

RESOLUTION NO. 063-2026

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME
AWARDING A \$1,172,337.56 JANITORIAL SERVICES CONTRACT
TO CCS FACILITIES SERVICES AND AUTHORIZING THE CITY MANAGER TO
EXECUTE THE AGREEMENT**

WHEREAS, on April 6, 2026, the Department of Public Works issued a notice inviting proposals for the City of Burlingame janitorial services; and

WHEREAS, on April 24, 2026, the City received 16 proposals; ten proposals were deemed non-responsive and were disqualified due to failure to provide “a separate sheet a spreadsheet listing all types of workers that may perform work on this contract, and identifying their rate of pay” as noted on Exhibit D - Pricing Form; and

WHEREAS, CCS Facilities Services submitted a proposal to provide janitorial services to City facilities for a three-year period with the option to extend for an additional two years if elected by the City; and

WHEREAS, an Evaluation Committee composed of City staff from various City departments reviewed the proposals and determined CCS Facilities Services to be the most qualified and responsive proposer.

NOW, THEREFORE, be it RESOLVED, that the proposal of CCS Facilities Services for said services in the amount of \$1,172,337.56 is accepted; and

BE IT FURTHER RESOLVED that a contract be entered into between the successful proposer and the City of Burlingame for the performance of said work, and that the City Manager is authorized on behalf of the City of Burlingame to execute said contract and to approve the labor materials bond required to be furnished by the contractor.

Michael Brownrigg, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 18th day of May, 2026, and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS: Brownrigg, Colson, Pappajohn, Stevenson, Thayer
NOES: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: None

Meaghan Hassel-Shearer, City Clerk