

CHAPTER 3.40
PLANNING COMMISSION

§ 3.40.010. Organization—Terms of members—Compensation.

There is a planning commission of the city, consisting of ~~five~~ seven members appointed by the council. They shall hold office for a term of four years, or until their respective successors have been appointed and qualified. At the time of their application for the commission and throughout their terms as commissioners, they shall be registered, qualified electors of the city. The members shall serve without compensation, but all necessary expenses incurred by them while acting in their official capacities shall be paid by appropriate council action.

(Ord. 522, (1952); Ord. 1437 § 1, (1991); Ord. 1593 § 6, (1998); Ord. 1636 § 2, (2000); Ord. 1721 § 2, (2003); Ord. 1947 § 1, (2017))

§ 3.40.020. Removal of appointive member—Filling vacancies.

The city council may remove, for cause, any appointive member of the commission from office, prior to the expiration of that member's term, by the affirmative vote of not less than four-fifths of all of the members of the city council. Vacancies shall be filled by appointment by the mayor subject to confirmation of the city council, and shall be for the unexpired portion of the term of office vacated.

(1941 Code § 615.1; Ord. 522, (1952); Ord. 1637 § 33, (2000))

§ 3.40.030. Meetings—Officers and employees—~~Record of proceedings.~~

The commission shall hold regular meetings at least once a month when there is business to conduct and a quorum present, and may hold such other meetings as may be necessary or expedient. A majority of the voting members of the commission shall constitute a quorum for the purpose of transacting the business of the commission. Unless otherwise required by state law or this code, the commission may take action by the affirmative vote of not less than a majority, and never less than three affirmative votes, of the members present.

The commission shall elect a chair and ~~vice-chair secretary~~ from among the appointed members for a term of one year, and in the event of a vacancy of either office, may elect a successor. The commission may appoint such other officers for the purpose of carrying on its business and functions as it may determine.

The commission shall adopt rules ~~to be approved by the city council~~ for the transaction of its business, ~~and~~

§ 3.40.040. Record of proceedings.

The Director of Community Development, or designee, shall serve as the planning commission secretary and custodian of its records but shall have no vote. The secretary of the commission shall keep a record of all proceedings, resolutions, findings and transactions of the commission for public inspection, and shall file a copy thereof with the city clerk for the city council.

~~The commission may, with the approval of the city council, contract for and employ planning consultants and other specialists for such services as it may require.~~ (1941 Code

§ 615.2; Ord. 522, (1952); Ord. 1049 § 6, (1975); Ord. 1578 § 1, (1997); Ord. 1637 § 34, (2000))

| **§ 3.40.0540. Powers and duties.**

The planning commission shall have such powers, duties, authority and procedures as provided by the laws of the state of California and the provisions of this code. (1941 Code § 615.3; Ord. 522, (1952))