRICAL PERMIT FEES			
For issuance of each electrical permit	Each	\$102	\$102
New Residential Building - including all wiring and electrical devices in or on each building, including service	Per Sq. Ft.	\$0.18	\$0.18
New Commercial Building - including all plumbing fixtures, connections and gas outlets	Per Sq. Ft.	\$0.22	\$0.22
Swimming Pools			
Public swimming pools and spas including all wiring and electrical equipment	Each	\$691	\$691
Private pools for single-family residences	Each	\$346	\$346
Temporary Power - Temporary power/service pole including all attached receptacles and wiring for construction sites, Christmas tree lots, etc.	Each	\$173	\$173
Unit Fee Schedule			
Receptacle, switch and light outlets:			
0-20 Units	Base	\$346	\$346
20+ Units	Each Unit	\$5	\$5
Residential Appliances - For fixed residential appliances including cook tops, ovens, air conditioning, garbage disposals, and similar devices not exceeding 1 HP in rating - (For other types of air conditioners or other motor-driven appliances having larger ratings, see Power Apparatus below)	Each	\$12	\$12
Nonresidential Appliances - Self-contained factory-wired non-residential appliances not exceeding 1 HP, KW, or kVA in rating including medical and dental devices; food, beverage and ice cream cabinets; illuminated showcases; drinking fountains; vending machines; laundry machines; etc. (For other types of devices having larger electrical ratings, see Power Apparatus below)	Each	\$12	\$12
Power Apparatus - For motors, generators, air conditioners and heat pumps and commercial cooking devices as follows (ratings in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive):			
Up to 10	Each	\$58	\$58
Over 10 to and including 100	Each	\$115	\$115
Over 100	Each	\$230	\$230
Photo voltaic systems:			
Residential Systems:**			
Permit	Each	\$0	\$0
Plan Check	Each	\$0	\$0
Commercial Systems:			
Permit	Each	\$648	\$650
Plan Check	Each	\$365	\$350
Busways - For trolleys and plug-in type busways	Each 100 ft	\$58	\$58

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Fee Name	Unit	Current Fee	Proposed Fee
Signs, Outline Lighting and Marquees Permits			
Signs, outline lighting, or marquees supplied from one circuit	Each	\$230	\$230
For additional branch circuits within the same sign, outline lighting, or marquee	Each Additional	\$58	\$58
Services			
600 volts or less and not over 200 amperes in rating	Each	\$0	\$0
600 volts or less, over 200 amperes to 1,000 amperes	Each	\$0	\$0
Over 600 volts or over 1,000 amperes	Each	\$0	\$0
EV Charger - 1/2 inspection fee + Misc electrical	Each	New	\$173
Miscellaneous - For apparatus, conduits, and conductors for which a permit is required but for which no fee is set forth	Each	\$58	\$58
Plan review (where applicable)	% of Electrical Permit Fee	25%	25%
*Residential Solar Permit fees are currently waived to incentivize solar permits.			
RECYCLING DEPOSITS			
Alteration of, and/or addition to, an existing structure, single family	% of Job Value	1.5%	1.5%
Alteration of, and/or addition to, an existing structure, other than a single family	% of Job Value	1.5%	1.5%
Construction of a new structure, single family	% of Job Value	1.0%	1.0%
Construction of a new structure, other than a single family	% of Job Value	1.0%	1.0%
Demolition of an entire structure	Per l.b.	\$0.03	\$0.03
BUILDING INSPECTION FEES			
Inspections outside normal business hours	Per Hour	\$267.30	\$267.30
Re-inspection fees (minimum – one hour)	Per Hour	\$230.35	\$230.35
Inspections for which no fee is specifically indicated - (minimum charge is one-half hour)	Per Hour	\$230.35	\$230.35
OTHER FEES			
Building Moving	Each	\$852.25	\$852.25
Copy Research Services Fee	Per Designer	\$152.83	\$152.83
Tree Replacement In-Lieu Fee	Per Tree	\$325/inch of diameter at standard height	Remove duplicate
SURCHARGES			
General Plan and Title 25 Zoning Ordinance Maintenance Fee	% of Bldg Valuation	0.2%	0.2%
Technology Fee	% of Fee	2.0%	2.0%
CITY CLERK & ELECTIONS FEES			
All Certifications	Each	\$15	\$15
Filing of Nomination Papers	Per Candidate	\$25	\$25
ENGINEERING			
ENCROACHMENT PERMITS			
Work without Permit	Penalty	2x Fee	2x Fee
Minor (no excavation involved)	Each	\$328	\$336
Sewer Lateral Test	Each	\$276	\$283
Sewer Lateral Replacement w/ Cleanout (with Sidewalk fee replacement)	Each	\$728	\$746
Sewer Lateral Re-Test	Each	\$174	Remove
Storm Service Connection (with sidewalk fees replacement)	Each	\$728	\$746
Water Service Connection (with sidewalk fee replacement)	Each	\$971	\$995
Fire System Connection (with sidewalk Add No. 5 replacement)	Each	\$971	\$995
Standalone Street excavation/trench work (up to 150 L.F.)	Base	\$516	\$529
Standalone Street excavation/trench work (over 150 L.F.) with above base fee	L.F.	\$1	\$1
Utility Potholing or Installation/Decommission of monitoring well	Each Per Block	\$601	\$616
Sewer Cleanout installation	Each	\$502	\$515

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Fee Name	Unit	Current Fee	Proposed Fee
Sidewalk Underdrain	Each	\$554	Remove
Installation/relocation of City electrolier	Each	New	\$383
<u>Sidewalk/Driveway</u>			
Up to 200 S.F. (includes Curb Drain)	Base	\$554	\$568
Over 200 S.F. with above base fee	Per S.F.	\$23	\$24
Sidewalk Closure/Pedestrian Protection	Per Review	\$573	\$587
Traffic Control	Per Review	\$573	\$587
<u>Block Party</u>			
Up to 6 Barricades	Base	\$104	\$107
Each Addl. Barricade with above base fee	Per Barricade	\$5	\$5
<u>Commercial Areas and Construction Purposes (i.e. Dumpsters/Containers/Construction)</u>			
Processing fee	Base	\$318	\$326
Parking Space Rental Rate (or meter rate/whichever is higher) with above base fee	Per Day	\$31	\$32
<u>Moving Only Purposes (Residential Areas)</u>			
Processing Fee	Base	\$51	\$52
Parking Space Rental Rate (or meter rate/whichever is higher) with above base fee	Per Day	\$31	\$32
<u>Utility Company Construction Space Rental Rate</u>			
Processing Fee	Base	New	\$326
Parking Space Rental Rate (or meter rate/whichever is higher) with above base fee	Per location	New	\$31
Large Development Projects (Greater than 4 multi-family units or commercial properties)*	Each	Actual Cost	Actual Cost
*Separate Encroachment Permit Consultant Fee + Staff Fee will be assessed based on the duration of the project schedule provided in the construction management plan (CMP)			
GENERAL FEES			
Demolition Permit	Each	\$2,444	\$2,505
Add fire line	Each	\$103	\$106
Add curb drain	Each	\$339	\$347
Add sidewalk closure	Each	\$272	\$279
Add PG&E	Each	\$479	\$491
Address Change	Each	\$411	\$421
Single Trip -Transportation Fee	Each	\$16	\$16
Creek Enclosures	Each	\$4,567	\$4,681
Abandonment of Public Utility Easement	Each	\$6,408	\$6,568
<u>Hauling Permit</u>			
Application Fee	Base	\$333	\$341
Distance Fee to Highway with above base fee	Per Ton Per Mile	\$1	\$1
Inspection/Investigation Fee	Per Hour	\$374	\$383
Parklet Application Fee	One-time	\$1,850	\$1,896
Parklet Space Use Fee	Per S.F.	\$15/sf per year (Downtown Burlingame Area)* and \$6/sf per year (Broadway Area)*	\$15/sf per year (Downtown Burlingame Area)* and \$6/sf per year (Broadway Area)*
*calculation will include area of water walls			
Parklet Cleaning Fee	Per Year	\$3,266	\$3,348
Parklet Inspection Fee	Per Year	\$1,849	\$1,895
SUBSURFACE SHORING PERMITS			
<u>Subsurface Shoring Systems that encroach into the public right-of- way</u>			
Per 10'-20' deep tieback	Each	\$2,500	\$2,563
Per >20' deep tieback	Each	\$1,500	\$1,538

