



STAFF REPORT

AGENDA NO: 9f

MEETING DATE: August 17, 2026

To: Honorable Mayor and City Council

Date: August 17, 2026

From: Maria Saguisag-Sid, Human Resources Director – (650) 558-7209

Subject: Adoption of a Resolution Authorizing an Amendment to the Tree Worker Classification

RECOMMENDATION

Staff recommends that the City Council adopt a resolution approving the amended Tree Worker classification.

BACKGROUND

The Parks Division is requesting an update to the qualifications for the Tree Worker classification. This job classification was last updated in April 2012. The supervisors of the position noted that changes are necessary for the existing job classification to reflect the current job duties and qualifications.

DISCUSSION

Staff from the Parks Division and Human Resources worked together to review changes that were recommended for the existing Tree Worker classification. The Parks Division staff noted that the position should no longer be required to have a Certified Tree Worker credential from the International Society of Arboriculture (ISA) as several qualified entry level and existing Tree Workers do not possess this credential. Staff proposes updating the job classification to reflect this change by making the credential preferred rather than required for the position. Staff is also recommending making a few minor changes to clarify some of the existing duties and responsibilities. These changes will better reflect the current needs of the department and allow staff to recruit new employees with a better understanding of the job responsibilities.

FISCAL IMPACT

There is no fiscal impact from this change as the position is currently reflected in the budget.

Exhibits:

- Resolution
- Tree Worker Job Classification