



STAFF REPORT

AGENDA NO: 9j

MEETING DATE: June 15, 2026

To: Honorable Mayor and City Council

Date: June 15, 2026

**From: Margaret Glomstad, Parks and Recreation Director – (650) 558-7307
Rich Holtz, Parks Superintendent/City Arborist – (650) 557-7333**

Subject: Adoption of a Resolution Authorizing Amendment No. 2 to the Agreement Between the City of Burlingame and AlSCO Inc., for Parks Division Uniform Services, to Extend the Term until June 30, 2027, and Increasing the Agreement Amount by \$35,000, for a Total Amount of \$120,000

RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the extension of uniform services with AlSCO, Inc. until June 30, 2027, and increasing the contract amount by \$35,000.

BACKGROUND

In 2022, the Parks Division and the Public Works Corp Yard issued a Request for Proposals for uniform services. Staff from Parks and Public Works interviewed the three companies that submitted proposals. Public Works subsequently contracted with Cintas Inc., while the Parks Division entered into a three-year agreement with AlSCO, Inc. on July 19, 2022. The agreement was not to exceed \$35,000 in any contract year. The agreement also included the option to extend the contract with two 1-year agreements.

DISCUSSION

The annual amount expended with AlSCO Inc. has generally been approximately \$20,000. This has been lower than anticipated due to cost-saving measures, such as bulk purchasing some items outside the contract for uniform services, as well as unanticipated vacancies. In June 2025, parties entered into Amendment No. 1 to the agreement to extend the term for an additional year, until June 30, 2026. In May of 2026, efforts began to extend the contract for a final year (Amendment No. 2 to the agreement) for an amount not to exceed \$35,000. This contract extension and increased amount would increase the total contract to \$120,000 for its aggregate five-year term and requires Council approval.

FISCAL IMPACT

Sufficient funds are available to increase the contract amount with AlSCO, Inc.

Exhibits:

- Resolution

- Contract and Amendments