



**BURLINGAME CITY COUNCIL
Unapproved Meeting Minutes
Regular City Council Meeting on October 20, 2025**

1. CALL TO ORDER

A duly noticed meeting of the Burlingame City Council was held on the above date in person and via Zoom at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by former Mayor Ann Keighran.

3. ROLL CALL

MEMBERS PRESENT: Brownrigg, Colson, Pappajohn, Stevenson, Thayer

MEMBERS ABSENT: None

4. REQUEST FOR AB 2249 REMOTE PARTICIPATION

There were no requests.

5. REPORT OUT FROM CLOSED SESSION

- a. **CONFERENCE WITH LEGAL COUNSEL -ANTICIPATED LITIGATION**
INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4):
ONE POTENTIAL CASE

City Attorney Guina reported that direction was given, but no action was taken.

6. UPCOMING EVENTS

Mayor Stevenson reviewed upcoming events in the city.

7. PRESENTATIONS

a. PROCLAMATION RECOGNIZING UNITED AGAINST HATE WEEK OCTOBER 19, 2025 THROUGH OCTOBER 25, 2025

Mayor Stevenson read the proclamation recognizing the week of October 19 through October 25, 2025, as United Against Hate Week. He emphasized the City's commitment to inclusivity, tolerance, and diversity.

b. UPDATE FROM THE YOUTH ADVISORY COMMITTEE ("YAC")

Recreation Coordinator Sheldon introduced the Youth Advisory Committee ("YAC") for the 2025-26 school year: Hope DiLaura, Charlotte Guglielmi, Dylan Lachance, Owen Larkin, Kristyn Lee, Kylie Min, Hannah Osinski, Ethan Philip, Caroline Readey, Luciano Vitale, Audrey Wei, Tate Willis, and Adrian Yiensu.

YAC discussed their initiative for the year: Mental Health and Wellness. Within this initiative they will focus on:

- Self – through data collection on students' stress, sleep, anxiety, etc. to create a Burlingame Mental Health Report Card and a Wellness Fair
- Others – through a series of videos educating teens about topics including mental health resources, social media usage, and how to support those who are struggling, and with a Gratitude Project that envisions writing gratitude notes for public servants

YAC discussed events that they participated in since their last update to Council including:

- Family Campout
- NAMI Mental Health Walk
- Kids' Night Out

YAC discussed future events that they would be participating in including:

- Fall Fest
- Holiday Events
- Royal Ball
- Bayside Cleanup
- Parks Foundation Ride

Councilmember Colson thanked YAC for focusing on the importance of mental health and stated that she would introduce YAC to a new organization in the City called Edgewood.

Councilmember Pappajohn thanked YAC for all their work especially their focus on mental health.

Councilmember Thayer discussed the severity of youth mental health challenges, citing a statistic that a third of high school students experience anxiety or loneliness. She commended YAC for their proactive approach.

Vice Mayor Brownrigg thanked YAC for their work and stated that he would like to organize policy conversations with YAC.

Mayor Stevenson commended YAC's focus and suggested Councilmembers attend YAC's annual planning meeting.

Mayor Stevenson opened the item up for public comment. No one spoke.

c. PRESENTATION FROM THE SAN FRANCISCO PENINSULA ("SFP") ON ITS STRATEGIC PLAN

The San Francisco Peninsula ("SFP") CEO/Executive Director John Hutar presented on SFP's new official visitor's guide and the organization's transition from "one-off" advocacy to a coordinated strategic plan. He explained that SFP created an advisory council with County leaders in education, business, government, hospitality, and non-profits. He stated that SFP's vision is to brand the Peninsula as a "premier gateway for a California escape" and to attract meetings, conventions, events, and visitors.

Mr. Hutar reviewed SFP's three strategic pillars:

- Organizational excellence and increased awareness/appreciation for the Peninsula as a visitor destination.
- Destination development – advocating for upgrades at the San Mateo County Event Center and additional sport facilities.
- Maximizing the Peninsula's destination experience, including pursuit of a signature annual event spotlighting food, beverage, and music.

