



STAFF REPORT

AGENDA NO: 9h

MEETING DATE: June 1, 2026

To: Honorable Mayor and City Council

Date: June 1, 2026

**From: Chris Lamm, Director of Public Works – (650) 558-7230
Michael Heathcote, Deputy Director of Public Works Operations – (650) 558-7670**

Subject: Adoption of a Resolution Authorizing the City Manager to Execute the Second Amendment to the Emergency Generator Services Agreement with Edward R. Bacon Company, Increasing the Contract Amount by \$177,340, for a Not-to-Exceed Amount of \$378,350

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to execute the Second Amendment to the Emergency Generator Services Agreement with Edward R. Bacon Company, increasing the contract amount by \$177,340, for a not-to-exceed amount of \$378,350.

BACKGROUND

The Public Works Department is responsible for the operation and maintenance of 23 emergency generators located at critical City facilities, including water, sewer, and stormwater pump stations, as well as City Hall, Police Department, Parks Corporation Yard, Community Center, and Fire Stations 34, 35, and 36.

The scope of the emergency generator services agreement includes annual maintenance, inspections, load bank testing, and as-needed repair services. These repair services encompass the replacement of generator components, additional service calls, and the provision of temporary load banks as necessary. Recent severe weather events have underscored the critical need for reliable, well-maintained emergency generators to ensure uninterrupted operations at essential City facilities.

Edward R. Bacon Company is currently contracted to provide emergency generator maintenance and repair services under an agreement not to exceed \$201,010 for a three-year term ending June 30, 2026. The agreement includes an option for a two-year extension at the City's discretion (Resolution No. 094-2023). On March 3, 2025, the City Council approved Amendment No.1 to increase the maximum compensation by a total of \$55,000, for a not-to-exceed amount of \$201,010, for emergency generator services and as-needed repair services, for a three-year period ending on June 30, 2026, with the option to extend for an additional two years if elected by the City (Resolution No. 016– 2025).

DISCUSSION

The City’s emergency generators, located at various facilities, vary in age and require different levels of maintenance and repair. The first amendment to the agreement allowed for additional as-needed repair services for critical repairs that were necessary to ensure the continued functionality of the emergency generators.

Second Amendment of Agreement to Extend for Two Additional Years

Edward R. Bacon Company has consistently provided reliable emergency generator maintenance, inspection, load bank testing, and as-needed repair services. The company has also played a critical role in ensuring the City’s generators remain operational during emergencies.

Staff recommends that the City Council adopt the attached resolution to amend the Emergency Generator Services Agreement with Edward R. Bacon Company to exercise the option to extend the agreement for two additional years, with the revised term ending June 30, 2028. The proposed amendment would set the FY 2026-2027 and FY 2027-2028 allocation for maintenance and inspection services to \$38,670 for each fiscal year, bringing the total not-to-exceed amount to \$77,340 for maintenance and inspection services for the additional two renewal years. Staff recommends the amendment allow for additional as-needed repair services and recommends the FY 2026-2027 and FY 2027-2028 allocation for as-needed repair services be \$50,000 for each fiscal year, bringing the total not-to-exceed amount to \$100,000 for as-needed repair services for the additional two renewal years.

With these revisions, the agreement’s maximum compensation would be adjusted to a total not-to-exceed amount of \$378,350 for emergency generator services and as-needed repairs over the five-year contract term ending on June 30, 2028.

Amended Emergency Generator Repair Services 5-Year Cost Summary:

	FY23-24 (Year 1)	FY24-25 (Year 2)	FY25-26 (Year 3)	FY26-27 1st Renewal Option	FY27-28 2nd Renewal Option	5-Year Total
<i>Maintenance and Inspection Services</i>	\$38,670.00	\$38,670.00	\$38,670.00	\$38,670.00	\$38,670.00	\$193,350
<i>As-Needed Repair Services</i>	Not to exceed \$10,000.00	Not to exceed \$25,000.00	Not to exceed \$50,000.00	Not to exceed \$50,000.00	Not to exceed \$50,000.00	Not to exceed \$185,000.00
Max. Total	\$48,670.00	\$63,670.00	\$88,670.00	\$88,670.00	\$88,670.00	\$378,350.00

FISCAL IMPACT

Adequate funds are available in the proposed FY 2026-2027 Public Works Operations budget. Funds for FY 2027-2028 will be programmed as part of the operations budget request for Council's approval.

Exhibits:

- Resolution
- Second Amendment
- First Amendment
- Original Agreement