



The Muslim Community Association of the Peninsula

Working Together to Build a Better Future for Our Children

August 22, 2015
Ms. and Mr. Barkoff
2970 Churchill Dr
Burlingame, CA

Dear Ms. and Mr. Barkoff:

Hope this letter reaches you while in best health and great spirits.

I write to you in relationship to your property at 1730 Gilbreth Road, Burlingame, California. We (Yaseen Foundation) are your neighbor at 1722 Gilbreth Rd, Burlingame. Currently we operate under an Office and Warehouse occupancy permit. This permit allows us to run programs that each can accommodate up to 50 patrons. With current configuration of the floor plan we can run 5 such programs concurrently for a total up to 250 patrons. It is possible to modify the floor plan and increase that number further.

Several of our rooms can hold more than 50 people and we would like to occasionally substitute a number of the up to 50 each programs with one larger program. To that end we have applied for a conditional use permit under convention use. The application provides for a calendar of events that include family oriented programs. Following is a summary of the regular calendar and the occasional calendar activities with more than 50 people. The occasional calendar applies during school breaks and occasional community events such as social and holiday celebrations.

Regular Calendar Activity Patterns				
Mon-Thu	Time	Friday	Time	Weekends
Fitness for Women and Seniors (up to 72 patrons and staff)	10:00a		10:00a	Fitness and After-School (up to 152 patrons and staff)
	11:00a		11:00a	
	12:00p	Lecture and Prayer (up to 152 patrons and staff)	12:00p	
	1:00p		1:00p	
	2:00p		2:00p	Youth Recreational & Educational workshops (up to 103 patrons and staff)
	3:00p		3:00p	
	4:00p		4:00p	
	5:00p		5:00p	
After-School Tutoring (up to 91 patrons and staff)	6:00p	Youth recreational (up to 112 patrons and staff)	6:00p	
	7:00p		7:00p	
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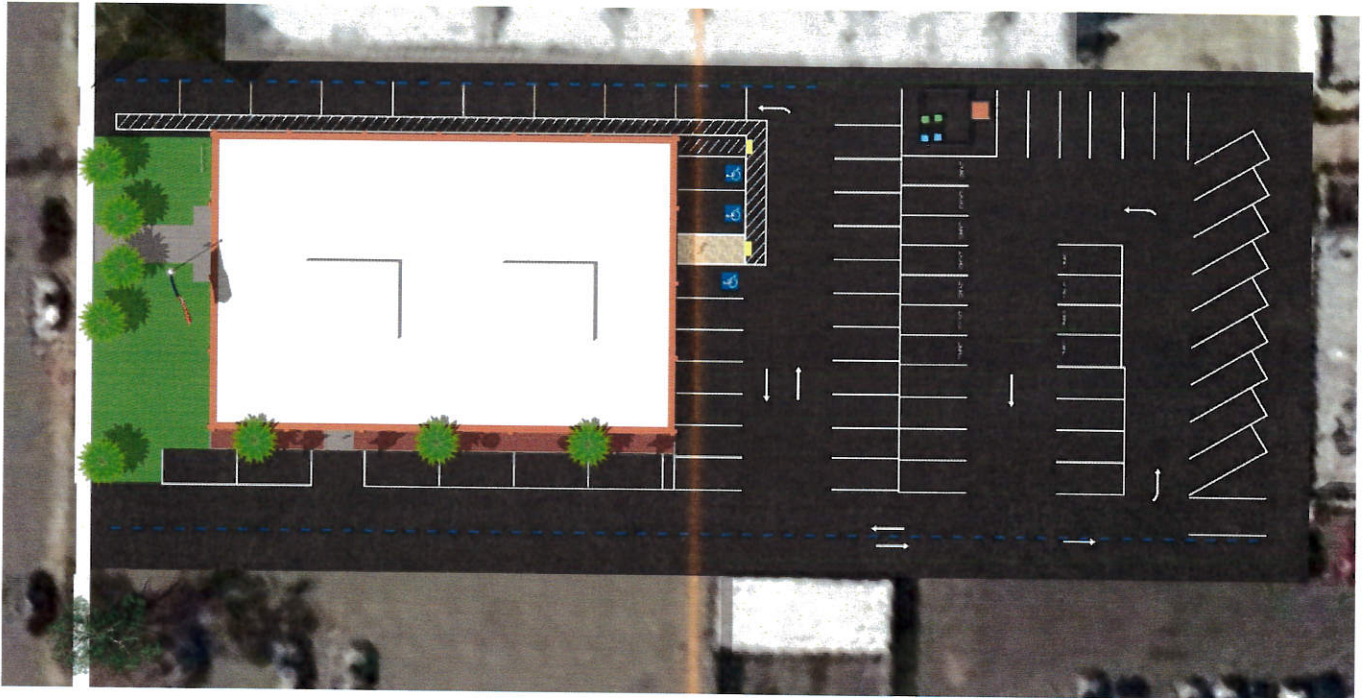
In the process we plan to make some improvements to bring the building and parking up to code and renovate it. From the outside we plan to fix the parking, install a trash enclosure and add trees in the front and side of the building. No change to the bulk of the building is planned. The new parking will provide for 70 (62 regular + 8 stacked) parking spaces. We conducted a parking study that showed the maximum demand is on Friday between 12-3 for up to 90 parking spaces and at that time there are 40-60 parking spaces available on the street within 1000 feet walking distance. At the end of this letter you will find an appendix of the proposed site layout and a 3D rendering of the exterior.

