



STAFF REPORT

AGENDA NO: 9f

MEETING DATE: August 18, 2025

To: Honorable Mayor and City Council

Date: Monday, August 18, 2025

**From: Syed Murtuza, Director of Public Works – (650) 558-7230
Michael Heathcote, Deputy Director of Public Works Operations –
(650) 558-7670**

Subject: Adoption of a Resolution Approving the Procurement of Six Vehicles and Two Pieces of Equipment for the City's Fleet System as Part of the FY 2025-2026 Vehicle Replacement Program in the Amount of \$717,427.71

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution approving the procurement of six vehicles and two pieces of equipment for the City's fleet inventory for a total price of \$717,427.71.

BACKGROUND

The Fleet Division of the Public Works Department is entrusted with the maintenance of the City's vehicles and equipment through the strategic management of the Vehicle Replacement Program. Through sustainable practices and effective oversight, the division ensures that the City's fleet remains in optimal operating condition. The Fleet Division has identified six vehicles and two pieces of equipment that are due for replacement.

As part of the City's Climate Action Plan to lower greenhouse gases, staff applied to participate in the Public EV Fleet Program offered by Peninsula Clean Energy. The City of Burlingame was selected to participate in their program, which included a comprehensive analysis of available electric vehicles (EV) for replacing the fleet's traditional gas-powered vehicles in line with California's Advanced Clean Fleet rule. As part of this purchase, three of the six vehicles being replaced are EVs.

Under the California Air Resources Board's (CARB) Advanced Clean Fleet Rule, local government fleets were required to begin their transition toward Zero-Emission Vehicles (ZEVs) in 2024. Starting in 2024, 50% of new (replacement) purchases of vehicles with a Gross Vehicle Weight Rating greater than 8,500 pounds must be ZEV. In 2027 this goes up to 100%. During FY 2025-2026, all vehicle purchases will meet the current regulations.

DISCUSSION

Staff solicited bids from the following four local Ford dealers for the six vehicles due for replacement: Serramonte Ford, Towne Ford, James Ford Inc., and Putnam Ford. The two pieces of equipment to be replaced will be procured through the Sourcewell Public Cooperative competitive procurement hub for government agencies. The City of Burlingame is a member of the Sourcewell JPA and has previously utilized Sourcewell's cooperatively purchased contracts.

Below is a summary of the needs and purposes of the vehicles/equipment being purchased, including cost and bid details:

- Two 2026 Ford F-350 Super Duty's with a Dump Bed Conversion: These vehicles (7469 and 7467) are utilized by the Parks Division for parks and tree maintenance. The existing vehicles are over 12 years old and have served their useful life.

Total cost: \$148,910.02 (\$74,455.01 each)

Low bid provided by: Serramonte Ford

- One 2025 Ford F-150 Lightning EV: This vehicle (32) is utilized by the Streets and Sewer Division for field and site inspections, supervising, attending meetings, etc. The F-150 Lightning EV will be replacing an existing internal combustion engine vehicle that is 12 years old and is due for replacement.

Total cost: \$56,434.46

Low bid provided by: Towne Ford

- One 2025 Ford F-150 Lightning EV: This vehicle (20) is utilized by the Facilities Division for the maintenance and repair of City buildings. The F-150 Lightning EV will be replacing an existing internal combustion engine vehicle that is over 14 years old.

Total cost: \$56,434.46

Low bid provided by: Towne Ford

- One 2025 Ford F-150 Lightning EV: This vehicle (7489) is utilized by the Streets and Sewer Division for downtown maintenance. The F-150 Lightning EV will be replacing an existing internal combustion engine vehicle that is over 11 years old.

Total cost: \$56,434.46

Low bid provided by: Towne Ford

- One 2025 Ford Ranger: This vehicle is utilized by the Recreation Division for field monitoring and transporting equipment and supplies. This vehicle will replace the existing Ford Transit Connect that is over 14 years old.

Total cost: \$36,610.98

Low bid provided by: Serramonte Ford

- One 2025 John Deere 344 P-Tier Compact Wheel Loader: This piece of equipment is utilized by the Streets and Sewer Division for repair and maintenance. This equipment is replacing a John Deere 344 G Wheel Loader with a Tier 1 Diesel Engine that is over 27 years old.

Total cost: \$194,212.67

344 P-Tier Compact Wheel Loader to be provided by: John Deere via Sourcewell Contract

- One 2025 Case 580 Super N Backhoe: This piece of equipment is utilized by the Streets and Sewer Division for repair and maintenance. This equipment is replacing a Case 580 Super L Backhoe with a Tier 1 Diesel Engine that is over 25 years old.

Total cost: \$168,390.66

Case 580 Super N Backhoe to be provided by: Sonsray Machinery via Sourcewell Contract

Staff requests that the City Council approve the above-requested procurement for the total purchase amount of \$717,427.71.

FISCAL IMPACT

The City Council has previously approved funding for the replacement of the identified vehicles and equipment as part of the FY 2025-26 Budget for the Equipment Maintenance Replacement Fund. Therefore, there are adequate funds available in the Public Works Department Fleet Division's budget to cover these costs.

Exhibits:

- Resolution
- Bid Summary
- Bid Proposals