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Fee Name	Unit	Current Fee	Proposed Fee
For permanent area used (i.e. shoring wall) within the City's right-of-way	Each	50% of appraised land value multiplied by encroached area (SF)	50% of appraised land value multiplied by encroached area (SF)
SPECIAL ENCROACHMENT PERMITS			
Permanent structures, such as retaining walls, fences	Each	\$3,385	\$3,470
Non-permanent installations, such as tables, chairs, planters	Each	\$2,016	\$2,066
DEPOSITS OR BONDS FOR ENCROACHMENT PERMIT WORK			
Openings in Public Right-of-Way	Min.	\$2,000	\$2,000
Not in Sidewalk or Street	Per S.F.	\$20	\$20
Not in Street	Per S.F.	\$35	\$35
Street Roadway Opening (AC Pavement Restoration)	Per S.F.	\$25	\$25
Water Main Modification	Per Connection	\$15,000	\$15,000
Sewer Main & Storm Drain Modification	Per Connection	\$15,000	\$15,000
Street Lighting (relocation or new installation)	Per Street Light	\$20,000	\$20,000
Temporary Utility Pole	Each	New	\$50,000
Burlingame Avenue District (per Ordinance No. 1908)	Each	New	\$5,000
SUBDIVISION MAPS**			
Lot Line Adjustment	Each	\$3,452	\$3,538
Lot Combination	Each	\$3,452	\$3,538
Subdivision Map			
0-4 Lots	Base	\$5,029	\$5,155
5+ Lots with above base fee	Per Lot	\$526	\$539
City Benchmark Maintenance	Per Map Action	\$5,259	\$5,390
Condominium Map			
0-4 Units	Base	\$4,011	\$4,111
4+ Units with above base fee	Each Unit	\$789	\$809
Standalone Recordable Instrument (Certificate of Compliance, Maintenance Agreement, etc.)	Each	\$3,264	\$3,346
**Reflects application (filing fee), consultant costs are billed additionally.			
STORMWATER POLLUTION PREVENTION CONSTRUCTION PERMITS			
Work without Stormwater Permit	Penalty	2x Fee	2x Fee
Type 1 Project: Single family parcels with additions on a 10,000 sf lot or smaller			
Inspection	Each	\$441	\$452
Security Deposit	Each	\$2,500	\$2,563
Type 2 Project: Multi-family parcels or commercial additions that are on a 10,000 sf lot or smaller			
Inspection	Each	\$770	\$789
Security Deposit	Each	\$5,000	\$5,000
Type 3 Project: Any project 10,000 sf up to an acre lot			
Inspection	Each	\$996	\$1,021
Security Deposit	Each	\$25,000	\$25,000
Type 4 Project: Any project greater than one acre in size			
Inspection	Each	\$2,012	\$2,062
Security Deposit	Each	\$50,000	\$50,000
WIRELESS COMMUNICATION FACILITIES - RIGHT OF WAY			
Review of Wireless Permit Applications	Deposit	\$2,000	\$2,000
Wireless Permit Application Appeal Fee	Each	\$994	\$1,019

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Fee Name	Unit	Current Fee	Proposed Fee
GRADING PERMIT			
1 – 100 cubic yards	Each	\$1,843	\$1,889
101 – 1,000 cubic yards	Each	\$2,436	\$2,497
1,001 – 10,000 cubic yards	Each	\$3,029	\$3,105
Over 10,000 cubic yards	Each	\$3,918	\$4,016
ENVIRONMENTAL COMPLIANCE			
Stormwater Inspection for Industrial/Commercial Facilities	Per Hour	\$226	\$232
OTHER FEES			
Technology Fee	% of Fee	2.0%	2.0%
FINANCE FEES			
Application for first business license	Each	\$42	\$43
Processing fee for exempted business licenses	Each	\$21	\$22
Submittal of surety bond for transient occupancy after expiration of bond	Per 15 Days Late	\$154	\$158
Short Term Residential Rental Zoning Permit Application Fees:			
Initial Short Term Residential Rental Registration Fee	Each	\$290	\$290
Renewal Fee	Each	\$100	\$100
Sidewalk Vending Permit	Each	\$100	\$100
FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT			
CARE FACILITIES INSPECTION			
Pre-inspection of licensed community care	Per Hour	\$168	\$168
Residential Care Facility for Elderly serving 6 or fewer persons – Fire Inspection Enforcement	Each	Fee set by State	Fee set by State
Residential Care Facility	Each	\$324	\$324
Large Family Day Care	Each	\$127	\$127
Skilled Nursing Facilities	Each	\$614	\$614
Hospital/Institution	Each	\$2,934	\$2,934
General fire inspections for new building and tenant remodels limited to building permits of commercial or multi-family residential	Each	Actual Cost	Actual Cost
RE-INSPECTIONS			
Second re-inspection	Per Inspection	\$139	\$139
Third and subsequent re-inspection	Per Inspection	\$170	\$170
CONSTRUCTION FEES			
General Fire & Life Safety Services - (Consultation & Research, Pre-application meetings and Design Review, Property Survey, General Construction Inspections, Processing, Scheduling, and Record Keeping)	% of Building Permit Fee	12%	12%
Building or Planning Plan Check Fees	Per Hour	\$263	\$263
Expedite Building or Planning Check Fees	Per 2 Hours	\$439	\$439
Consultation and Planning	Per Hour	\$325	\$325
Alternate Means of Protection Review	Per Hour	\$448	\$448
Additional Construction Inspection (all permits)	Per Hour	\$204	\$204

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Fee Name	Unit	Current Fee	Proposed Fee
FIRE ALARM/FIRE PROTECTION SYSTEMS			
Fire Alarm Systems			
Permit for Sprinkler Monitoring System	Per Permit	\$217	\$217
Permit for Manual System	Per Permit	\$217	\$217
Permit for Automatic System	Per Permit	\$362	\$362
Permit for Combination System	Per Permit	\$507	\$507
Fixed Fire Extinguishing System Permit	Per Permit	\$238	\$238
Permit for Combination Automatic System Core & shell build out TI > 6 stories or Highrise	Per Permit	\$1,262	\$1,262
Standpipe System Permit	Per Permit	\$362	\$362
Storage Tank (above or below ground) Permit	Per Permit	\$217	\$217
Multi-Residential or Commercial Fire Alarm system remodel or extension	Per Permit	\$217	\$217
Multi-residential or commercial minor fire alarm remodel or repair (device relocation/adjustment)	Per Permit	\$205	\$205
Emergency Responder Radio Coverage System Permit	Per Permit	\$433	\$433
FIRE SPRINKLER SYSTEMS			
One or two Family Dwelling Fire Sprinkler System (NFPA 13D) - (Includes 2 Inspections - additional inspections will be charged at the hourly rate of the staff who perform each inspection)	Per System	\$507	\$507
Fire Pump Permit	Per Pump	\$244	\$244
New Multi-Residential or Commercial Fire sprinkler System (NFPA 13 or 13R) Permit – (Includes 2 Inspections - additional inspections will be charged at the hourly rate of the staff who perform each inspection)	Per System	\$797	\$797
Multi-Residential or Commercial Fire Sprinkler system remodel or extension	Per System	\$253	\$253
Fire Sprinkler minor remodel or repair (sprinkler head relocation/adjustment)	Per Remodel	\$205	\$205
Underground Fire Service Line Permit	Per Permit	\$362	\$362
Fire Flow Information Admin Fee (Please refer to fee schedule for each city for respective fire flow fees for each city)	Per Permit	\$43	\$43
MISCELLANEOUS FIRE PERMITS			
Community CPR / AED Class			
Resident	Per Class	\$40	\$40
Non-Resident	Per Class	\$50	\$50
Labor Rate for Mechanic Shop	Per Hour	\$125	\$125
Photographs from investigations	Per Photo	Cost of Reproduction	Cost of Reproduction
Photocopies	Per Page	\$1.2	\$1.2
Fire Incident Reports (not including photographs)	Per Report	\$15	\$15
Non-Sufficient Funds Returned Check Fee	Per Check	As charged by Bank	As charged by Bank
Work without a construction permit (fees to be determined at Fire Marshal’s discretion)	Per Permit	Up to 10x the permit fees	Up to 10x the permit fees
Emergency Response Costs for Driving under the Influence (Billing upon conviction)	Per Hour + Actual Costs according to Personnel Schedule	\$173	\$173
False Alarms			
3-5 False Alarms	Each	\$690	\$690
6 or More False Alarm	Each	\$1,380	\$1,380
Wildland-Urban Interface (WUI) Inspection	Per Inspection	\$337	\$337
Change of Use inspection (usually triggered by new business license)	Per Inspection	\$162	\$162
Hazardous Materials Clean-up/Response	Per Hour + Actual Costs according to Personnel Schedule	\$173	\$173