Mr. Hutar thanked the Council for their continued support of SFP.

Lisa Kirchner and Bob Trahan discussed the importance of SFP and endorsed city/corporate partnerships.

Vice Mayor Brownrigg and Councilmember Colson praised the collaborative vision.

Mayor Stevenson emphasized the power of collective identity among the Peninsula's cities, moving beyond being "on the way to San Francisco" toward being a true destination.

Mayor Stevenson opened the item up for public comment. No one spoke.

8. PUBLIC COMMENTS

Liam Hroziencik asked the Council to sign a resolution in support of the Polluters' Pay Climate Superfund Act.

Sarah Tung asked for an update on the El Camino Real project.

Mark Yellen asked the Council to sign a resolution in support of the Polluters' Pay Climate Superfund Act.

9. APPROVAL OF CONSENT CALENDAR

Mayor Stevenson asked the Councilmembers and the public if they wished to remove any item from the Consent Calendar. No items were pulled.

Councilmember Pappajohn made a motion to adopt the Consent Calendar; seconded by Councilmember Thayer. The motion passed unanimously by roll call vote, 5-0.

a. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR THE OCTOBER 6, 2025 CLOSED SESSION

City Clerk Hassel-Shearer requested Council approve the City Council Meeting Minutes for the October 6, 2025 Closed Session.

b. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR THE OCTOBER 6, 2025 REGULAR CITY COUNCIL MEETING

City Clerk Hassel-Shearer requested Council approve the City Council Meeting Minutes for the October 6, 2025 Regular City Council Meeting.

c. ADOPTION OF A RESOLUTION APPROVING THE PROCUREMENT OF ONE 2-YARD CAPACITY 4-IN-1 COMBINATION LOADER BUCKET ATTACHMENT IN THE AMOUNT OF \$21,077.38.

DPW Murtuza requested Council adopt Resolution Number 118-2025.

d. ADOPTION OF A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WQITH MOTT MACDONALD GROUP, INC. IN THE AMOUNT OF \$443,386 FOR THE GILBRETH ROAD LIFT STATION UPGRADE, CITY PROJECT NO. 87220, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

DPW Murtuza requested Council adopt Resolution Number 119-2025.

e. ADOPTION OF A RESOLUTION ACCEPTING THE ROLLINS ROAD FORCE MAIN IMPROVEMENTS, CITY PROJECT NO. 85870, BY CRATUS INC. IN THE AMOUNT OF \$2,829,456

DPW Murtuza requested Council adopt Resolution Number 120-2025.

f. ADOPTION OF A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE PURCHASE AND INSTALLATION OF FIELD LIGHTING FROM MUSCO SPORTS LIGHTING, LLC, FOR THE LIGHTING RETROFIT AT WASHINGTON PARK TENNIS/PICKLEBALL COURTS IN THE AMOUNT OF \$241,328.33, CITY PROJECT NO. 84050

Parks and Recreation Director Glomstad requested Council adopt Resolution Number 121-2025.

g. OPEN NOMINATION PERIOD TO FILL TWO VACANCIES ON THE STORM DRAIN CITIZENS' OVERSIGHT COMMITTEE

City Manager Goldman requested Council open the nomination period to fill two vacancies on the Storm Drain Citizens' Oversight Committee.

