LIBRARY BOARD OF TRUSTEES

Meeting Minutes DRAFT

Regular Meeting on Tuesday, March 17, 2026

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1. **CALL TO ORDER**
   The meeting was called to order by Trustee Palani at 5:35 PM.

2. **ROLL CALL**

   TRUSTEES PRESENT: Sid Palani, Jill Goldsmith, Mark Lucchesi, Kerry Bitner, Uma R. Krishnan

   STAFF PRESENT: City Librarian Brad McCulley, Administrative Assistant Kristine Herbert

3. **APPROVAL OF MINUTES** – February 17, 2026

   MOTION by Trustee Goldsmith to approve the February minutes. Trustee Krishnan seconded. Motion approved 5-0.

4. **PUBLIC COMMENTS, NON-AGENDA** – No public comments.

5. **CORRESPONDENCE AND INFORMATION**
   a. **Library Statistics**: February 2026 statistics were discussed, particularly the number of programs.
      - Graphic Designer's workload impacted by increased number of programs.

6. **REPORTS**
   a. **City Librarian's Report – March 2026:** Report was reviewed and discussed.
   b. **Trustee Goldsmith - Time Capsule Committee report:** 50+ items have been accepted. Sealing ceremony will be at the Community Center at 4pm on Thursday, April 9, 2026.
   c. **Monthly Report – Equity Team:** Board members were provided general information about San Mateo County Equity In Government quarterly convenings.

7. **UNFINISHED BUSINESS**
   a. **Easton air-conditioning update:** In progress
   b. **Lane Room renovation update:** City Librarian explained the floorplan attached to the agenda.

c. **SVCF:** SVCF fund was discussed.

8. NEW BUSINESS

a. **Trustee Krishnan and Tech Services Collaboration:** still in progress.
b. **NetFile Ethics/Form 700 Training:** The training link was sent via email from the City Librarian for Trustees to complete on their own time.
c. **Artificial Intelligence Discussion:** Impact of Artificial Intelligence on libraries was discussed.

9. FUTURE AGENDA ITEMS

a. Trustee Krishnan to report any updates regarding Tech Services collaboration.

10. ANNOUNCEMENTS

None

11. ADJOURNMENT

The meeting was adjourned at 6:55 PM.

Respectfully submitted,
Kristine S. Herbert
Administrative Assistant

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