



**PARKS & RECREATION COMMISSION  
DRAFT Meeting Minutes  
Regular Meeting on Thursday, July 17, 2025**

**1. CALL TO ORDER**

The duly noticed regular meeting of the Burlingame Parks & Recreation Commission was called to order by Chair Chang at 7:00 pm.

**2. ROLL CALL**

**COMMISSIONERS PRESENT:** Brunello, Curtis, Milne, Wettan & Chang

**COMMISSIONERS ABSENT:** Yu & Giere

**STAFF PRESENT:** Parks & Recreation Director Glomstad, Recreation Manager Acquisti & Recording Secretary Helley

**OTHERS PRESENT:** None

**3. APPROVAL OF MINUTES**

The April & May minutes will be available for approval at the August meeting.

**4. CORRESPONDENCE**

None

**5. PUBLIC COMMENTS**

Lauren Maloney – Would like a volleyball court at Ray Park. It would bring people together. Volleyball is a social game that encourages communication, teamwork and bonding. Neighbors who do not know each other might join a casual game and become friends; families or friend groups can gather to play regularly, creating a sense of community. It provides learning and growth for kids, such as valuable skills like teamwork, patience, focus, and communication. Volleyball courts are easy and affordable to maintain. The Parks Department can add value to the

community without spending too much money. She presented two petitions with twenty-five signatures in favor of a volleyball court at Ray Park.

Kate Tileston – Would also like to see a volleyball court at Ray Park. Adding a volleyball court would make the park more inclusive and community-friendly. The purpose of having a volleyball court is that it can be shared with a basketball court using a removable net, and it is affordable.

She noted that the current access to basketball courts in Burlingame includes about six to eight outdoor courts at the parks and regular open gyms. Volleyball has limited access and must be scheduled frequently, as there are often no open gyms available. The basketball courts aren't used as much as a volleyball court would be. And it could be a removable volleyball net, allowing for a dual court. It is also very low-maintenance. It is affordable and promotes wellness, teamwork, and community connections. Families want time for after-school and weekend activities, as well as community events. Approximately 44,000 girls play volleyball, and 22,000 boys play volleyball. However, approximately 34,000 girls and 46,000 boys play basketball in California.

## **6. OLD BUSINESS**

None

## **7. NEW BUSINESS**

**a. Washington Park Sport Court Rules/Guidelines** – Recreation Manager Acquisti stated that staff recommend that the Commission decide if the process for adding rules and guidelines is necessary for the Washington Park Sports Court.

In March 2020, the Burlingame Parks and Recreation Department opened the Washington Park Sports Court. The Sports Court can accommodate full-size basketball, futsal, and pickleball courts. The lines for the three sports overlap, and all three sports cannot play at the same time.

The Sports Court is currently designated as a drop-in facility (first-come, first-served), consistent with the usage model of other City courts. The only exception to this model is the City's tennis/pickleball single-use courts, which operate under established guidelines.

Staff have received correspondence from the community indicating that there are issues, such as when pickleball players and basketball players want to use the court simultaneously, but there are no established guidelines or rules to assist with court use.

Chair Chang opened the Commission discussion.

Commissioner Milne asked if there was a sense of when pickleball is on the sport court and if it is overflow from Washington Tennis Court 1 or a preference for use. He also wanted to know if the basketball players asked for hours on the court. Acquisti noted that pickleball play is overflow

on Mondays and Wednesdays, and the rest of the week it is a combo. Currently, basketball players use the court on weekday afternoons and mornings, and on weekends.

Commissioner Brunello asked how big the issue was, whether there was an issue at all, and if the complaints had been coming from both sides. Acquisti noted that it has been a continual issue, albeit to the extent that this is the first time it has been brought to the Commission. She suggested forming an ad hoc committee to conduct the research and poll the people to determine if they truly want to proceed. She confirmed the complaints are coming from both groups.

Milne asked if the basketball players were looking to use a full court, mainly a half court, or both. Acquisti noted she believes and has heard it to be both options.

Chang opened public comment.

**Nolan Chang** – Lately, it has been really hard to find a place to play, especially at Washington Park. This court is the only full court available within walking distance; the next closest option is a half court at Victoria Park or Pershing Park, which is nearly a mile away. Now that pickleball is being played there almost all day, it is really tough for kids like me to get on the court, especially after school or on the weekends. He has gone with friends and seen all three pickleball courts set up, and we asked to play basketball; the answer is usually, 'We were here first.' He understands that pickleball is fun and growing, and he is glad the city is building new dedicated courts. However, the sports court was meant to accommodate multiple activities, and now it feels like basketball is taking a lower priority. He thinks clear rules are needed, like a schedule, so everyone knows when each sport gets to play. Maybe mornings for pickleball and afternoons for basketball, that way it is fair. He said that they don't want to argue or feel uncomfortable asking adults to share. Basketball is important to a lot of kids in the community. It helps to stay active, make friends, and have fun after school, but we need access, especially when there is no other full courts nearby. He thanked the Commission for listening and helping make the park work for everyone, including kids.