10. PUBLIC HEARINGS

a. INTRODUCTION AND FIRST READING OF ORDINANCES AMENDING BURLINGAME MUNICIPAL CODE TITLES 17, 18, AND 19 TO ADOPT THE 2025 CALIFORNIA BUILDING STANDARDS CODE WITH LOCAL AMENDMENTS; CEQA DETERMINATION: EXEMPT PURSUANT TO STATE CEQA GUIDELINES 15378, 15061(b)(3)

Chief Building Official ("CBO") Jonah Glenn stated that every three years, local jurisdictions must adopt the following three ordinances in order to retain local amendments and standards:

- Ordinance amending Chapter 17.04 of Title 17, "Fire," of the Burlingame Municipal Code, by adopting by reference the 2025 Edition of the California Fire Code and Amendments and Modifications
- Ordinance amending Chapters 18.05, 18.06, 18.07, 18.08, 18.09, 18.10, 18.11, 18.12, 18.13, 18.16, 18.22, 18.30, and 18.31 of Title 18 of the Burlingame Municipal Code, "Building Construction": by adopting by reference the 2025 Editions of the California Building Standards Code, California Code of Regulations, Title 24 (CCR-T24), State Housing Law, California Code of Regulations, Title 25, Division 1, Chapter 1, Subchapter 1, Section 32 (CCR T-25), 2024 International Swimming Pool and Spa Code, 2024 International Property Maintenance Code, 1997 Uniform Code for the Abatement of Dangerous Buildings, and Amendments and Modifications
- Ordinance adopting a new Title 19 of the Burlingame Municipal Code by adopting by reference the 2025 Edition of the Wildland Urban Interface Code and Amendments and Modifications

CBO Glenn stated that Assembly Bill 130, which passed this year, limits local jurisdiction authority to modify residential code requirements until 2031.

CBO Glenn reviewed the significant changes to the California Building Code:

- New more strict requirements will classify facilities storing or manufacturing lithium-ion batteries as moderate or high-hazard, potentially mandating sprinkler systems
- More robust requirements for smokeproof enclosures
- New rules for delayed and controlled egress doors
- New provisions for fire-resistance rated exterior walls

CBO Glenn reviewed the significant changes to the California Energy Code:

- Heat pumps required in new residential and some non-residential buildings for space and water heating
- Electric-ready requirements are strengthened for commercial kitchens and some multi-family buildings
- Installation of actual Level 2 EV chargers and receptacles is mandated for new construction, replacing the previous “EV Capable” focus
- Updated standards for solar and storage are in place for assembly buildings to improve onsite clean energy use

CBO Glenn reviewed the significant changes in the California Fire Code:

- Clarification of fire alarm requirements for smaller buildings
- Minor administrative updates for clarity and consistency
- Removed passive purge requirements for residential sprinkler systems
- Increase fire lane width for aerial access from 26 feet to 28 feet

CBO Glenn discussed the California Wildland-Urban Interface Code updates:

- The 2025 State Codes extracted the Wildland-Urban Interface (“WUI”) Code requirements from the California Building and Residential Codes
- The WUI requirements are now combined into a standalone code book
- Due to new CAL Fire maps published and adopted this year, Burlingame now has properties within “Moderate,” “High,” and “Very High” fire hazard severity zones
- CAL Fire maps are published on the City’s website, and properties are marked in the City’s ComDev system

Mayor Stevenson opened the public hearing. No one spoke.

Councilmember Pappajohn and Vice Mayor Brownrigg asked about reach codes and if AB 130 prevents the Council from adopting new versions. CBO Glenn replied that Sustainability Program Manager Michael would be able to provide Council with more information on that.

Councilmember Colson made a motion to accept the first reading and bring the ordinances back for a second reading: seconded by Vice Mayor Brownrigg. The motion passed unanimously by roll call vote, 5-0.

11. STAFF REPORTS AND COMMUNICATIONS

There were no staff reports.

12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers reported on their various committees and activities.

13. FUTURE AGENDA ITEMS

Councilmember Pappajohn asked for a discussion on the Polluters' Pay Climate Superfund Act and whether the Council should sign a resolution in support of its passage. Council agreed to agendize the conversation.

14. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at www.burlingame.org.

15. ADJOURNMENT

Mayor Stevenson adjourned the meeting at 8:16 p.m. in memory of local youth who died as a result of mental health struggles.

Respectfully submitted,

Meaghan Hassel-Shearer
City Clerk