

RESOLUTION NO. 123-2025

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING
THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE PROFESSIONAL
SERVICES AGREEMENT WITH LWP CLAIMS SOLUTIONS FOR A FIVE-YEAR PERIOD
FOR THIRD-PARTY ADMINISTRATION OF THE CITY'S SELF-INSURED WORKERS'
COMPENSATION PROGRAM**

WHEREAS, the City is self-insured for workers' compensation, and LWP Claims Solutions has been the City's third-party administrator since 2014; and

WHEREAS, the City Council approved the current professional services agreement with LWP Claims Solutions on February 5, 2018, and the agreement is scheduled to expire on December 31, 2025; and

WHEREAS, LWP Claims Solutions has met the expectations for claims management and outcomes and customer service outlined in the professional services agreement; and

WHEREAS, LWP Claims Solutions has proposed a First Amendment to the agreement to extend the term for five years with a reduced fee based on the City's improved claims history; and

WHEREAS, in consideration of the City's improved claims experience, LWP Claims Solutions has proposed initiating the reduced fee effective November 1, 2025; and

WHEREAS, the cost for the first full year of the extension will be \$48,000, increasing in the remaining years of the five-year extension.

NOW, THEREFORE, BE IT RESOLVED that the City Manager is hereby authorized to execute a First Amendment with LWP Claims Solutions, in the form attached hereto as Exhibit A.

Peter Stevenson, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, do hereby certify that the foregoing resolution was introduced at a regular meeting of the City Council held on the 3rd day of November, 2025, and was adopted thereafter by the following vote:

AYES: COUNCIL MEMBERS: Brownrigg, Colson, Pappajohn, Stevenson, Thayer

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

Meaghan Hassel-Shearer, City Clerk