

**AMENDMENT NO. 3  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF BURLINGAME AND TRUE NORTH COMPLIANCE  
SERVICES, INC. FOR BUILDING SERVICES**

**THIS AMENDMENT NO. 3** is by and between True North Compliance Services, Inc. ("Consultant"), engaged in contract building services in Burlingame, and the City of Burlingame, a public body of the State of California ("City"), amending the Agreement between the parties dated December 7, 2021, hereinafter called the "Agreement."

**RECITALS**

**WHEREAS**, on December 6, 2021, the City Council authorized the City Manager to execute a Professional Services Agreement ("Agreement") with True North Compliance Services, Inc. for building plan check and inspection services in the amount of \$300,000 (Resolution No. 148-2021); and

**WHEREAS**, on August 15, 2022, the City Council authorized the City Manager to execute Amendment No. 1 to the Agreement with True North Compliance Services, Inc. for building plan check service in the amount of \$800,000, for total amount of \$1,100,000 (Resolution No. 098-2022); and

**WHEREAS**, on November 18, 2024, the City Council authorized the City Manager to execute Amendment No. 2 to the Agreement with True North Compliance Services, Inc. for building plan check and inspection services in the amount of \$540,000, for total amount of \$1,640,000 (Resolution No. 137-2024); and

**WHEREAS**, the City of Burlingame Community Development Department – Building Division requires continued contract building services for plan check and inspection beyond the amount originally budgeted for Fiscal Year 2025–2026; and

**WHEREAS**, it is necessary to extend the current Professional Services Agreement until July 30, 2027 to allow sufficient time to complete a Request for Qualifications (RFQ) process for future vendors; and

**WHEREAS**, such increased service needs and contract extension require an amendment to the maximum amount authorized under the existing agreement with True North Compliance Services, Inc.

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

1. The Consultant shall provide the additional services requested by the City.
2. The additional cost through June 30, 2027, shall not exceed \$500,000, to be invoiced as the work occurs, for a total compensation not to exceed \$2,140,000.

*Amendment No. 3 to Agreement for Professional Services between True North Compliance Services, Inc. and the City of Burlingame*

- 3. Except as expressly amended in this Amendment No. 3, all other terms and conditions contained in the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, Consultant and City execute this Amendment No. 3 to the Agreement.

CITY OF BURLINGAME  
501 Primrose Road  
Burlingame, CA 94010

CONSULTANT  
TRUE NORTH COMPLIANCE SERVICES,  
INC.  
3939 Atlantic Ave, Suite 116  
Long Beach, CA 92614

By: \_\_\_\_\_  
Lisa Goldman  
City Manager

By: \_\_\_\_\_  
Isam Hasenin  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Meaghan Hassel-Shearer  
City Clerk

Federal Employer ID Number: 84-4583205  
License Number: \_\_\_\_\_  
Expiration Date: N/A

Approved as to form:

\_\_\_\_\_  
Michael Guina  
City Attorney

Attachments:  
Amendment No. 2  
Amendment No. 1 with Original Agreement