



STAFF REPORT

AGENDA NO: 9j

MEETING DATE: January 20, 2026

To: Honorable Mayor and City Council

Date: January 20, 2026

From: Alyssa Diaz, Executive Assistant – (650) 558-7204

Subject: Open Nomination Period to Fill Three Impending Vacancies on the Planning Commission

RECOMMENDATION

Staff recommends that the City Council call for applications to fill three impending vacancies, each with a four-year term, on the Planning Commission. The vacancies are due to the expiring terms of Commissioners Chris Horan, Sean Lowenthal, and Audrey Tse. The recommended deadline is Friday, February 20, 2026. This will allow applicants an opportunity to view the January 26 and February 9, 2026, Planning Commission meetings.

BACKGROUND

The City's current Commissioner appointment procedure calls for any Commissioner desiring reappointment to apply in the same manner as all other candidates. All past applicants on the two-year waitlist will be informed of the vacancies.