

**AMENDMENT NO. 2  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF BURLINGAME AND TRUE NORTH COMPLIANCE  
SERVICES, INC. FOR BUILDING SERVICES**

**THIS AMENDMENT NO. 2** is by and between True North Compliance Services, Inc. ("Consultant"), engaged in contract building services in Burlingame, and the City of Burlingame, a public body of the State of California ("City"), amending the Agreement between the parties dated December 7, 2021, hereinafter called the "Agreement."

**RECITALS**

**WHEREAS**, on December 6, 2021, the City Council authorized the City Manager to execute a Professional Services Agreement ("Agreement") with True North Compliance Services, Inc. for building plan check and inspection services in the amount of \$300,000 (Resolution No. 148-2021); and

**WHEREAS**, on August 15, 2022, the City Council authorized the City Manager to execute an amendment to the Agreement with True North Compliance Services, Inc. for building plan check and inspection services, in the amount of \$800,000, for total amount of \$1,100,000 ("Amendment No. 1")(Resolution No. 98-2022); and

**WHEREAS**, the City of Burlingame Community Development Department requires contract building service support for plan check, inspection, and temporary staff augmentation that will necessitate engaging the services of the vendor to a greater degree than budgeted for Fiscal Year 2024-2025; and

**WHEREAS**, an amendment to the maximum amount to be expended under the terms of the current Professional Services Agreement with True North Compliance Services, Inc. is necessary to continue contract building services.

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

1. The Consultant shall provide the additional services requested by the City, as described in the Scope of Work (Exhibit A).
2. The additional cost shall not exceed \$540,000, to be invoiced as the work occurs, for a total compensation not to exceed \$1,640,000.
3. The Scope of Work (Exhibit A) has been amended from the original Agreement to include staff support services and is included by reference and attached.
4. Except as expressly amended in this Amendment No. 2, all other terms and

*Amendment No. 2 to Agreement for Professional Services between True North Compliance Services, Inc. and the City of Burlingame*

conditions contained in the Agreement shall remain in full force and effect.

*Amendment No. 2 to Agreement for Professional Services between True North Compliance Services, Inc. and the City of Burlingame*

**IN WITNESS WHEREOF**, Consultant and City execute this Amendment No. 2 to the Agreement.

CITY OF BURLINGAME  
501 Primrose Road

Burlingame, CA 94010

CONSULTANT  
TRUE NORTH

COMPLIANCE SERVICES,  
INC.  
3939 Atlantic Ave, Suite 116  
Long Beach, CA 92614

By: *Lisa K. Goldman*  
Lisa Goldman  
City Manager

By: *Isam Hasenin*  
Isam Hasenin  
President

Date: 11/22/2024

Date: 11/22/2024

Attest: *Meaghan Hassel-Shearer*  
Meaghan Hassel-Shearer  
City Clerk

Federal Employer ID Number: 84-4583205  
License Number: \_\_\_\_\_  
Expiration Date: N/A

Approved as to form:

*Michael Guina*  
Michael Guina  
City Attorney

Attachments:

Exhibit A – Scope of Work

Exhibit B - Amendment #1 with Originally Executed Contract, Fees, and Certificate of Liability Insurance