

RESOLUTION NO.

RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH BUREAU VERITAS NORTH AMERICA, INC. INCREASING THE CONTRACT AMOUNT BY \$500,000 FOR CONTRACT BUILDING SERVICES FOR A TOTAL COMPENSATION OF \$4,076,000 FOR FISCAL YEARS 2025-2026 AND 2026-2027

WHEREAS, on June 7, 2021, the City Council authorized the City Manager to execute a Professional Services Agreement (“Agreement”) with Bureau Veritas North America, Inc., for building plan check and inspection services, in the amount of \$760,000 (Resolution No. 070-2021); and

WHEREAS, on July 12, 2022, the Community Development Director authorized an increase to the Bureau Veritas North America, Inc. Agreement in the amount of \$16,000, for total amount of \$776,000; and

WHEREAS, on August 15, 2022, the City Council authorized the City Manager to execute Amendment No. 1 to the Agreement with Bureau Veritas North America, Inc., in the amount of \$800,000, for total amount of \$1,576,000 (Resolution No. 097-2022); and

WHEREAS, on March 20, 2023, the City Council authorized the City Manager to execute Amendment No. 2 to the Agreement with Bureau Veritas North America, Inc. in the amount of \$1,000,000, for total amount of \$2,576,000 (Resolution No. 034-2023); and

WHEREAS, on January 21, 2025, the City Council authorized the City Manager to execute Amendment No. 3 to the Agreement with Bureau Veritas North America, Inc., in the amount of \$1,000,000, for total amount of \$3,576,000 (Resolution No. 006-2025); and

WHEREAS, the City of Burlingame Community Development Department – Building Division requires continued contract building services for plan check and inspection; and

WHEREAS, it is necessary to extend the current Agreement through Fiscal Years 2025-2026 and 2026-2027, allowing the City to maintain the current level of service while preserving the existing general terms and scope of work; and

WHEREAS, this extension will allow staff sufficient time to complete a Request for Qualifications (RFQ) process for future vendors.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED:

1. The City Manager is authorized and directed to negotiate and execute Amendment No. 4 to the Professional Services Agreement with Bureau Veritas North America, Inc., in the form attached hereto, for contract building services, extending the contract through June 30, 2027, and increasing the contracted amount by \$500,000, for a total compensation not to exceed \$4,076,000.

2. The City Clerk is directed to attest to the signature of the City Manager upon execution of Amendment No. 4 to the Professional Services Agreement.

Michael Brownrigg, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 4th day of May 2026, and was adopted thereafter by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Meaghan Hassel-Shearer, City Clerk