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STANDBY SERVICE			
Firefighter (minimum of 3 hours)	Per Hour	\$153	\$153
Fire Captain (minimum of 3 hours)	Per Hour	\$177	\$177
Battalion Chief (minimum of 3 hours)	Per Hour	\$210	\$210
Engine Company (minimum of 3 hours plus apparatus costs as set by the State)	Per Hour	\$713	\$713
PERSONNEL COSTS			
Administration	Per Hour	\$81	\$81
Firefighter	Per Hour	\$153	\$153
Fire Captain	Per Hour	\$177	\$177
Fire Prevention Specialist	Per Hour	\$93	\$93
Fire Inspector	Per Hour	\$145	\$145
Deputy Fire Marshal	Per Hour	\$227	\$227
Battalion Chief	Per Hour	\$210	\$210
Fire Marshal	Per Hour	\$258	\$258
Deputy Fire Chief	Per Hour	\$325	\$325
Fire Chief	Per Hour	\$353	\$353
GENERAL PERMITS			
Aerosol Products	Per Permit	\$182	\$182
Amusement Buildings	Per Permit	\$291	\$291
Apartments, Hotels, and Motels – 10 or fewer units	Per Permit	\$178	\$178
Apartments, Hotels, and Motels – 11 to 25 units	Per Permit	\$201	\$201
Apartments, Hotels, and Motels – 26 to 100 units	Per Permit	\$225	\$225
Apartments, Hotels, and Motels – 101 to 300 units	Per Permit	\$376	\$376
Apartments, Hotels, and Motels – 301 or more units	Per Permit	\$469	\$469
Apartments (Specialized Inspection)	Per Permit	\$0	\$0
Aviation Facilities	Per Permit	\$520	\$520
Battery System	Per Permit	\$520	\$520
Carnivals and Fairs	Per Permit	\$494	\$494
Christmas Tree Lot	Per Permit	\$291	\$291
Combustible Fiber Storage	Per Permit	\$291	\$291
Combustible Material Storage	Per Permit	\$291	\$291
Commercial Occupancy Assigned to Prevention	Per Permit	\$0	\$0
Commercial Rubbish-Handling Operation	Per Permit	\$291	\$291
Compressed Gases	Per Permit	\$291	\$291
Cryogens	Per Permit	\$291	\$291
Dry Cleaning Plants	Per Permit	\$291	\$291
Dust-Producing Operations	Per Permit	\$291	\$291
Exhibits & Trade Shows – Display Booth	Per Permit	\$291	\$291
Exhibits & Trade Shows – With Open Flame	Per Permit	\$291	\$291
Exhibits & Trade Shows – Display Fuel Powered Equipment	Per Permit	\$291	\$291

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Fee Name	Unit	Current Fee	Proposed Fee
Explosives or Blasting Agents	Per Permit	\$508	\$508
Fire Hydrants and Water Control Valves	Per Permit	\$285	\$285
Fireworks	Per Permit	\$508	\$508
Flammable or Combustible Liquids	Per Permit	\$508	\$508
Hazardous Materials	Per Permit	\$508	\$508
High-Piled Combustible Storage – 20,000 square feet or less	Per Permit	\$519	\$519
High-Piled Combustible Storage – more than 20,000 square feet	Per Permit	\$592	\$592
Highrise	Per Permit	\$656	\$656
Hot-Work Operations	Per Permit	\$291	\$291
Liquefied Petroleum Gasses	Per Permit	\$508	\$508
Liquid-or gas-fueled Vehicles or Equipment in Assembly Buildings	Per Permit	\$508	\$508
Live Audiences	Per Permit	\$508	\$508
Lumber Yards storing in excess of 100,000 board feet	Per Permit	\$0	\$0
Magnesium Working	Per Permit	\$291	\$291
Motor Vehicle Fuel-Dispensing Stations	Per Permit	\$291	\$291
Open Burning	Per Permit	\$291	\$291
Organic Coating	Per Permit	\$291	\$291
Ovens, Industrial Baking and Drying	Per Permit	\$291	\$291
Parade Floats	Per Permit	\$291	\$291
Places of Assembly	Per Permit	\$472	\$472
Production Facilities	Per Permit	\$472	\$472
Pyrotechnical and Special Effects Material	Per Permit	\$288	\$288
Radioactive Materials	Per Permit	\$291	\$291
Refrigeration Equipment	Per Permit	\$399	\$399
Repair Garage	Per Permit	\$291	\$291
Spraying and Dipping	Per Permit	\$291	\$291
Tents, Canopies, and Temporary Membrane Structures	Per Permit	\$287	\$287
Tire Storage	Per Permit	\$291	\$291
Wood Products	Per Permit	\$291	\$291
LIBRARY			
MISCELLANEOUS FEES			
Photocopies – Black and White	Per Page	\$0.15	\$0.15
Photocopies - Color	Per Page	\$0.45	\$0.45
Internet /Database copies or printouts – Black and White	Per Page After First 5 3 Free Pages	\$0.15	\$0.15
Internet /Database copies or printouts – Color	Per Page after First Free Page	\$0.45	\$0.45
FACILITIES RENTAL FEES			
Lane Community Room Rental			
First 4 hours (Resident)	Each	\$175	\$175
First 4 hours (Non-resident)	Each	\$190	\$190
Each Additional Hour	Per Hour	\$30	\$30
Laptop Set-up / Breakdown	Each	\$50	\$50
Room Damage (minimum charge)	Per Occurrence	New	\$50
Cancellation Fee	Processing Fee	New	\$25
U.L Meeting Room Rental			
First 4 hours (Resident)	Each	\$100	\$100
First 4 hours (Non-resident)	Each	\$110	\$110
Each Additional Hour	Per Hour	\$20	\$20

