

RESOLUTION NO. 088-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME SUPPORTING THE E-MICROMOBILITY PROJECT, AND AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CYCLE 3 SAN MATEO COUNTY TRANSPORTATION AUTHORITY FOR MEASURE A ALTERNATIVE CONGESTION RELIEF AND MEASURE W TRANSPORTATION DEMAND MANAGEMENT PROGRAM FUNDING, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A FUNDING AGREEMENT, AND AUTHORIZING CONTRIBUTION OF MATCHING FUNDS IN THE AMOUNT OF \$40,000

WHEREAS, the City of Burlingame is developing an E-Micromobility Project (the “Project”) to increase the use of electric bicycles (“e-bikes”) as an environmentally friendly transportation alternative; and

WHEREAS, e-bikes provide an alternative clean transportation option to connect residents, visitors, and employers with destinations across Burlingame including transit, last mile connections, commercial corridors, and employment destinations; and

WHEREAS, the Project includes continued support of the City of Burlingame’s Multijurisdictional Bicycle Sharing Program (“Bicycle Sharing Program”), in partnership with the City of Millbrae; and

WHEREAS, to date, the Bicycle Sharing Program has demonstrated clear success with over 38,000 rides and 57,000 miles traveled since the program’s start in May 2023; and

WHEREAS, the Project includes an innovative e-bike rebate program that offers financial incentives to promote a shift to more environmentally friendly travel modes among eligible users to reduce vehicle miles traveled and support regional climate action goals; and

WHEREAS, through this Project, the City intends to offer rebates to residents and City staff for the purchase of e-bikes; and purchase e-bikes for the City fleet; and

WHEREAS, the Project is in furtherance of Burlingame’s Climate Action Plan to reduce greenhouse gas emissions from vehicle trips and support Burlingame’s bicycle network; and

WHEREAS, the City seeks \$400,000 in funding, to implement the Project; and

WHEREAS, the San Mateo County Transportation Authority (“TA”) issued a Call for Projects for the Measure A Alternative Congestion Relief & Measure W Transportation Demand Management (“ACR/TDM”) Program on June 5, 2025; and

WHEREAS, a Primary Grant Agreement will be executed between the City and the TA;
and

WHEREAS, the TA requires the Sponsor's governing board to adopt a resolution:

1. Supporting the Project and application for \$400,000 in TA TDM Program funds for the Project;
2. Committing the City to the completion of the Project, including the commitment of matching funds in the amount of \$40,000 needed for implementation;
3. Certifying that any funds awarded by the San Mateo County Transportation Authority will be used to supplement existing funds for program activities, and will not replace existing funds or resources;
4. If funds are awarded, authorizing the City Manager, or designee, to sign a project supplement with the TA for TDM Program funding for the Project and to take any other actions necessary to give effect to the resolution; and
5. Committing to commence work on the Project, if awarded, within one year of the TA Board of Directors allocating 2025 Cycle 3 TDM Program funding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGAME RESOLVES AS FOLLOWS:

1. Staff is authorized to apply for TA ACR/TDM Program funds for \$400,000 for the E-Micromobility Project; and
2. The City Manager is authorized to negotiate and execute a funding agreement with the San Mateo County Transportation Authority to encumber any TDM Program funds awarded; and
3. The City is authorized to contribute \$40,000 of matching funds needed for implementation and shall work towards implementation of the Project, if awarded the requested TA funds; and
4. Any funds awarded by the TA will be used to supplement existing funds for the Project, and will not replace existing funds or resources; and
5. The City shall commence work on the Project, if awarded, within one year of the TA Board of Directors allocating the 2025 Cycle 3 TDM Program funds; and
6. The City Manager is authorized to take any other actions necessary to give effect to this resolution.

Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 18th day of August, 2025 and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS: Brownrigg, Colson, Pappajohn, Stevenson, Thayer

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

City Clerk