



STAFF REPORT

AGENDA NO: 9i

MEETING DATE: June 1, 2026

To: Honorable Mayor and City Council

Date: June 1, 2026

From: Helen Yu-Scott, Finance Director – (650) 558-7222

Subject: Adoption of a Resolution Approving the Allocation of Funding for Community Service Organizations for Fiscal Year 2026-27

RECOMMENDATION

Staff recommends that the City Council discuss final grant amounts calculated for the various community groups, which total \$85,000, provide direction on awards, and adopt a resolution providing funding for the City's Community Groups Funding Program for fiscal year 2026-27.

BACKGROUND

Each year, the City Council funds community groups that carry out a public purpose through the services they offer to San Mateo County and Burlingame residents through the Community Groups Funding Program. In FY 2025-26, the Council approved \$80,000 in funding for 28 community agencies.

The Finance Department issued a Notice of Funding Availability on March 5, 2026, for the 2026-27 fiscal year program. The deadline to submit the one-page application with attachments was April 3, 2026, at 5:00 p.m. The City received applications to fund 26 programs, totaling over \$158,000 in requests. At the budget study session in May, staff indicated that an appropriation of \$85,000 was included in the preliminary budget for the Community Funding Program for fiscal year 2026-27, an increase of \$5,000 from the prior fiscal year, per the Council's direction. Therefore, if adopted by the Council at its June 15th meeting, the FY 2026-27 Budget would appropriate \$85,000 for community groups' funding allocations under this program.

Councilmembers were provided with a tabulation worksheet to make individual funding recommendations. The results were tabulated and are attached for the Council's review.

DISCUSSION

The City Council has historically decided funding amounts for the Community Funding Program in May or June. Payments are disbursed early in the new fiscal year (July or August). Allocations were adjusted and rounded to five-dollar increments; the result was an award total of \$85,000, the suggested appropriation for the traditional Community Funding Program for fiscal year 2026-27.

FISCAL IMPACT

The proposed fiscal year 2026-27 budget includes an appropriation of \$85,000 for the Community Groups Funding Program. The actual suggested awards total \$85,000 and can therefore be approved contingent on adopting the budget as proposed on June 15, 2026.

Exhibit:

- Resolution Approving the Allocation of Funding for Community Groups Organizations for Fiscal Year 2026-27 (with Award Tabulation worksheet)