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
OTHER FEES			
Outside System Book Loan	Processing Fee	\$5	\$5
Photo / Filming Fee	Per Hour	\$58	\$58
Lost Book Replacement	Each	New	Cost of Item
PARKS AND RECREATION			
Group Classifications for Purposes of Parks & Recreation Facilities Usage:			
Group A: City of Burlingame, Burlingame School District			
Group A-1: Recognized & validated Burlingame based non-profit youth sports groups (for field use & Board meetings only)			
Group B: Non-profit groups or organizations with IRS Section 501c(3) tax exempt status			
Group C: Private parties, commercial, business, and profit-making organizations			
School District Fees: Fees shall be applied to the district and affiliated organizations (examples: PTA, Boosters, Foundations) as follows:			
San Mateo Union High School District			
a. Unless otherwise specified in an adopted facility use agreement, indoor and athletic facility fees shall be calculated administratively to be comparable to the			
b. Picnic and special park facility fees, and staffing fees charged to SMUHSD shall be at the rates described in other sections of the fee schedule.			
Burlingame School District			
a. Unless otherwise specified in an adopted facility use agreement, indoor and athletic facility fees shall be calculated administratively to be comparable to the			
b. Picnic and special park facility fees, and staffing fees charged to BSD shall be at the rates described in other sections of the fee schedule.			
INDOOR FACILITIES			
Burlingame Based Non-Profit Board Meeting	Per Hour	\$43	\$44
Community Hall Sequoia Room - Whole			
Group A:	Per Event	No Charge	No Charge
Group B:			
<u>Monday – Thursday:</u>			
Burlingame Residents	Per Hour	\$200	\$205
Non-Residents	Per Hour	\$238	\$244
<u>Friday – Sunday:</u>			
Burlingame Residents	Per Hour	\$278	\$285
Non-Residents	Per Hour	\$335	\$343
Group C:			
<u>Monday – Thursday:</u>			
Burlingame Residents	Per Hour	\$332	\$340
Non-Residents	Per Hour	\$397	\$407
<u>Friday – Sunday:</u>			
Burlingame Residents	Per Hour	\$464	\$476
Non-Residents	Per Hour	\$557	\$571
Deposits (Refundable):			
Burlingame Residents	Per Event	\$1,000	\$1,500
Non-Residents	Per Event	\$1,500	\$2,000

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
<u>Large Rooms - Elm Meeting Room (Whole), Maker's Space, Maple Meeting Room, Grand Oak Lounge, Kids Town, STEAM Lab, Fine Arts Studio</u>			
Group A:	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$114	\$117
Non-Residents	Per Hour	\$137	\$140
Group C:			
Burlingame Residents	Per Hour	\$189	\$194
Non-Residents	Per Hour	\$227	\$233
Deposits (Refundable):			
Burlingame Residents	Per Event	\$500	\$500
Non-Residents	Per Event	\$800	\$800
<u>Sequoia A or B:</u>			
Group A:	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$189	\$194
Non-Residents	Per Hour	\$227	\$233
Group C:			
Burlingame Residents	Per Hour	\$315	\$323
Non-Residents	Per Hour	\$377	\$386
Deposits (Refundable):			
Burlingame Residents	Per Event	\$500	\$1,000
Non-Residents	Per Event	\$800	\$1,500
<u>Medium Rooms - Magnolia Meeting Room, Dance/Fitness Studio, Kitchen, Teen Scene, Elm Meeting Room A or B, Musical Arts Room:</u>			
Group A:	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$101	\$104
Non-Residents	Per Hour	\$122	\$125
Group C:			
Burlingame Residents	Per Hour	\$168	\$172
Non-Residents	Per Hour	\$202	\$207
Deposits (Refundable):			
Burlingame Residents	Per Event	\$500	\$500
Non-Residents	Per Event	\$800	\$800
<u>In Conjunction with Community Hall/Sequoia Room Rental - Additional Rental Charges:</u>			
Tables/Chairs-up to 50	Per-Event	\$23	Remove
Tables/Chairs-51 to 100	Per-Event	\$33	Remove
Tables/Chairs-over 100	Per-Event	\$49	Remove
Dance Floor	Per Event	\$111	\$114
Building Attendant*	Per Hour	\$44	\$45
Second Building Attendant (Over 150 guests)	Per Hour	\$44	\$45
Security Fee	Per Person/Per Hour	\$167	\$171
Custodian (4 hours)	Per Event	\$168	\$172
Extra, Non-Scheduled Hours	Per Hour	2x the hourly room rental rate	2x the hourly room rental rate

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
OUTDOOR FACILITIES			
Field Attendant	Per Hour	\$47	\$50
Large Special Event Deposit for Athletic Fields:			
Less than 100 in attendance	Per Event	\$289	\$296
More than 100 in attendance	Per Event	\$577	\$591
Group A-1: Validated Field Use per Season by Burlingame-based non-profit youth sports group:			
Resident	Per Resident	\$25	\$25
Non-Resident	Per Non-Resident	\$110	\$110
Field Use Fee	Per Hour Per Field	\$5	\$7
Field Use Fee for Groups less than 50% Resident	Per Hour Per Field	\$18	\$20
Fields used by Validated Burlingame-based non-profit youth sports groups	Deposit	\$500	\$500
Bayside Ball Fields #1 and #2:			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$28	\$35
Non-Residents	Per Hour	\$40	\$50
Group C:			
Burlingame Residents	Per Hour	\$40	\$50
Non-Residents	Per Hour	\$65	\$81
Bayside Field Lights	Per Hour	\$45	\$46
Bayside Ball Fields #3,#4 or #5 for Softball or Baseball			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$24	\$30
Non-Residents	Per Hour	\$35	\$44
Group C:			
Burlingame Residents	Per Hour	\$35	\$44
Non-Residents	Per Hour	\$51	\$64
Bayside Field Lights	Per Hour	\$45	\$46
Bayside Soccer Fields			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$28	\$35
Non-Residents	Per Hour	\$40	\$50
Group C:			
Burlingame Residents	Per Hour	\$40	\$50
Non-Residents	Per Hour	\$65	\$81
Bayside Field Lights	Per Hour	\$45	\$46

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
<u>Cuernavaca Park</u>			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$28	\$72
Non-Residents	Per Hour	\$40	\$97
Group C:			
Burlingame Residents	Per Hour	\$40	\$97
Non-Residents	Per Hour	\$65	\$123
<u>Murray Field</u>			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$70	\$72
Non-Residents	Per Hour	\$94	\$97
Group C:			
Burlingame Residents	Per Hour	\$94	\$97
Non-Residents	Per Hour	\$120	\$123
Murray Field Lights	Per Hour	\$45	\$46
<u>Murray Grass</u>			
Group A	Per Event	New	No Charge
Group B:			
Burlingame Residents	Per Hour	New	\$26
Non-Residents	Per Hour	New	\$44
Group C:			
Burlingame Residents	Per Hour	New	\$44
Non-Residents	Per Hour	New	\$66
<u>Ray Park Ball Fields #1 or #2</u>			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$28	\$29
Non-Residents	Per Hour	\$40	\$41
Group C:			
Burlingame Residents	Per Hour	\$40	\$41
Non-Residents	Per Hour	\$65	\$67
<u>Washington Park Main Ball Field for Baseball</u>			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$40	\$50
Non-Residents	Per Hour	\$65	\$81
Group C:			
Burlingame Residents	Per Hour	\$65	\$81
Non-Residents	Per Hour	\$90	\$113
Washington Park Lights	Per Hour	\$45	\$46
Grandstands	Per Hour	\$24	\$30
Field Attendant Cleaning Fee	Per Event	\$177	\$181