We are happy to receive your feedback or any questions by email or in person. Also we welcome a meeting on the site for a tour and orientation of the plans at a convenient time. Please let us know by email or phone. We appreciate the opportunity to discuss your input. Looking forward to hearing from you.

Sincerely,

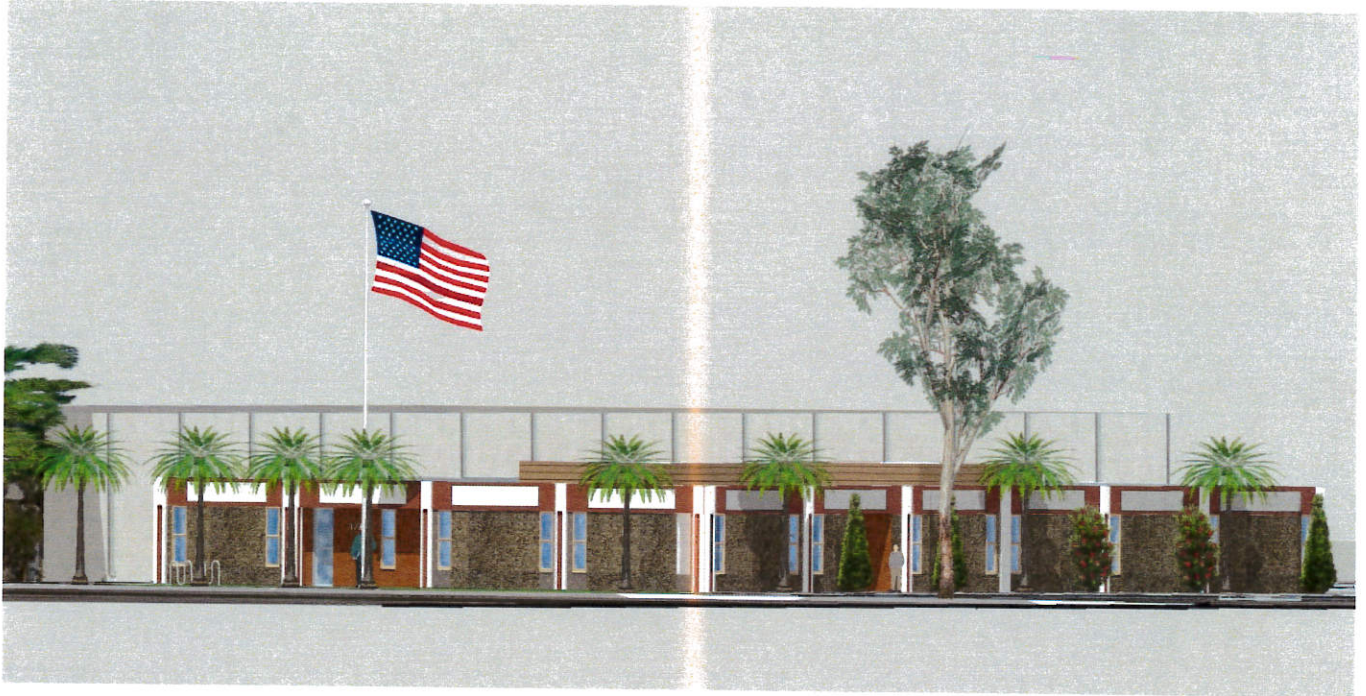
Adam Naser, Applicant
Yaseen Foundation
(650) 421-6903
anaser@yahoo.com

Proposed Site Plan



Yaseen Foundation, 621 Masonic Way, Belmont, CA 94002 • (650) 591-3690 • www.yaseen.org

Proposed Landscaping and Façade



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Working Together to Build a Better Future for Our Children

July 1, 2015

Ms. Lisa McTaggart

Director of Governance/Property Management

California Society of CPAs/CalCPA Education Foundation

1800 Gateway Drive, Suite 200 - San Mateo, CA 94404-4072

Dear Ms. McTaggart:

Hope all is going very well for you personally and for the CALCPA members. We are very pleased for the positive planning commission decision on your renovation plans the other week.

