



# STAFF REPORT

AGENDA NO: 9e

MEETING DATE: April 20, 2026

**To: Honorable Mayor and City Council**

**Date: April 20, 2026**

**From: Michael Guina City Attorney – (650) 558-7204  
Raj Vaswani Chief of Police – (650) 777-4100**

**Subject: Adoption of an Ordinance Renewing the Burlingame Military Equipment Use Policy and Authorizing Additional Military Equipment; CEQA Determination: Exempt pursuant to State CEQA Guidelines Sections 15378, 15061(b)(3)**

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## **RECOMMENDATION**

Staff recommends that the City Council adopt the proposed Ordinance renewing the Burlingame Military Equipment Use Policy and authorizing additional military equipment (“Policy”) . Staff recommends the following procedure:

- A. By motion, adopt the proposed Ordinance.
- B. Direct the City Clerk to publish a summary of the Ordinance within 15 days of adoption.

## **DISCUSSION**

AB 481 (Government Code section 7070 et seq.) requires adoption of a Policy before the law enforcement agency can take action to: request military equipment; seek funds (such as grants or in-kind donations) for acquiring military equipment; actually acquire military equipment, either permanently or temporarily by owning, borrowing, or leasing; collaborate with other law enforcement agencies to deploy or use military equipment in the agency’s territorial jurisdiction; use new or existing military equipment in a manner not previously subject to AB 481’s scope; solicit or respond to a proposal for, or enter into an agreement with, any person or entity to seek funds for, apply for, acquire, use, or collaborate in using military equipment; or to acquire military equipment through any other means not specifically detailed in the statute.

The City Council conducted a duly-noticed public and adopted the first reading of the proposed Ordinance and Policy at its regular meeting on April 6, 2026. No changes to the proposed Ordinance were requested; therefore, the Ordinance is presented to the City Council for second reading and adoption. The staff report from the April 6 meeting is attached for reference.

## **FISCAL IMPACT**

There is no fiscal impact associated with the continued deployment of existing military equipment.

The costs of acquisition, deployment, training, and service, for one drone will cost approximately \$20,000-\$30,000 a year, to be paid from the General Fund.

Exhibits:

- Ordinance
- Exhibit A: Burlingame Police Department Policy 708: Military Equipment
  - Section One: Equipment Owned/Utilized by the Burlingame Police Department
- Exhibit B: 2025-2026 Annual Report
- Exhibit C: Staff report from April 6, 2026, Meeting