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
<u>Washington Park Bullpen</u>			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$21	\$22
Non-Residents	Per Hour	\$28	\$29
Group C:			
Burlingame Residents	Per Hour	\$40	\$41
Non-Residents	Per Hour	\$51	\$52
<u>Washington Park Main Ball field Outfield for Soccer</u>			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$40	\$50
Non-Residents	Per Hour	\$65	\$81
Group C:			
Burlingame Residents	Per Hour	\$65	\$81
Non-Residents	Per Hour	\$91	\$113
Washington Park Lights	Per Hour	\$45	\$46
<u>Washington Park Small Ball Field</u>			
Group A	Per Event	No Charge	No Charge
Group B:			
Burlingame Residents	Per Hour	\$21	\$26
Non-Residents	Per Hour	\$35	\$44
Group C:			
Burlingame Residents	Per Hour	\$35	\$44
Non-Residents	Per Hour	\$51	\$64
Washington Small Lights	Per Hour	\$45	\$46
<u>Village Park Field</u>			
Group A	Per Event	New	No Charge
Group B:			
Burlingame Residents	Per Hour	New	\$26
Non-Residents	Per Hour	New	\$44
Group C:			
Burlingame Residents	Per Hour	New	Not Available For Rent
Non-Residents	Per Hour	New	Not Available For Rent
<u>Tennis Courts</u>			
USTA Tournaments			
Burlingame Residents	Per Hour	\$42	\$43
Non-Residents	Per Hour	\$69	\$71
Private Rentals			
Burlingame Residents	Per Hour	New	\$26
Non-Residents	Per Hour	New	\$30
For Profit Rental			
Burlingame Residents	Per Hour	\$26	\$33
Non-Residents	Per Hour	\$30	\$38

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
PICNIC PERMITS			
<u>West-end of Washington Park (for Burlingame residents and non-profit groups only)</u>			
Permit	Per Permit	\$541	\$555
Security Deposit	Deposit	\$1,000	\$1,025
Electrical Service Hook-up at West-end of Washington Park		\$96	\$98
<u>Oak Tree Playground Picnic Area</u>			
Burlingame Residents	Per Permit	\$202	\$207
Non-Residents	Per Permit	\$242	\$248
Security Deposit	Deposit	No Charge	No Charge
<u>Redwood Grove Picnic Area</u>			
Burlingame Residents	Per Permit	\$264	\$271
Non-Residents	Per Permit	\$332	\$340
Security Deposit	Deposit		No Charge
Non-profit Group Picnic Fees - Cuernavaca & Ray Parks	Per Permit	\$126	\$129
Security Deposit	Deposit	No Charge	No Charge
<u>Both Washington Park Picnic Areas (Redwood Grove +Oak Tree)</u>			
Burlingame Residents	Per Permit	\$374	Remove
Non-Residents	Per Permit	\$485	Remove
Security Deposit	Deposit	No Charge	Remove
<u>Olive Tree Picnic Area</u>			
Burlingame Residents	Per Permit	\$134	\$137
Non-Residents	Per Permit	\$179	\$183
Security Deposit	Deposit	No Charge	No Charge
<u>Washington Park Sports Court</u>			
Washington Park Basketball Sports Court (Basketball, Pickleball, Futsal)	Per Hour	\$20	\$21
<u>Rental of Pickleball Net</u>			
If returned damaged	Penalty Repair Fee for Each Net	\$200	\$200
If returned beyond repair	Penalty Replacement Fee for Each Net	\$300	\$300
<u>Washington Park Bocce Ball Courts (reservations)</u>			
Burlingame Residents	Per Hour Per Court	\$34	\$35
Non-Residents	Per Hour Per Court	\$39	\$40
Security Deposit	Deposit	No Charge	No Charge
<u>Washington Park Horseshoe Pits (reservations)</u>			
Burlingame Residents	Per Hour Per Court	\$34	\$35
Non-Residents	Per Hour Per Court	\$39	\$40
Security Deposit	Deposit	No Charge	No Charge
<u>Rental of Bocce Ball and Horseshoes:</u>			
Flat Rate	Rental Fee	\$11	\$11
Refundable Deposit	Deposit	\$41	\$42
<u>Rental of Park Space for Private Classes (Exercise Boot Camps, Stroller Exercise Classes & Other Private Uses)</u>			
Burlingame Residents	Per Hour	\$24	\$25
Non-Residents	Per Hour	\$28	\$29

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
<u>Village Park Picnic Fee (3 tables)</u>			
Burlingame Residents	Per Permit	\$132	\$135
Non-Residents	Per Permit	\$179	\$183
Security Deposit	Deposit	No Charge	No Charge
<u>Offsite: Non-Profit Community Groups Equipment Rental Fees</u>			
Collapsible Picnic Table	Per Table Per Day	\$23	\$24
Tables	Per Table Per Day	\$6	\$7
Chairs	Per Chair Per Day	\$3	\$4
Tents	Per Tent Per Day	\$28	\$29
Inflatable Jump House - Washington Park	Per Permit	\$132	\$135
Security Deposit	Deposit	No Charge	No Charge
<u>WEDDING CEREMONY</u>			
Washington Park Rose Garden			
Burlingame Residents	Per Permit	\$132	\$135
Non-Residents	Per Permit	\$200	\$205
Washington Park Anson Burlingame Portals			
Burlingame Residents	Per Permit	\$132	\$135
Non-Residents	Per Permit	\$200	\$205
With Facility Rental			
Burlingame Residents	Per Permit	\$67	\$69
Non-Residents	Per Permit	\$132	\$135
<u>PHOTO AND FILM FEES</u>			
<u>Photo Shoots in Parks</u>			
Application Fee (Non-Refundable)	Per Application	\$65	\$67
Rental Fee Per Day	Per Day	\$165	\$169
Student Photo Shoot	Per Permit	No Charge	No Charge
<u>Film Shoot in Parks</u>			
Application Fee (Non-Refundable)	Per Application	\$379	\$388
Commercial or Corporate	Per Day	\$529	\$542
Feature Film/Documentary	Per Day	\$794	\$814
<u>COMMUNITY GARDEN (ANNUAL FEE)</u>			
Burlingame Residents	Per Year Per Plot	\$113	\$141
Non-Residents	Per Year Per Plot	\$136	\$170
Deposit	Deposit	\$100	\$100
<u>BROCHURE ADS</u>			
1/8 page			
1 Issue	Per Issue	\$91	\$93
3 Issues (1 year - 20% Discount)	Per 3 Issues	\$296	\$225
1/4 page			
1 Issue	Per Issue	\$184	\$189
3 Issues (1 year - 20% Discount)	Per 3 Issues	\$586	\$455
1/2 page			
1 Issue	Per Issue	\$369	\$378
3 Issues (1 year - 20% Discount)	Per 3 Issues	\$1,182	\$912

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
Full page			
1 Issue	Per Issue	\$737	\$755
3 Issues (1 year - 20% Discount)	Per 3 Issues	\$2,359	\$1,822
Full Page Inside Front Cover			
1 Issue	Per Issue	\$994	\$1,019
3 Issues (1 year - 20% Discount)	Per 3 Issues	\$3,179	\$2,457
Full Page Inside Back Cover			
1 Issue	Per Issue	\$926	\$949
3 Issues (1 year - 20% Discount)	Per 3 Issues	\$2,966	\$2,289
Full Page Back Cover			
1 Issue	Per Issue	\$1,104	\$1,132
3 Issues (1 year - 20% Discount)	Per 3 Issues	\$3,534	\$2,729
Layout	Per Hour	\$94	\$96
Discount for Non-Profits			
Resident Groups	% Discount	25%	25%
Non-Resident Groups	% Discount	0%	0%
CLASSES			
Class Fees	Per Class	Based on class provider and materials/facilities	Based on class provider and materials/facilities
Registration Fees	Per Class	\$12	\$12
Non-resident Fee on Classes	% of Class Fee	20%	20%
Senior discount – Burlingame residents age 65 and over	% Discount	25%	25%
Senior discount – Non-Residents age 65 and over	Per Class	Waive Non-resident Fee	Waive Non-resident Fee
Registration cancellation charge	Per Class or Event	\$8	\$8
TREES AND PARKS FEES			
Memorial Tree Plantings			
15 Gallon	Per Tree	\$794	\$814
24" Box Size	Per Tree	\$1,069	\$1,096
Memorial Bench	Per Bench	\$8,138	\$8,341
Additional Street Tree Plantings			
15 Gallon	Per Tree	\$773	\$792
24" Box Size	Per Tree	\$1,041	\$1,067
Protected Tree Removal Application Fee			
Residential	Per Application	\$451	\$462
Residential - No Public Notification	Per Application	\$154	\$158
Commercial	Per Application	\$760	\$779
Tree Replacement In-Lieu Fee	Per Tree	\$325/inch of diameter at standard height	\$325/inch of diameter at standard height
Appeal to Hearing Officer from Beautification Commission decision (does not include noticing costs)	Per Appeal	\$750	\$769
Appeal to Beautification Commission from Arborists decision (does not include noticing costs)	Per Appeal	\$300	\$308
Noticing, Hearing Officer and /or Beautification Commission Appeal	Per Appeal	\$154	\$158
Street Banner Hanger	Per Appeal	\$965	\$989
Private Tree Emergency Work			
Business Hours (M-F; 7-3:30)	Per Hour	\$137	\$141
After Hours (Weekends & Holidays)	Per Hour	\$155	\$160