As you are aware from prior conversations, Yaseen Foundation is the property owner of 1722 Gilbreth Rd, Burlingame. Currently we operate under an Office and Warehouse occupancy permit. This permit allows us to run programs that each can accommodate up to 50 patrons. With current configuration of the floor plan we can run 5 such programs concurrently for a total up to 250 patrons. It is possible to modify the floor plan and increase that number further.

Several of our rooms can hold more than 50 people and we would like to occasionally substitute a number of the up to 50 each programs with one larger program. To that end we have applied for a conditional use permit under convention use. The application provides for a calendar of events that include family oriented programs. Following is a summary of the regular calendar and the occasional calendar activities with more than 50 people. The occasional calendar applies during school breaks and occasional community events such as social and holiday celebrations.

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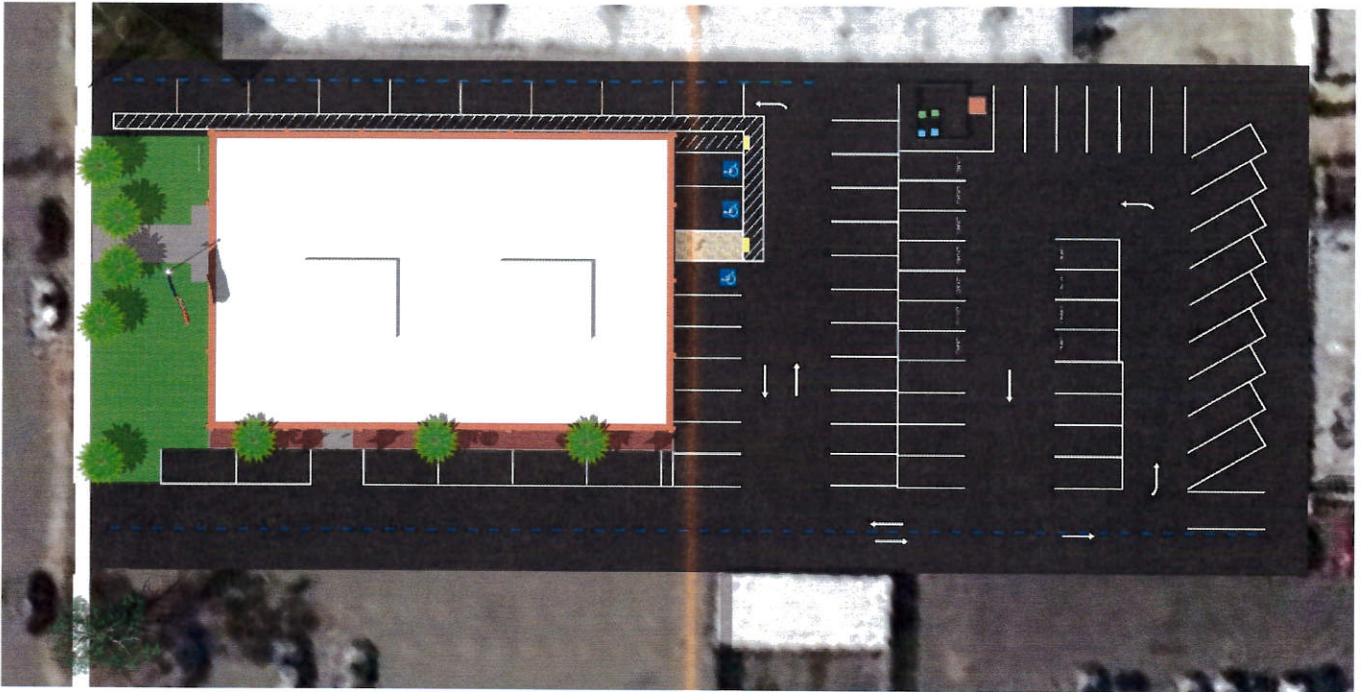
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We are happy to receive your feedback or any questions by email or in person. We invite you to an open house on Friday 7/10/2015 from 4-6pm. If this time is not convenient we are happy to schedule a one off. Please RSVP by email or phone. We appreciate the opportunity to discuss your input. Looking forward to hearing from you.

Sincerely,

Adam Naser, Applicant
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Working Together to Build a Better Future for Our Children

July 5, 2015

Ms. Hong Leahey

Director - Asset Services at Alexandria Real Estate Equities, Inc.

385 East Colorado Boulevard, Suite 299, Pasadena, CA 91101

Dear Ms. Leahey:

Hope all is going very well for you personally and happy independence day.

