

OCTOBER 21ST, 2025

OCTOBER REPORT

BURLINGAME PUBLIC LIBRARY

Prepared by City Librarian – Brad McCulley



PERSONNEL

Current Staff F/T Vacancies:

- Adult Services Manager
- Adult Services permanent parttime 30-hour librarian.
- Admin Assistant

Circulation Dept is currently hiring P/T Library Aides

EASTON BRANCH N/A

GENERAL INFORMATION

- Oct 17th Commissioner's Dinner 5:30 – 8:30 @ Top Golf – Save the date
- Oct 23rd United Against Hate "Rice" Potluck 5:30

POLICY REVIEW – BEHAVIOR POLICY

BUILDINGS UPDATE

Main: PW-Facilities has been working with TKE to upgrade Library elevators but because of the high cost we will need to upgrade one per budget cycle. They will start with the public elevator and replacement parts will be saved for use in the staff elevator until it too can be replaced.

Easton: A new faux "fire" place electric heater was installed.

PLS/PLP

PLP members met recently to discuss the upcoming Governors budget and to change our yearly advocacy meet & greet with our local representatives to the Fall vs the Spring, when we would normally reach out. Many representatives gave feedback that Spring was too late to request budget changes. This year's ask is to fund the decimated CLSA budget to \$5 million.

UPCOMING LIBRARY EVENTS ►

STATE LIBRARY NEWS DESK ►



Burlingame Library Behavior Policy

The Burlingame Public Library is open and available to everyone. This policy establishes standards and responsibilities regarding behavior in order to ensure access to library services and to protect library patrons, the library, and city property.

Equal Access

Everyone is welcome to use library services and facilities. While everyone has an equal right to access library services and facilities, no person has the right to interfere with the ability of others to use and enjoy library resources, services, and facilities.

Many people use the library to find a quiet place, while others use it to work collaboratively, to learn and play with children, and to connect with others in the community. To respond to these needs, some areas within the building are designated as quieter or louder zones. Library staff may ask patrons to move, in order to accommodate these different needs. Please see a staff member for a map of the different zones.

Food & Drink in the Library

Our Food & Drink policy differs depending on the area of the library. No foods with strong odors are allowed inside the library, and patrons are responsible for cleaning up before they leave. Please ask a staff member about designated food areas.

Disruptive Behaviors

When visiting the library, please refrain from disruptive behaviors that impact another's ability to use the library, including but not limited to:

- ☐ Any activity in violation of local, federal or state law or inappropriate in a library setting (soliciting or panhandling, being under the influence of alcohol or illegal drugs, smoking inside including e-cigs, etc.)
- ☐ Leaving young children under the age of 10 unattended
- ☐ Harassment of any kind, including but not limited to sexual misconduct
- ☐ Disruptive, loud, obscene, or abusive voices, language, gestures, or activities
- ☐ Misuse of spaces, furniture, equipment or materials -- e.g. washing clothes or bathing in the restrooms, blocking walkways or access to materials
- ☐ Presenting strong pervasive odors, including body odor or perfume and cologne

- ☐ Bringing large bulky items into the library (excluding wheelchairs and strollers) or leaving personal items unattended
- ☐ Bringing pets or animals, other than service animals (as defined by **Americans with Disabilities Act**), into the library
- ☐ Disobeying the reasonable direction of library staff

BTM Feb 2022

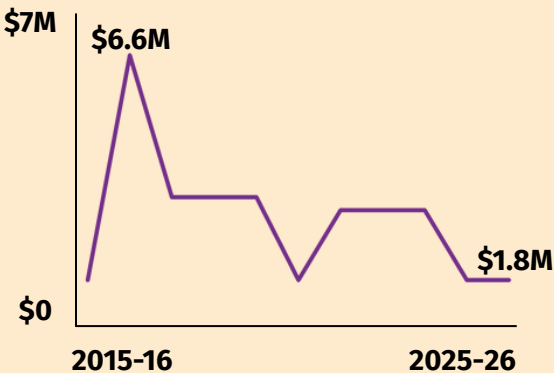
Restore California Library Services Act Funding to Public Libraries



Public libraries are trusted spaces for information, community gathering, and connection. California Library Services Act (CLSA) funds support libraries as **building blocks for community and economic development**. They help job seekers, teach English-language learners, and build literacy skills for children and adults.¹

Libraries are stronger when they work together. CLSA funds enable library cooperatives to **share millions of books and electronic materials** in both rural and urban communities, saving taxpayer money. CLSA funds also provide critical funding to **support internet access** in rural libraries.

CLSA Funds have decreased from a high of \$6.6M in 2016-17 to \$1.8M in 2025-26:²



Libraries are at a tipping point. CLSA funds now stand at \$1.8 million or just 5 cents per person in California. While state funds are cut, service costs rise 5% annually, federal funding to libraries is under threat, and libraries are cutting services.

Our Ask: Please write a letter of support for the restoration of CLSA funds for public libraries to \$5M to be included in the January 2026 Preliminary Budget.



“San Leandro Public Library uses CLSA funds for LINK+, which **helps us provide for the underserved by connecting users to materials** the library simply cannot buy because of its size.”

“Downloadable digital books continue to be an important resource in Santa Cruz County, **especially for seniors who live in part of the County not immediately served by a library branch**. Materials in Spanish help local immigrant populations who have limited English reading skills.”

¹ The California Library Services Act is defined in Title 5 of the California Code of Regulations, sections 20100 – 20265. Funding for CLSA is in section 6120-211-0001 of the state budget.

² Values reflect funding distributed as local assistance to the nine library cooperative systems and do not reflect \$1M in Zip Books funding administered by the State Library that was added to the budget in 2021.



Pacific Library Partnership and California Library Services Act Funding

CLSA funds go to the nine library cooperatives statewide, including the Pacific Library Partnership (PLP). **The Pacific Library Partnership (PLP) serves 43 public and community college member libraries and 7,102,693 Californians in 8 counties.**



PLP’s mission is to empower member libraries through **innovation, collaboration, and training.**

- 23 libraries are small or rural with budgets below \$10M
- 44% of our communities are non-English speaking
- 14% of our communities are economically disadvantaged

PLP received **\$367,803** in CLSA funds in FY 24-25, or **5 cents per capita**. Funds go directly to libraries for resource sharing that best suits their community needs.

How did PLP libraries use CLSA funds in 2024-2025?



Courier services **traveled over 102,000 miles to deliver 2.5+ million books** and other materials among libraries, ensuring residents in rural and isolated areas have access to library collections.



2,900 eBooks and eAudiobooks purchased in multiple languages so patrons can access materials in their preferred language. These shared materials were used nearly 40,000 times.



117,000 items loaned and 96,000 borrowed among libraries through Link+, a wider lending network across California and Nevada.



eMagazines were available to 8 library communities with the most limited budgets. This service is being cut due to continued CLSA reductions.



The smallest member library, with an annual budget of \$60K, used CLSA funds to **provide access to the internet.**