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
PLANNING			
PRE-APPLICATIONS			
Preliminary Plan Check:			
Pre-Application	Each	\$1,160	\$1,189
Zoning Verification/Property Profile Letter	Each	\$217	\$222
APPLICATIONS			
Extension of Permits	Each	\$647	\$663
Appeal to Planning Commission of administrative permits and actions	Each	\$770	\$789
Appeal to City Council of Planning Commission decisions	Each	\$770	\$789
Amendment - Administrative	Each	New	\$647
Amendment - Public Hearing	Each	\$2,474	\$2,536
Temporary Use Permits	Each	\$1,112	\$556
SB330 Preliminary Application	Each	\$2,561	\$2,625
SB9 Application	Each	\$2,271	\$2,328
Technology Fee	% of Fee	2.0%	2.0%
Conditional Use Permit	Each	\$1,981	\$2,031
Design Review:			
Single-Unit Residential	Each	\$3,141	\$3,220
Multi-Unit Residential:			
25 Units or Fewer	Each	\$4,765	\$4,884
26 Units or Greater	Each	\$9,288	\$9,520
Commercial:			
50,000 Gross Square Feet or less	Each	\$4,940	\$5,064
50,001 - 100,000 Gross Square Feet	Each	\$5,984	\$6,134
100,000 - 500,000 Gross Square Feet	Each	\$13,986	\$14,336
500,000+	Each	\$24,656	\$25,272
Deposit	Deposit	\$2,000	Remove
Development Agreement	Each	Actual Cost	Remove
Handling Fee	Each	\$269	Remove
Pre-Application Development Agreement	Each	\$2,051 plus pass-through legal review costs	\$2,051 plus pass-through legal review costs
Minor Modification - Minor Use Permit, Minor Design Review	Each	\$822	\$843
Hillside Area Construction Permit	Each	\$1,226	\$1,257
Reasonable Accommodation	Each	\$647	\$663
General Plan Amendment/Re-zoning	Each	\$3,003	\$3,078
Special Permit	Each	\$1,024	\$1,050
Variance			
Single-Family Unit	Each	\$1,112	\$1,140
Multi-Family Unit	Each	\$1,779	\$1,823
Commercial	Each	\$1,779	\$1,823
Fence Variance	Each	\$822	\$843
Wireless Communications Administrative Use Permit	Each	\$1,806	\$1,851
Plan Recheck Fee			
More than two four plan checks	Each	\$937	\$937
Major redesign of project plans	Each	\$1,227	\$1,227

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
Cannabis Operator Review:			
Permit Application:			
Delivery Only, No Fixed Location	Each	\$1,517	\$1,555
Fixed Location, Non-Storefront Retail Location	Each	\$2,966	\$3,040
Permit Renewal:			
Delivery Only, No Fixed Location	Each	\$937	\$960
Fixed Location, Non-Storefront Retail Location	Each	\$1,807	\$1,852
ENVIRONMENTAL			
Categorical Exemption	Each	\$145	\$149
Initial Study/Mitigated or Negative Declaration, Checklist Class 32/Streamlining Exemption and/or with a Responsible Agency	Each	Pass-Through	Pass-Through
Environmental Impact Report	Each	Pass-Through	Pass-Through
Environmental Posting Fee, Mitigated Negative Declaration and EIR	Each	\$970	\$970
Fish & Wildlife Fee for Negative Declaration, whether mitigated or not (pass-through fee)	Each	\$2,839	Current California Department of Fish and Wildlife Fee
Fish & Wildlife Fee for Environmental Impact Report (pass- through fee)	Each	\$3,943	Current California Department of Fish and Wildlife Fee
County Clerk Processing Fee for Fish & Game (pass-through fee)	Each	\$50	\$50
PARKS DIVISION REVIEW			
Arborist Review (when required):			
Residential	Per Hour (Minimum 1 hour) Each	\$190	\$380
Commercial	Per Hour (Minimum 1 hour) Each	\$190	\$760
ENGINEERING DIVISION REVIEW			
Single Family Unit Dwelling			
New	Each	\$1,482	\$1,519
Addition	Each	\$889	\$911
Multi-family-unit	Each	\$2,372	\$2,431
Commercial / Industrial			
New	Each	\$2,372	\$2,431
Remodel / Addition	Each	\$1,186	\$1,216
Environmental Review	Each	\$2,075	\$2,127
Traffic and Parking Studies	Each	\$4,410	\$4,520
NOTICING			
All Other	Each	\$746	\$765
Design Review	Each	\$1,020	\$1,046
Minor Modifications, Hillside Area Construction Permits	Each	\$844	\$865
General Plan Amendment – Re-zoning	Each	\$1,141	\$1,170
Environmental Impact Report	Each	\$1,141	\$1,170
City Council Appeal	Each	\$154	\$158
Wireless Communications	Each	\$636	\$652
SIGNS			
50 square feet or fewer	Each	\$217	Remove
Over 50 SF and less than 200 square feet	Each	\$497	Remove
Over 200 square feet	Each	\$570	Remove
Sign Variance/Master Sign Program	Each	\$2,443	\$1,221

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
Temporary Sign Permits	Each	\$212	\$217
DEVELOPMENT IMPACT FEES (PLANNING)			
property after completion of a development project. The fees are committed to public improvement, public services, and community amenities affected by new development (Burlingame Municipal Code Chapter 25.80). The purpose of the fee is established upon approval of a permit for construction or reconstruction, and is			
General			
Single Family	Per Dwelling Unit	\$2,756	\$2,825
Multifamily	Per Dwelling Unit	\$1,636	\$1,677
Commercial	Per 1000 Sq. Ft.	\$930	\$953
Office	Per 1000 Sq. Ft.	\$640	\$656
Industrial	Per 1000 Sq. Ft.	\$305	\$313
Library			
Single Family	Per Dwelling Unit	\$2,383	\$2,443
Multifamily	Per Dwelling Unit	\$1,415	\$1,450
Commercial	Per 1000 Sq. Ft.	N/A	N/A
Office	Per 1000 Sq. Ft.	N/A	N/A
Industrial	Per 1000 Sq. Ft.	N/A	N/A
Police			
Single Family	Per Dwelling Unit	\$437	\$448
Multifamily	Per Dwelling Unit	\$259	\$265
Commercial	Per 1000 Sq. Ft.	\$147	\$151
Office	Per 1000 Sq. Ft.	\$102	\$105
Industrial	Per 1000 Sq. Ft.	\$48	\$49
Parks			
Single Family	Per Dwelling Unit	\$590	\$605
Multifamily	Per Dwelling Unit	\$350	\$359
Commercial	Per 1000 Sq. Ft.	\$172	\$176
Office	Per 1000 Sq. Ft.	\$118	\$121
Industrial	Per 1000 Sq. Ft.	\$56	\$57
Traffic/Streets			
Single Family	Per Dwelling Unit	\$1,573	\$1,612
Multifamily	Per Dwelling Unit	\$1,105	\$1,133
Commercial	Per 1000 Sq. Ft.	\$7,285	\$7,467
Office	Per 1000 Sq. Ft.	\$1,810	\$1,855
Industrial	Per 1000 Sq. Ft.	\$1,146	\$1,175
Fire			
Single Family	Per Dwelling Unit	\$642	\$658
Multifamily	Per Dwelling Unit	\$381	\$391
Commercial	Per 1000 Sq. Ft.	\$360	\$369
Office	Per 1000 Sq. Ft.	\$248	\$254
Industrial	Per 1000 Sq. Ft.	\$118	\$121

