



STAFF REPORT

AGENDA NO: 10a

MEETING DATE: May 18, 2026

To: Honorable Mayor and City Council

Date: May 18, 2026

**From: Chris Lamm, Director of Public Works – (650) 558-7230
Kevin Okada, Assistant Director of Public Works – (650) 558-7230**

Subject: Public Hearing and Adoption of a Resolution to Renew the Levy and Collection of Assessments for the Downtown Burlingame Avenue Streetscape Improvements Project for Fiscal Year 2026-27

RECOMMENDATION

Staff recommends that the City Council take the following actions to renew the levy and collection of assessments for the Downtown Burlingame Avenue Streetscape Improvements Assessment District No. 2012-1 for fiscal year 2026-27:

1. Hold a Public Hearing; and
2. Adopt the attached resolution confirming the assessments and ordering the levy for the Downtown Burlingame Avenue Streetscape Improvement Assessment District No. 2012-1 for fiscal year 2026-27.

BACKGROUND

At its April 2, 2012, meeting, the City Council initiated the proceedings to form the Downtown Burlingame Avenue Streetscape Improvement Assessment District No. 2012-1 (Resolution No. 2012-1). The proceedings were conducted under the provisions of the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (Act). Weighted ballots were sent via certified mail to the property owners on April 5, 2012. At the May 21, 2012, meeting, the City Council conducted a Public Hearing to tabulate ballots for the Assessment District. The results of the ballot showed no “majority protest”, thereby allowing the City Council to order improvements, form the Assessment District, and levy assessments totaling \$335,787 annually for 30 years to the downtown Burlingame Avenue property owners. Property owners were given the option to pre-pay their assessments to avoid paying annually. Five property owners have exercised this option.

DISCUSSION

The Engineer’s Report is updated annually to reflect any changes that may have occurred to property configuration in the Assessment District. The Act requires an annual Public Hearing to confirm and levy the assessment. On May 4, 2026, the City Council adopted Resolution No. 054-

2026, declaring its intention to levy and collect assessments for fiscal year 2026-27 and setting a Public Hearing for May 18, 2026, at 7:00 p.m. in the Council Chambers.

FISCAL IMPACT

The total assessment for fiscal year 2026-27 is \$310,156, which reflects pre-payments by property owners. There are no changes to the annual assessment from last year. Funds collected through assessments will be used as part of the debt payment for Burlingame Avenue Streetscape bonds.

Exhibits:

- Resolution
- Engineer's Report for FY 2026-27