



STAFF REPORT

AGENDA NO: 9v

MEETING DATE: August 17, 2026

To: Honorable Mayor and City Council

Date: August 17, 2026

**From: Chris Lamm, Director of Public Works – (650) 558-7230
Weizhi Cheng, Senior Civil Engineer – (650) 558-7258**

Subject: Adoption of Resolution Approving the Grant of a Public Utility Easement to Pacific Gas and Electric Company (PG&E) at 1369 N. Carolan Avenue and Authorizing the City Manager to Execute the Easement for Recordation

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution approving the grant of a public utility easement to Pacific Gas and Electric Company (PG&E) over a portion of the City-owned property at 1369 N. Carolan Avenue (APN 026-121-050) and authorizing the City Manager to execute the easement for recordation.

BACKGROUND

On April 6, 2026, the City Council adopted Resolution No. 039-2026 that awarded a construction contract to Finish Line Electric, Inc. for the Electric Vehicle Chargers Installation Project at the Public Works Corporation Yard, City Project No. 86900, in the amount of \$293,718. Construction is ongoing and is nearing completion.

DISCUSSION

Staff has been coordinating with PG&E through its EV Fleet Program to secure incentives and rebates to reduce project costs. Participation in the EV Fleet Program also provides reduced electric usage rates for the newly installed electric vehicle charging stations. As a condition for participation in the program, PG&E requires a public utility easement over a portion of the adjoining City-owned property at 1369 N. Carolan Avenue (APN 026-121-050). The easement is necessary to provide electrical service to the EV chargers. The easement is located generally along the southeastern property line and will allow PG&E to install, operate, access, inspect, maintain, replace, and remove the utility facilities serving the project. The affected property is used as a staff parking area for the Public Works Corporation Yard.

PG&E has an existing underground electric distribution line that runs from North Carolan Avenue to an existing transformer located at the southern corner of the property. Both the underground electric distribution line and the existing transformer are located within the proposed easement. The existing transformer currently provides power to the Public Works Corporation Yard and infrastructure for Caltrain. The active construction project (Electric Vehicle Chargers Installation

Project at the Public Works Corporation Yard) will be installing a new service meter, specifically for the new electric vehicle charging stations, which will also be serviced by the transformer. Since PG&E's transformer will provide power to three different services, PG&E requires an easement.

Staff has reviewed the easement deed, legal description, and accompanying plat and has determined that the documents accurately describe the required easement area. Approval of the easement will allow PG&E to complete and energize the electrical service required for the new chargers.

FISCAL IMPACT

There is no fiscal impact associated with granting of the public utility easement.

Exhibits:

- Resolution
- PG&E Easement
- Signed Agreement with PG&E