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
Storm Drainage			
Single Family	Per Dwelling Unit	\$781	\$801
Multifamily	Per Dwelling Unit	\$391	\$401
Commercial	Per 1000 Sq. Ft.	\$717	\$735
Office	Per 1000 Sq. Ft.	\$442	\$453
Industrial	Per 1000 Sq. Ft.	\$628	\$644
Total			
Single Family	Per Dwelling Unit	\$9,162	\$9,391
Multifamily	Per Dwelling Unit	\$5,537	\$5,675
Commercial	Per 1000 Sq. Ft.	\$9,611	\$9,851
Office	Per 1000 Sq. Ft.	\$3,360	\$3,444
Industrial	Per 1000 Sq. Ft.	\$2,301	\$2,359
Burlingame Avenue Parking In Lieu Fees are applicable only to commercial properties within Downtown Burlingame and are collected in those instances where a land-use requires additional parking, but the site cannot physically accommodate additional spaces. The fee is based upon a per space, or portion thereof that is not Burlingame Avenue Parking in Lieu Fees			
Burlingame Avenue Parking in Lieu Fees	Per Space	\$66,598	\$68,263
AFFORDABLE HOUSING IMPACT FEES (PLANNING)			
Commercial Affordable Housing Linkage Fees were adopted by the City Council in 2017 to provide a dedicated source of funding for programs supporting			
Retail	Per Sq. Ft.	\$7	\$7
With Prevailing / Area Wage	Per Sq. Ft.	\$5	\$5
Hotel	Per Sq. Ft.	\$12	\$12
With Prevailing / Area Wage	Per Sq. Ft.	\$10	\$10
Office projects of 50,000 square feet or less	Per Sq. Ft.	\$18	\$18
With Prevailing / Area Wage	Per Sq. Ft.	\$15	\$15
Office projects greater than 50,000 square feet	Per Sq. Ft.	\$25	\$26
With Prevailing / Area Wage	Per Sq. Ft.	\$20	\$21
Residential Impact Fees were adopted by the City Council in 2019. The fees are to be used to increase, improve, and/or protect the supply of housing affordable to			
Rental Multifamily - 11 units and above			
Up to 50 du/ac			
Base	Per Sq. Ft.	\$17	\$17
With Prevailing / Area Wage	Per Sq. Ft.	\$14	\$14
51-70 du/ac			
Base	Per Sq. Ft.	\$20	\$21
With Prevailing / Area Wage	Per Sq. Ft.	\$17	\$17
71 du/ac and above			
Base	Per Sq. Ft.	\$30	\$31
With Prevailing / Area Wage	Per Sq. Ft.	\$25	\$26
For Sale Multifamily (Condominiums) – 7 units and above			
Base	Per Sq. Ft.	\$35	\$36
With Prevailing / Area Wage	Per Sq. Ft.	\$30	\$31

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
POLICE			
Vehicle Release	Each	\$179	\$183
Police Reports Report Copies	Per Page	\$0.25	\$0.25
Fingerprint Rolling Fee	Each	\$36	\$37
CD's/DVD's/Flash Drives Containing Digital Files	Each	\$115	\$118
Clearance Letter	Each	\$34	\$35
Repossessed Vehicle	Each	\$15	\$15
Towing a disabled vehicle from the scene	Each	\$315	\$323
Towing an unattended vehicle from a public street, or an abandoned vehicle when authorized by a police officer or authorized employee	Each	\$315	\$323
Use of dolly or flatbed in lieu of dolly	Each	\$30	\$31
Storage for each 24 hour period or fraction thereof in excess of first four (4) hours following towing to place of storage	Each	\$110	\$113
Towing heavy vehicles			
Class B truck	Each	\$395	\$405
Class C truck	Each	\$485	\$497
Class D truck	Each	\$550	\$564
Storage for heavy vehicles	Each	\$120	\$123
Heavy vehicles in excess of 20', tow operator may charge per 20' in lieu of but not additional to flat rate	Each	\$120	\$123
Gate fee	Each	\$150	\$154
<u>Preferential Parking Permits - Residential Permit Parking Program</u>			
Issuance (up to 2 permits for same address)	Each	\$68	\$70
Annual Renewal (up to 2 permits for same address)	Each	\$68	\$70
Charges for Replacement of Lot Permit	Each	\$68	\$70
Burlingame Avenue Downtown Area Parking Permits	Per Month	\$41	\$42
<u>Driving Under Influence (DUI) Fees</u>			
Per Hour Cost	Per Hour	\$239	\$245
Blood Test	Each	\$290	\$297
Breath / Urine Test	Each	\$107	\$110
Refused Blood Test	Each	\$161	\$165
Security Service (Outside Detail) (minimum charge of four hours)	Per Hour	\$172	\$176
<u>Alarm Permits:</u>			
Application Fee	Each	\$18	\$18
Annual Renewal Fee	Per Year	\$33	\$34
<u>False Alarms:</u>			
1-2 False Alarms	Each	\$0	\$0
3-5 False Alarms	Each	\$75	\$77
6 or more false alarms	Each	\$125	\$128
Any false alarm for which no alarm permit has been issued	Each	\$51	\$52
Live Entertainment Permit	Each	\$1,219	\$1,249
Single Event Entertainment Permit	Each	\$123	\$126
Peddlers and Solicitors	Each	\$1,625	\$1,666
Curb Painting	Each	\$69	\$71

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
<u>Tanning Salon</u>			
Application	Each	\$1,219	\$1,249
Sale or Transfer	Each	\$1,016	\$1,041
Renewal	Each	\$1,016	\$1,041
<u>Massage Operator:</u>			
Application	Each	\$1,523	\$1,561
Sale or Transfer	Each	\$1,523	\$1,561
Renewal	Each	\$1,016	\$1,041
<u>Model/Escort Service</u>			
Application	Each	\$1,219	\$1,249
Sale or Transfer	Each	\$1,219	\$1,249
Renewal	Each	\$1,016	\$1,041
<u>Private Patrol Company</u>			
Application	Each	\$1,422	\$1,458
Renewal	Each	\$948	\$972
<u>Taxi Operator</u>			
Application	Each	Business license	Business license
Renewal	Each	Business license	Business license
<u>Taxi Driver:</u>			
Application	Each	\$86	\$88
Renewal	Each	\$76	\$78
Taxicab Annual Inspection	Per Vehicle	\$160	\$164
Valet Parking	Each	\$1,117	\$1,145
Concealed Weapon	Each	\$3,250	\$3,331
Fortune Teller	Each	\$1,083	\$1,110
Unruly Gathering	Each		
<u>Tobacco Retailer Permit</u>			
Annual Retailer Permit	Each	\$690	\$707
New Tobacco Retailer Application	Each	\$256	\$262
<u>Special Events & Street Closing:</u>			
Application and Permit	Each	\$123	\$126
Sidewalk Closure	Per Parcel / Day	\$169	\$173
Road Closure	Per Parcel / Day	\$305	\$313
Verification of non-resident "proof-of- correction" citations	Each	\$0	\$0
SEWER			
SEWER CAPACITY CHARGES			
Single-family	Per Dwelling Unit	\$11,394	\$11,394
Multi-family, Two or More Bedrooms	Per Dwelling Unit	\$7,887	\$7,887
Multi-family, Studio and One Bedroom	Per Dwelling Unit	\$5,356	\$5,356
Accessory Dwelling Unit (ADU) > 150 square feet	Per Sq. Ft.	\$5	\$5
Non-Residential, water meter size = ¾-inch	Per Connection	\$21,911	\$21,911
Non-Residential, water meter size = 1-inch	Per Connection	\$36,519	\$36,519
Non-Residential, water meter size = 1½-inch	Per Connection	\$73,037	\$73,037
Non-Residential, water meter size = 2-inch	Per Connection	\$116,859	\$116,859
Non-Residential, water meter size = 3-inch	Per Connection	\$219,111	\$219,111
Non-Residential, water meter size = 4-inch	Per Connection	\$365,188	\$365,188

