



STAFF REPORT

AGENDA NO: 9e

MEETING DATE: August 18, 2025

To: Honorable Mayor and City Council

Date: August 18, 2025

**From: Syed Murtuza, Director of Public Works – (650) 558-7230
Victor Voong, Associate Engineer – (650) 558-7230
Marvin Samaile, Engineering Technician – (650) 558-7230**

Subject: Adoption of a Resolution Awarding a \$977,200 Construction Contract to Villalobos & Associates, Inc. for the 2025 Sidewalk Repair Program, City Project No. 87010, and Authorizing the City Manager to Execute the Construction Contract

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution awarding a construction contract to Villalobos & Associates, Inc. for the 2025 Sidewalk Repair Program, City Project No. 87010, in the amount of \$977,200 and authorizing the City Manager to execute the Construction Contract.

BACKGROUND

The 2025 Sidewalk Repair Program will focus on improvements within two key areas:

1. The area bounded by Hillside Drive, Easton Drive, Broadway, Carmelita Avenue, and Sanchez Avenue; and
2. The area bounded by Balboa Avenue, Cortez Avenue, Cabrillo Avenue, Drake Avenue, Bernal Avenue, Vancouver Avenue, Sherman Avenue, and Roosevelt Court.

The scope of work includes the replacement of approximately 25,000 square feet of sidewalk, 2,200 square feet of driveway, and 2,000 linear feet of curb and gutter improvements. Additionally, the project includes tree removals, coordination with the Parks and Recreation Department, and the construction of new ADA-compliant curb ramps to enhance accessibility and safety.

DISCUSSION

The project was advertised for bids on June 26, 2025, and the bids were opened on July 1, 2025. The City received 11 bids ranging from \$977,200 to \$1,665,388. Villalobos & Associates, Inc. submitted the lowest responsible bid of \$977,200, which is 4.2% below the engineer's estimate of \$1,020,000. Villalobos & Associates, Inc. has met all project requirements and has a proven track record of successfully completing similar projects for other agencies.

The proposed improvements will significantly improve pedestrian safety and accessibility, reduce trip hazards, and enhance the overall aesthetic appeal of the area. Additionally, the construction of new ADA-compliant curb ramps will ensure better accessibility for all residents, including those with disabilities.

Given these benefits, staff recommends that the City Council award the contract to Villalobos & Associates, Inc. for the submitted amount of \$977,200.

FISCAL IMPACT

Estimated Project Expenditures:

The following are the estimated project construction expenditures:

Construction	\$ 977,200
Construction Contingency	\$ 146,580
Engineering Administration	\$ 48,860
Total	\$1,172,640

Funding Availability:

There are adequate funds available in the Capital Improvement Program to complete the project.

Exhibits:

- Resolution
- Bid Summary
- Construction Contract
- Project Location Map