



STAFF REPORT

AGENDA NO: 9f

MEETING DATE: February 17, 2026

To: Honorable Mayor and City Council

Date: February 17, 2026

**From: Chris Lamm, Director of Public Works – (650) 558-7230
Andrew Yang, Senior Engineer – (650) 558-7230**

Subject: Adoption of a Resolution Approving a \$230,960 Professional Services Agreement with Kimley-Horn and Associates, Inc. for the Bay Trail Gap Closure, City Project No. 87000, and Authorizing the City Manager to Execute the Agreement

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution approving a Professional Services Agreement with Kimley-Horn and Associates, Inc. for professional engineering services related to the Bay Trail Gap Closure, City Project No. 87000, in the amount of \$230,960 and authorizing the City Manager to execute the Agreement.

BACKGROUND

On June 10, 2024, the San Mateo County Transit Authority (SMCTA) put out a Call for Projects under the Measure A and Measure W Pedestrian and Bicycle Programs, announcing the availability of up to \$19 million in funds for local projects that support walking and biking in San Mateo County. The City applied for and was awarded \$180,000 of Measure A funding for the Bay Trail Gap Closure Project. These Measure A funds are allocated for the design phase only.

The Bay Trail Gap Closure Project scope includes the design of a Class I bicycle facility along Airport Boulevard between the end of the Bay Trail at the Meta Campus and the start of the Bay Trail heading south into San Mateo. This project will close an existing gap where trail users are currently directed onto the shoulder of Airport Boulevard or an unpaved gravel path to connect between trail segments. The project will evaluate pedestrian improvements at the Airport Boulevard and Beach Road crosswalk and assess the potential need for a seawall to protect infrastructure and maintain trail access in response to sea level rise.

DISCUSSION

On July 29, 2025, staff issued a Request for Proposals for Professional Engineering Design Services for the Bay Trail Gap Closure Project. The City received three proposals from qualified firms. After a comprehensive review and interview process, the consulting firm of Kimley-Horn was

selected as the top-ranking firm for this project because of their high understanding of the overall project, project approach, and quality of proposal.

Staff negotiated the scope of professional services of the project with Kimley-Horn in the amount of \$230,960. The following is a brief outline of the scope of professional design services, which is described in detail in Exhibit A of the attached Professional Services Agreement:

- Perform project management functions, including stakeholder, agency, and project team coordination.
- Lead the coordination and integration of this project.
- Lead and attend public workshops, prepare presentations for Traffic, Safety, and Parking Commission (TSPC) and City Council meetings.
- Prepare project base map.
- Perform a feasibility analysis for a separated Class I bicycle facility along Airport Boulevard.
- Perform parking assessment, including evaluating the impact of parking removal.
- Provide NEPA and CEQA assessments.
- Develop design alternatives and preliminary cost estimates.
- Prepare 35% plans and preliminary cost estimate for the Class I bicycle facility.
- Prepare 65% and 95% design submittals, updating plans to address City comments.
- Complete and submit 100% design contract plan including finalizing specifications, finalizing cost estimate, and performing a quality assurance and quality control review of the contract documents.
- Provide bidding assistance, including attending pre-bid meeting, answering contractor questions, and preparing addenda to the contact documents.

Staff will issue a Notice to Proceed for the scope of professional services through completion of the 35% design plans and preliminary cost estimate. Following public input and approval of the 35% design by TSPC and City Council, staff will authorize Kimley-Horn to proceed with the preparation of the final Plans, Specifications & Estimate.

FISCAL IMPACT

The following are the estimated costs relative to the project development:

Consultant Design Services	\$ 230,960
Contingency (15%)	\$34,644
Engineering Design & Administration	\$14,396
Total	\$280,000

The project is funded through a combination of competitive Measure A grant funds and the City's Measure A Local Streets and Roads allocation.

Exhibits:

- Resolution
- Professional Services Agreement
- Project Location Map