As you are aware from prior conversations, Yaseen Foundation is the property owner of 1722 Gilbreth Rd, Burlingame. Currently we operate under an Office and Warehouse occupancy permit. This permit allows us to run programs that each can accommodate up to 50 patrons. With current configuration of the floor plan we can run 5 such programs concurrently for a total up to 250 patrons. It is possible to modify the floor plan and increase that number further.

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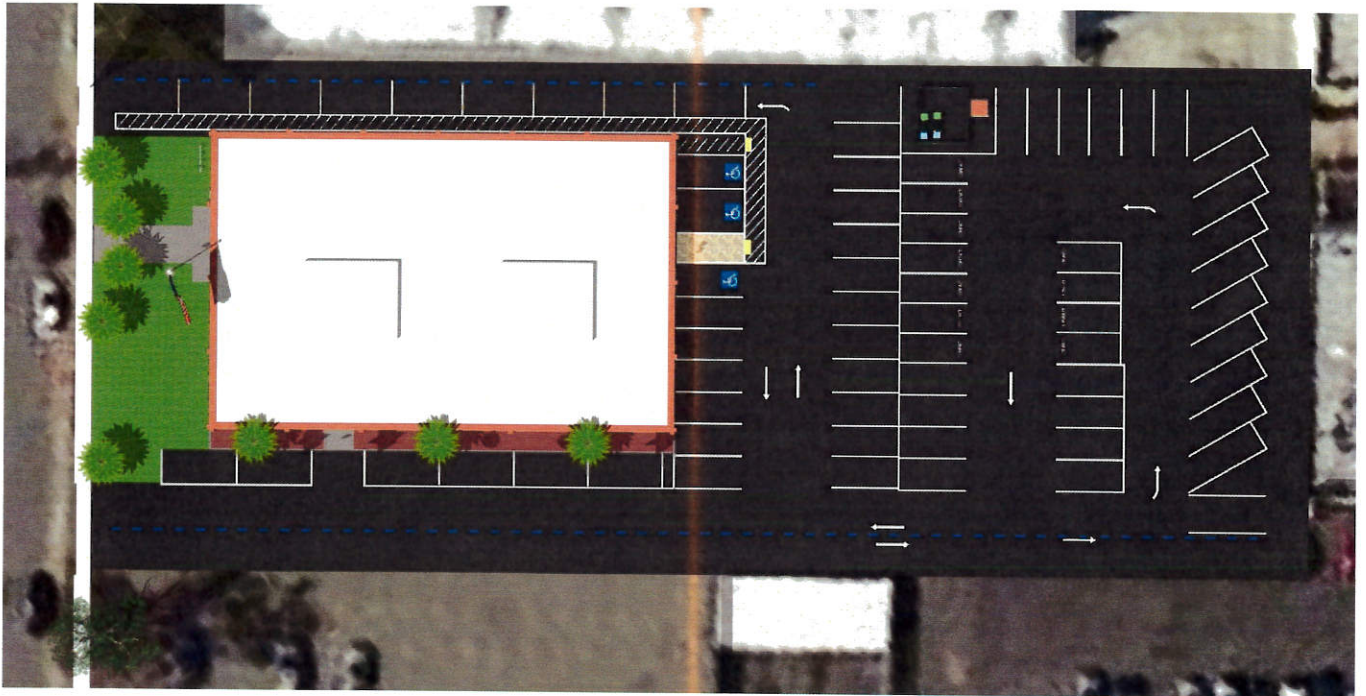
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Subject: RE: Neighborly outreach
From: Hong Leahey (hleahey@are.com)
To: anaser@yahoo.com;
Cc: rsmalley@buildingsupport.net; sal@conciseinsurance.com;
Date: Thursday, July 16, 2015 9:06 AM

Hi Adam – Thank you for reaching out. After a quick review of your planned improvements I think they would make a welcomed change in the neighborhood. Please let us know if there's anything we can assist with.

HONG LEAHEY
Director
Asset Services

From: A. Naser [mailto:anaser@yahoo.com]
Sent: Sunday, July 05, 2015 9:28 PM
To: Hong Leahey
Cc: Ron S. Smalley; Salah Elbakri
Subject: Neighborly outreach

Dear Ms. Leahey:

Hope this email reaches you while in great health and superb spirit. Yaseen Foundation is applying for a conditional use permit to modify the occupancy permit for our facility at 1722 Gilbreth. The attached letter explains the application and hope that we hear the ARE input soon. I believe the improvements are going to make a positive impact on the area both in terms of aesthetics and value.

Kind Regards

Adam Naser

Yaseen Foundation