

RESOLUTION NO. 122-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR AGREEMENT WITH ALARM PROGRAM SYSTEMS, LLC FOR ALARM PROGRAM ADMINISTRATION SERVICES WITH THE OPTION TO RENEW SERVICES ANNUALLY THEREAFTER; AND INCREASING THE GENERAL FUND BUDGET APPROPRIATION FOR THE POLICE DEPARTMENT BY \$16,000

WHEREAS, the City of Burlingame's alarm program is managed internally by the Police Department with support from the Finance Department; and

WHEREAS, the City of Burlingame desires to partner with a third-party contractor to streamline operations, enhance compliance, and improve service delivery; and

WHEREAS, the City of Burlingame has identified Alarm Program Systems (APS) as the preferred vendor due to its extensive experience and success in managing municipal alarm programs; and

WHEREAS, the Parties have negotiated a service agreement; and

WHEREAS, an increase to the General Fund appropriation for the Police Department in the amount of \$16,000 is necessary to cover the cost of the service.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Burlingame hereby approves and authorizes the City Manager to execute a three-year agreement, in the form attached hereto, with Alarm Program Systems, LLC for alarm program administration services for the term of November 4, 2025, to November 3, 2028, with the option to renew services annually thereafter; the agreement includes an 18% revenue-sharing fee structure from permit and permit renewal fees, as well as false alarm fees, bound by the general terms and conditions as attached hereto and incorporated herein; and

BE IT FURTHER RESOLVED that an increase of General Fund budget appropriation for the police department by \$16,000.

Peter Stevenson
Mayor

I, Meaghan Hassel-Shearer, Clerk of the City of Burlingame, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted at a regular meeting of the Burlingame City Council held on the 3rd day of November 2025, by the following vote to wit:

AYES: Brownrigg, Colson, Pappajohn, Stevenson, Thayer
NOES: None
ABSENT: None

Meaghan Hassel-Shearer, City Clerk