

MARCH 17TH, 2026

BOARD REPORT

BURLINGAME PUBLIC LIBRARY

Prepared by City Librarian – Brad McCulley



PERSONNEL

New Hires:

- Welcome Easton Branch Library Aide -- Iliessa Kimura.



Current Staff Vacancies:

- Jolie McClellan – part-time Lib Asst, has resigned to become an electrician. We wish her all the best.
- Adult Services permanent parttime 30-hour librarian.

GENERAL INFORMATION:

- City budget requests ended March 5th – Budget Finance approval proves comes next -- beginning March 25th.
- Waiting for solar roof top project to commence that will greatly impact parking.

POLICY REVIEW: Staff are currently reviewing and will be updating Posting Policy related to the boards near the Library bathrooms on the main floor.

BUILDINGS UPDATE:

Main:

- Certain areas of the Library's carpets were cleaned by custodian crew March 5th.
- 7 Chairs in the A/V room will need to be reupholstered or replaced soon.

Easton:

- **HVAC update** – N/A

PLP/PLS:

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