**Matt Edling** – He said that he echoed what Noah said. His son and Nolan are two of the kids in the neighborhood who sometimes struggle to find places to play. He knows that Victoria Park is not on the agenda; however, he would echo Commissioner Curtis's comments on that park. In this particular neighborhood, there are two places, Victoria and Washington, for basketball. He thinks Nolan nailed it that most of the kids are in school on weekdays, and many of the pickleball players are not in school. He believes the construct of mornings dedicated to pickleball time and pivoting towards afternoon availability for basketball, especially during the weekdays, may be a pretty simple panacea for these two parks. He is intentionally conflating Victoria and Washington, even though he recognizes Washington as the one on the agenda. He thinks it is the exact same issue, although he recognizes there are some potential improvements to be made to Victoria.

Chang closed the public comment period and opened the Commission discussion.

The discussion included support for the ad hoc committee, which prioritizes one court at a time, starting with Washington Park Sport Court. Chair Chang appointed Commissioners Milne, Wettan, and Brunello on the Ad Hoc Committee.

**MOTION by Commissioner Milne to approve the formation of an ad hoc committee to explore hours for play with guidelines at Washington Park Sport Court. The motion was seconded by Commissioner Brunello. Motion was approved 5-0-2 (Yu & Giere absent).**

**b. Meet 6 Neighbors**

Recreation Supervisor Conefrey introduced the program. Burlingame Parks and Recreation launched "Meet 6 Neighbors" in late June 2025, in partnership with the Burlingame Public Library. The campaign is part of *Burlingame Belongs*, a broader initiative aimed at fostering community connections. It follows the statewide California for All Neighbors effort led by the California Office of the Governor.

The campaign encourages residents to meet six new neighbors using a simple “passport” where they write down the name and phone number of each new connection. It’s a low-pressure, ongoing effort (no end date) open to all ages.

The Department is promoting the campaign through various channels, including printed materials, word of mouth, social media, and outreach at events. The goal is to encourage people to engage in conversation with one another and to foster neighborhood-level connections.

The campaign is based on data showing that knowing at least six neighbors can improve mental and physical health, strengthen community resilience, and support disaster preparedness.

As participation grows, staff plan to introduce follow-up events tied to the passport idea. These may include neighborhood-specific gatherings such as block parties, as well as larger Citywide events at locations like the Community Center, Town Square, and Library. Engagement remains optional and can be tracked through voluntary check-ins. Future expansion may include partnerships with local schools and other organizations.

Suggestions/comments from the Commission included reaching out to the Burlingame Neighborhood Network and CERT, as well as incorporating the program into the National Night Out. Another suggestion was to add it to block parties when residents apply for the permit with the City.

Commissioner Wettan asked if there is any focus on seniors, as it seems this would be a great opportunity to connect and keep them engaged. Conefrey oversees senior programming and has

been working with the library's senior services to promote the program to the senior population. Glomstad noted that the passports will also be included in the new resident packets to encourage connection with the community.

## **8. STAFF AND COMMISSIONER REPORTS**

### **a. Parks & Recreation Department Reports**

Director Glomstad – Upcoming events: Two more Music in the Park dates, July 25th and August 8<sup>th</sup>; Burlingame on the Ave is August 16 & 17, and the Sing Along for Seniors is on August 20.

Funds have been allocated to replace field lights that are not LED. The tennis courts will be replaced first, followed by Bayside and then Washington Field.

There is an ongoing issue at Cuernavaca with dogs off-leash using the resilient turf area as a potty area. Staff is looking to put up fencing on the upper field to encourage dogs to use that area instead of the synthetic turf. A survey will be distributed in August to the neighbors and residents.

### **b. Commissioner's Reports**

Commissioner Milne – The Burlingame Parks Forever Foundation met and discussed their upcoming Pickleball tournament in October.

Commissioner Curtis – No Report

Commissioner Brunello – No Report

Commissioner Wettan – No Report

Commissioner Chang – No Report

## **9. FUTURE AGENDA ITEMS**

## **10. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:40 pm.

The next meeting of the Parks & Recreation Commission is scheduled to be held in person on Thursday, August 21, 2025, at 7:00 pm.

Respectfully submitted,  
Joleen Helley  
Recording Secretary