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
INDUSTRIAL WASTE DISCHARGE FEES			
Light Discharger, Annual	Per Year	\$655	\$655
Moderate Discharger, Annual	Per Year	\$1,795	\$1,795
Heavy Discharger, Annual	Per Year	\$2,507	\$2,507
Non-Conventional Discharger, Annual	Per Year	\$1,340	\$1,340
Groundwater Discharger	Per 1000 Gallons	Non-conventional Fee plus \$7.19 per 1000 gallons discharged	Non-conventional Fee plus \$7.19 per 1000 gallons discharged
Application Processing Fee	Per Application	\$173	\$173
ANALYTICAL FEES			
In-house Testing		Cost	Cost
Contract Lab Testing		Cost plus 15%	Cost plus 15%
BIMONTHLY SEWER SERVICE CHARGES			
Minimum Bi-Monthly Charges (Applies only when volumetric sewer rates result in a charge that is lower than the minimum.)		\$32.50	\$32.50
Single-family or duplex	Per 1000 Gallons	\$16.25	\$16.25
Multi-Unit residential	Per 1000 Gallons	\$16.25	\$16.25
Food Related: Restaurant, other commercial food-related uses	Per 1000 Gallons	\$37.24	\$37.24
Moderate/Heavy commercial	Per 1000 Gallons	\$27.45	\$27.45
Light commercial	Per 1000 Gallons	\$16.25	\$16.25
Institutional/ Schools/ Churches	Per 1000 Gallons	\$10.52	\$10.52
NEW CUSTOMERS IN SINGLE-FAMILY OR DUPLEX CLASSIFICATION			
1 Bedroom or Studio	Bi-Monthly	\$65.00	\$65.00
2 Bedrooms	Bi-Monthly	\$97.50	\$97.50
3 Bedrooms	Bi-Monthly	\$130.00	\$130.00
4 Bedrooms	Bi-Monthly	\$162.50	\$162.50
5 or More Bedrooms	Bi-Monthly	\$195.00	\$195.00
WATER			
WATER CAPACITY CHARGES			
Single-family	Per Dwelling Unit	\$7,468	\$7,468
Multi-family, Two or More Bedrooms	Per Dwelling Unit	\$4,643	\$4,643
Multi-family, Studio and One Bedroom	Per Dwelling Unit	\$3,027	\$3,027
Accessory Dwelling Unit (ADU), > 150 square feet	Per Sq. Ft.	\$3	\$3
Non-Residential, water meter size= ¾-inch	Per Connection	\$11,303	\$11,303
Non-Residential, water meter size=1-inch	Per Connection	\$18,853	\$18,853
Non-Residential, water meter size= 1 ½ -inch	Per Connection	\$37,665	\$37,665
Non-Residential, water meter size=2-inch	Per Connection	\$60,272	\$60,272
Non-Residential, water meter size=3-inch	Per Connection	\$113,035	\$113,035
Non-Residential, water meter size=4-inch	Per Connection	\$188,405	\$188,405

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
BI-MONTHLY CHARGE FOR METERS			
3/4" meter	Bi-Monthly	\$84.03	\$84.03
1" meter	Bi-Monthly	\$140.05	\$140.05
1 - 1/2" meter	Bi-Monthly	\$280.10	\$280.10
2" meter	Bi-Monthly	\$448.16	\$448.16
3" meter	Bi-Monthly	\$840.30	\$840.30
4" meter	Bi-Monthly	\$1,400.50	\$1,400.50
6" meter	Bi-Monthly	\$2,801.00	\$2,801.00
8" meter	Bi-Monthly	\$4,481.60	\$4,481.60
BI-MONTHLY CHARGE FOR NEW FIRE (F2) METER			
4"	Bi-Monthly	\$134.76	\$134.76
6"	Bi-Monthly	\$163.66	\$163.66
8"	Bi-Monthly	\$255.20	\$255.20
10"	Bi-Monthly	\$296.98	\$296.98
12"	Bi-Monthly	\$330.32	\$330.32
WATER CONSUMPTION			
Single Family Residential Tiers			
Tier 1 (0-4,000 gal)	Per 1000 Gallons	\$9.79	\$9.79
Tier 2 (4,001-8,000 gal)	Per 1000 Gallons	\$10.98	\$10.98
Tier 3 (8,001-16,000 gal)	Per 1000 Gallons	\$12.18	\$12.18
Tier 4 (16,001-24,000 gal)	Per 1000 Gallons	\$13.38	\$13.38
Tier 5 (24,001 gal & above)	Per 1000 Gallons	\$14.58	\$14.58
Commercial/Multi- Family/Duplex/Other	Per 1000 Gallons	\$11.46	\$11.46
WATER SERVICE FEES (NON-RATES AND CAPACITY CHARGES)			
Water Service Turn-on Fees			
8am-3:15pm M-F	Each	\$99	\$101
3:16pm-3:30pm M-F	Each	\$99	\$101
3:31pm-7:59am M-F	Each	\$198	\$203
Sat / Sun / Holiday	Each	\$198	\$203
Penalty Fee (Past Due) - Not Paid within 30 days of billing	% of Bill	1.50%	1.50%
Service Renewal			
8am-3:15pm M-F	Each	\$99	\$101
3:16pm-3:30pm M-F	Each	\$99	\$101
3:31pm-4:50pm M-F	Each	\$198	\$203
After Normal Operating Hours	Each	\$198	\$203
Maintenance of Water in Fire Protection System (\$2 min charge)	Per Month Per Pipe Diameter in Inches	\$1	\$1
Flow Test			
3/4" through 1"	Each	Cost + 15%	Cost + 15%
1-1/2" and 2"	Each	Cost + 15%	Cost + 15%
Over 2"	Min.	Cost + 15%	Cost + 15%
Temporary Water Service Meter Charges (does not include water consumption)			
Deposit	Deposit	\$750	\$750
1" meter	Per Month	\$43	\$44
3" meter	Per Month	\$85	\$87
Water Service Turn-On Deposit (if Delinquent on City Water Account in Previous 12 months)	Each or 2 months consumption cost	\$50	\$51

Fiscal Year 2026-27 Master Fee Schedule

Fee Name	Unit	Current Fee	Proposed Fee
Fire Flow Test	Per Hydrant	\$432	\$443
<u>Water Line Installation</u>			
3/4" Bypass Meter	Each	\$608	\$623
<u>Long Side - from Centerline of Street</u>			
3/4" Service with meter	Each	\$16,240	\$16,646
1" service with meter	Each	\$18,382	\$18,842
1-1/2" service with meter	Each	\$18,912	\$19,385
2" service with meter	Each	\$19,838	\$20,334
<u>Short Side - From Centerline of Street</u>			
3/4" Service with meter	Each	\$10,231	\$10,487
1" service with meter	Each	\$11,581	\$11,871
1-1/2" service with meter	Each	\$11,915	\$12,213
2" service with meter	Each	\$12,498	\$12,810
Meter Upgrade (to 3/4" or 1" meter - meter only)	Each	\$516	\$529