



# STAFF REPORT

AGENDA NO: 9n

MEETING DATE: December 15, 2025

**To:** Honorable Mayor and City Council

**Date:** December 15, 2025

**From:** Margaret Glomstad, Parks and Recreation Director – (650) 558-7307

**Subject:** Approval of Out-of-State Travel for the Parks and Recreation Director

## **RECOMMENDATION**

Staff recommends that the City Council approve the Parks and Recreation Director's out-of-state travel to attend the Parks and Recreation Summit in Tucson, Arizona.

## **BACKGROUND**

The Parks and Recreation Summit, scheduled for April 27-29, 2025, is by invitation only. This year's program has 50 Parks and Recreation Directors from across the country attending, and the program includes structured small-group presentations, interactive roundtable sessions, and social functions to share case studies on parks and recreation issues in the US and around the world.

## **DISCUSSION**

Parks and Recreation Director Margaret Glomstad was personally invited as part of a core group of professionals from across the nation to attend and participate in the Summit. All costs associated with travel, accommodation, meals, and the conference are covered by the Summit.

## **FISCAL IMPACT**

There is no fiscal impact on the City as the Parks and Recreation Summit covers all costs.

Exhibit:

- The Parks and Recreation Summit Brochure